

The Health Professions Council

Health Committee

Wednesday 28 January 2004

11.00am

The next meeting of the Health Committee will be held at the following location:

Meeting Rooms 2 & 3
HPC
Park House
184 Kennington Park Road
LONDON SE11 4BU

Marc Seale
Chief Executive & Registrar
20 January 2004

The Health Professions Council
Park House
184 Kennington Park Road
LONDON SE11 4BU

Gerald L Milch
Secretary to the Health Committee

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AGENDA

- Item 1. APOLOGIES FOR ABSENCE & WELCOME TO NEW MEMBERS**
(Please advise the Secretary as soon as possible if you cannot attend.)

- Item 2. APPROVAL OF AGENDA**

- Item 3. MINUTES OF THE LAST QUORATE MEETING**

To confirm the minutes of the meeting held on 30 April 2003.

ENCLOSURE 1

- Item 4. NOTES OF THE INQUORATE MEETING**

To receive the notes of the meeting held on 16 July 2003.

ENCLOSURE 2

- Item 5. NOTES OF THE INQUORATE MEETING**

To receive the notes of the meeting held on 29 October 2003

ENCLOSURE 3

- Item 6. MATTERS ARISING**

To discuss matters arising not otherwise on the agenda.

Items for Discussion/Approval

- Item 7. Appointment of Chairman and Vice-Chairman**

7.1 At the Council meeting on 17 September 2003 it was announced that all statutory and non-statutory committees had to put forward nominees for the post of Chairman and, where wanted, Deputy Chairman for selection and appointment by the Council.

7.2 To note that, by electronic mail, members of the Committee nominated Miss Mary Crawford to be the Committee Chairman. This nomination was approved at the Council meeting on 11 December 2003.

7.3 To note that the Committee needs to determine whether or not a Deputy Chairman is required and, if so, to nominate someone to be ratified at the next Council meeting.

Item 8. Health & Disability Meeting

To discuss possible items for the agenda and the list of participants to be invited for the proposed Health & Disability meeting to be held on 1 March 2004.

Item 9. Hearings

To receive feedback on the two Health Committee fitness to practise panel hearings and interim suspension orders.

Item 10. Process Review

To note the letter of 30 June 2003 from the Chief Executive concerning a process review of the Committee's activities to date.

ENCLOSURE 4

Item 11. Self-Notification by Registrants

To discuss procedures when registrants themselves notify the Council of a debilitating or deteriorating condition from which they are suffering.

Item 12. Confirmation of Process

To discuss procedures for panels and chairmanship and to note the Guidance Notes that were presented at the Council 'Awayday' in October 2003 and the feedback form devised by the Director of Legal Services.

ENCLOSURE 5

Items to Note

Item 13. Annual Report 2003/4

To note that amongst the Council's objectives is one concerning the production of the Annual Report. The Report should be ready for distribution by 31 July. The Chairman will be compiling a report of the Health Committee's activities during the year 1 April 2003 to 31 March 2004. The Report will include the usual attendance record of members.

Items for Information

Item 14. Any Other Business

Previously notified to and agreed by the Chairman.

Item 15. Date of Next Meeting

Wednesday 21 April 2004.