

Matters Arising

The actions as agreed at the previous public meetings of the Committee are set out below. The Committee is requested to note the responses to the actions.

Action no	Date of meeting	Agenda item	Action	Lead	Date due	Response
20	14 November 2024	Resources Directorate Performance Report	An update on the review of options to increase hearings utilisation and generate revenue would be provided to the Committee at its meeting in June 2025.	Executive Director of Resources	12/06/2025	A number of opportunities are being pursued to increase hearings space utilisation, including potentially leasing space to another organisation whose values and role are aligned with those of HCPC. Tribunal space in the building is also available for booking by HCPC teams for internal and stakeholder meetings, which increases overall utilisation in addition to the utilisation by regulatory panels that is measured in the directorate performance report. It is important to note that our legislation allows registrants subject to fitness to practise processes to request that their hearing take place in person. The executive will provide a further update at the Committee meeting in June.
21	14 November 2024	Financial regulations	An updated version of the financial regulations with changes tracked, including those requested by the Committee, would be shared with Committee members via email following the meeting.	Head of Finance		An updated version of the financial regulations was shared with Committee members and was subsequently approved by the Council at its meeting on 5 December 2024.
22	14 November 2024	Investment policy	The Head of Finance and the Financial Controller would review the allocation of funds across the HCPC's bank accounts to seek to maximise returns without compromising operational cash flow.	Head of Finance/Financial Controller		Actions have been taken to maximise returns. We have also moved further funds across to our notice account in order to meet our investment policy whereby no more than 67% of funds are held with one bank account.
23	14 November 2024	Digital strategy, technology roadmap and investment planning update	The next progress update to the Committee in June 2025 would include: a) an evaluation of benefits realisation for completed projects; and b) examples illustrating how the change management process was managed.	Head of IT and Digital/Head of Business Change	12/06/2025	This will be incorporated into the update due to be provided to the Committee in June.