

**THE HEALTH PROFESSIONS COUNCIL**

Chief Executive and Registrar: Mr Marc Seale

Park House  
 184 Kennington Park Road  
 London SE11 4BU  
 Telephone: +44 (0)20 7840 9710  
 Fax: +44 (0)20 7840 9807  
 e-mail: colin.bendall@hpc-uk.org

MINUTES of the seventh meeting of the Remuneration Committee held on **Thursday 21 June 2007** at Park House, 184 Kennington Park Road, London, SE11 4BU.

**PRESENT:** Mr R Clegg (Chairman)  
 Mrs M Clark-Glass  
 Mr M C Davies  
 Mr P Douglas  
 Mrs S Drayton  
 Mr W Munro  
 Mr K Ross  
 Mrs J Sheridan  
 Mrs B Stuart

**IN ATTENDANCE:**

Mr C Bendall, Secretary to the Committee  
 Ms L Foster, Human Resources Manager  
 Mr S Leicester, Finance Manager  
 Mr M Seale, Chief Executive and Registrar  
 Dr A van der Gaag, President

**Item 1.07/12 APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Mrs P Blackburn and Mr D Ross.

**Item 2.07/13 APPROVAL OF AGENDA**

- 2.1 The Committee approved the agenda.

**Item 3.07/14 HPC'S PROCESS TO SET AND ADJUST EMPLOYEE SALARIES**

- 3.1 The Committee received a paper to note from the Executive.
- 3.2 The Committee noted the process used to set and adjust salaries.

- 3.3 The Committee noted that the paper did not indicate whether there was an upper limit for total salary costs and how the HPC could avoid an open-ended increase in salary costs. The Committee noted that salaries were 19% of total expenditure by the HPC, which was the second lowest proportion of other healthcare regulators surveyed. The Committee noted that increases in expenditure in other areas (for example, fitness to practise proceedings) would affect the proportion spent on salaries.

**Item 4.07/15 ANY OTHER BUSINESS**

- 4.1 There was no other business.

**Item 5.07/16 DATE AND TIME OF NEXT MEETING**

- 5.1 The next meeting of the Committee would be held at 10.30 am on Thursday 6 March 2008.

**CHAIRMAN**

**DATE**