

**Tribunal Advisory Committee**

**The 3<sup>rd</sup> meeting of the Tribunal Advisory Committee will take place as follows:**

**Date:** Thursday 16 November 2017

**Time:** 1:00 pm

**Venue:** Rooms D & G Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Graham Aitken  
Catherine Boyd  
Philip Geering  
Shelia Hollingworth  
Alan Kershaw  
Marcia Saunders (Chair)

**Enquiries:** Claire Amor, Secretary to the Committee  
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## Public Agenda

- |   |  |                          |
|---|--|--------------------------|
| 1 | <b>Chair's welcome and introduction</b>  | verbal                   |
| 2 | <b>Apologies for absence</b>   | verbal                   |
| 3 | <b>Approval of agenda</b>  | verbal                   |
| 4 | <b>Declaration of members' interests</b>   | verbal                   |
| 5 | <b>Minutes of the Tribunal Advisory Committee meeting of 12 September 2017</b><br>Claire Amor – Secretary to the Committee | enclosure 1<br>TAC 19/17 |
| 6 | <b>Matters arising</b><br>Claire Amor – Secretary to the Committee   | enclosure 2<br>TAC 20/17 |

### Items for advice/approval

- |   |   |                          |
|---|---|--------------------------|
| 7 | <b>Strategy presentation and discussion</b><br>Brian James – Acting Head of Tribunal Services<br>Uta Pollmann – Partners and HR Manager | verbal                   |
| 8 | <b>Review of Practice Notes</b><br>Brian James – Acting Head of Tribunal Services   | enclosure 3<br>TAC 21/17 |
| 9 | Standing items  |                          |
|   | <b>i) Head of Tribunal Services report</b><br>Brian James – Acting Head of Tribunal Services  | enclosure 4<br>TAC 22/17 |
|   | <b>ii) Partner team operational report</b><br>Uta Pollmann – Partners and HR Manager  | enclosure 5<br>TAC 23/17 |

### Meeting summary

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|----|--|--------|
| 10 | <b>Future agenda items</b><br>Chair of the Tribunal Advisory Committee                       | verbal |
| 11 | <b>Summary of matters for action</b><br>Claire Amor – Secretary to the Committee             | verbal |
| 12 | <b>Any other business</b><br>Previously notified   |        |
| 13 | <b>Future meetings in 2018</b> <ul style="list-style-type: none"><li>• 19 February</li></ul> |        |

- 30 May
- 5 September
- 14 November