# Health Professions Council

# Visitors' report

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|---|---|
| **Name of education provider** | University of Teeside |
| **Name and titles of programme(s)** | Dip HE Operating Department Practitioner |
| **Mode of Delivery (FT/PT)** | FT |
| **Date of Visit** | 28th – 28th March 2007 |
| **Proposed date of approval to commence** | September 2007 |
| **Name of HPC visitors attending (including member type and professional area)** | Mr Alan Mount<br>Mrs Julie Weir |
| **HPC Executive officer(s) (in attendance)** | Miss Daljit Mahoon |
| **Joint panel members in attendance (name and delegation):** | Dr Derek Simpson – (Chair) Dean, School of Computing<br>Ms Fiona Terry – (Secretary) Centre for learning & Quality Enhancement |

**Scope of visit** *(please tick)*

| | |
|---|---|
| **New programme** | ☐ |
| **New Profession** | ☒ |
| **Major change to existing programme** | ☐ |
| **Visit initiated through Annual Monitoring** | ☐ |

**Confirmation of meetings held**

| | Yes | No | N/A |
|---|---|---|---|
| Senior personnel of provider with responsibility for resources for the programme | ☒ | ☐ | ☐ |
| Programme team | ☒ | ☐ | ☐ |
| Placements providers and educators | ☒ | ☐ | ☐ |
| Students (current or past as appropriate) | ☒ | ☐ | ☐ |

**Confirmation of facilities inspected**

| | Yes | No | N/A |
|---|---|---|---|
| Library learning centre | ☒ | ☐ | ☐ |
| IT facilities | ☒ | ☐ | ☐ |
| Specialist teaching accommodation | ☒ | ☐ | ☐ |

**Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.**

| Requirement (please insert detail) | Yes | No | N/A |
|---|---|---|---|
| 1 | ☐ | ☐ | ☒ |
| 2 | ☐ | ☐ | ☒ |
| 3 | ☐ | ☐ | ☒ |

| Proposed student cohort intake number please state | Max 30 |
|---|---|

The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

## CONDITIONS

**Condition 1**

**SET 2 Programme admissions**
**2.2.2 apply selection and entry criteria, including criminal convictions checks;**

**Condition:**
There needs to be consistency within the documentation that prospective students will be required to complete an 'enhanced' CRB clearance check. The programme team must redraft and submit documentation to ensure this condition is met.

**Reason:**
References made within the documentation referring to CRB checks were inconsistent in stating the students will be required to complete an 'enhanced' CRB clearance check. This needs to be clearly stipulated and consistent within the documentation.

**Condition 2**

**SET 4. Curriculum Standards**
**4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.**

**Condition:**
References to the HPC Standards of Proficiency need to be included and more explicit within the student documents i.e; module outlines, student handbook and student practice portfolio.

**Reason:**
It was not clearly stipulated within the documentation the relevance of HPC Standards of Proficiency. This needs to be more explicit.

## Condition 3

**SET 5. Practice placements standards**
**5.2 There must be an adequate number of appropriately qualified and experienced staff at the placement.**
**5.8 Unless other arrangements are agreed, practice placement educators:**
**5.8.1 have relevant qualification and experience;**
**5.8.2 are appropriately registered; and**
**5.8.3 undertake appropriate practice placement educator training.**

**Condition:**
The programme team need to produce an electronically based mentor update grid which shows the grade of staff qualifications, teaching qualifications and when they were last updated.

**Reason:**
It was difficult to see within the documentation, clear up to date information regarding placement mentor staff, such as who they are and what qualifications they hold. Through producing an electronically based update grid, this will help ensure this information is kept up to date and can also act as a monitoring aid.

## Condition 4

**5.7.3 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the expectations of professional conduct.**
**6.6 Professional aspects of practice must be integral to the assessment procedures in both the education setting and practice placement.**

**Condition:**
More detailed references need to be included within the documentation given to students, of the HPC Standards of Proficiency and HPC Standards of Conduct, Performance and Ethics.

**Reason:**
It was not clearly stipulated within the documentation the relevance of HPC Standards of Proficiency and HPC Standards of Conduct, Performance and Ethics. This needs to be more explicit.

## Condition 5

**6.7 Assessment regulations clearly specify requirements:**
**6.7.1 for student progression and achievement within the programme;**

**Condition:**
The programme team must review and resubmit documentation, wherever it states eligibility to register, it should state 'eligibility to apply for registration with HPC'. There also needs to be consistency in the definitions of the HPC

Standards of Conduct, Performance and Ethics and the AODP student code of conduct.

**Reason:**
References made within the documentation stating 'eligibility to register' are misleading for it should state 'eligibility to apply for registration with HPC'. This needs to be changed.
Many references to AODP were clearly presented within the documentation however references to the HPC Standards of Conduct, Performance and Ethics were not clearly defined. This needs to be included and clearly articulated within the documentation.

**Condition 6:**

**6.7 Assessment regulations clearly specify requirements:**
**6.7.5 for the appointment of at least one external examiner from the relevant part of the Register.**

**Condition:**
In line with Set 6.7.5, evidence must be provided that demonstrates compliance with the standard governing the appointment of an external examiner.

**Reason;**
The visitors appreciate the skills and expertise of the current external examiner. However, it is a requirement that evidence needs to be provided demonstrating the appointment of an external examiner which meets this set.

**Deadline for conditions to be met: 14th May 2007**

**RECCOMMENDATIONS**

**Recommendation 1**

**SET 3. Programme management and resource standards**
**3.7 The resources to support student learning in all settings must be used effectively.**

**Recommendation:**
Encourage the development of a simulated operating theatre to enhance student experience.

**Reason:**
Through student feedback it was apparent that they would truly benefit from having an opportunity at the university to experience a simulated operating theatre prior to placement.

**Recommendation 2**

**4.7 Where there is inter-professional learning the profession specific skills and knowledge of each professional group are adequately addressed.**

**Recommendation:**
To review the Inter-professional / shared learning component of the programme, in light of student feedback.

**Reason:**
Through student feedback it was felt that the inter-professional learning component could be improved. The visitors encourage the programme team to continue to develop this component through student feedback.


**Recommendation 3**

**5.3.2 The practice placement settings must provide safe and effective practice**

**Recommendation:**
Allow the discretion of the CCOs to permit students to work more flexible shift patterns to mirror that of their mentors in order to enhance the student experience, e.g. nights, weekends.

**Reason:**
It was highlighted during the placement mentors meeting that opportunities within placement can arise where students could work with their mentors outside normal working hours, which would aid in enhancing student experience.


The visitors commend the partnership between the CCOs, the University and their initiative in using honorary contracts.
The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met). **Visitors' signatures:**

**Mr Alan Mount**

**Mrs Julie Weir**

**Date: 11/04/07**