

The Health Professions Council

Investigating Committee

Thursday 5 February 2004

11.00am

The next meeting of the Investigating Committee will be held at the following location:

Meeting Rooms 2 & 3
HPC
Park House
184 Kennington Park Road
LONDON SE11 4BU

Marc Seale
Chief Executive & Registrar
28 January 2004

The Health Professions Council
Park House
184 Kennington Park Road
LONDON SE11 4BU

Gerald L Milch
**Secretary to the Investigating
Committee**

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AGENDA

Item 1. APOLOGIES FOR ABSENCE

(Please advise the Secretary as soon as possible if you cannot attend.)

Item 2. APPROVAL OF AGENDA

Item 3. MINUTES OF THE LAST MEETING

To receive and confirm the minutes of the meeting held on 12 November 2003.

**ENCLOSURE 1
Paper IC01/04**

Item 4. MATTERS ARISING FROM THE MINUTES

(Please advise the Secretary as soon as possible of any matter(s) you wish to raise otherwise it may not be possible to provide an answer at the meeting.)

To consider matters arising not shown elsewhere on the agenda.

4.1 Mediation

To receive an oral report from Mr Willis and Ms Farrell on the meeting that followed the last Committee meeting.

4.2 Any Other Matter

Items for Discussion/Approval

Item 5. INVESTIGATING COMMITTEE PROCEDURES

To review the existing procedure document in the light of experience to date.

**ENCLOSURE 2
Paper IC02/04**

Item 6. FINANCIAL COSTS OF THE FITNESS TO PRACTISE PROCEDURES

To receive details of the costs of the procedures since 9 July 2003.

**ENCLOSURE 3
Paper IC03/04
(to follow)**

Item 7. GUIDANCE FOR SCREENERS

To discuss guidance for Screeners arising from experience to date.

Item 8. REFERRALS TO THE HEALTH COMMITTEE

To discuss whether registrants, about whom allegations are received as to their fitness to practise being impaired because of dependence on alcohol, should be referred to the Health Committee.

Items to Note

Item 9. CASES PENDING INVESTIGATION

To note the number of cases, by profession, pending consideration by an Investigating Committee Panel.

**ENCLOSURE 4
Paper IC04/04**

Item 10. CASES PENDING CONSIDERATION BY A PRACTICE COMMITTEE PANEL

To note the number of cases, by profession, pending consideration by a Practice Committee Panel.

**ENCLOSURE 5
Paper IC05/04**

Item 11. INTERIM SUSPENSION ORDERS

To note the number of interim suspension orders, by profession.

**ENCLOSURE 6
Paper IC06/04**

Item 12. ATTENDANCE AT PRACTICE COMMITTEE PANEL TRAINING SESSIONS

To note the number of registrant and lay partners (143) who have attended training sessions.

Item 13. ANNUAL REPORT 2003/4

To note that amongst the Council's objectives is one concerning the production of the Annual Report. The Report should be ready for distribution by 31 July. The Chairman will be compiling a report of the Health Committee's activities during the year 1 April 2003 to 31 March 2004. The Report will include the usual attendance record of members.

Items for Information

Item 14. ANY OTHER BUSINESS

Previously notified to and agreed by the Chairman.

Item 15. DATE OF NEXT MEETING

Thursday 15 April 2004.