

## Fitness to Practise – Kelly Johnson

### Case Information

Details on the number and types of cases considered by Fitness to Practise Panels are provided for in the draft version of the Fitness to Practise Annual Report which the Committee is considering at this meeting.

### Number of open cases pre-Investigating Committee Panel

At the end of March 2013 there were 857 cases open. This is 4.5% higher than forecast and is considered to have minimal impact on the workflow through the FTP process and on the budget and resources required for Final Hearings in the coming financial year.

The number of cases per Case Manager is currently higher than forecast. Cases are not evenly distributed amongst Case Managers, due to differing levels of experience amongst Case Managers. This will change as new case managers are appointed and proceed through their probation periods. We have defined the tasks that must be given priority in order to meet forecast and reduce risk and we continue to look at available resources across the Case Management Team as a whole each week.

### Number of cases awaiting hearing

At the end of March there were 255 (non-social work transfer) open final hearing cases and 85 social work transfer cases. Of those cases 153 cases are post ICP and not ready to fix, 87 have been fixed, 12 are awaiting the expiration of their appeal

period and the remainder are being actively managed by the scheduling team.

### General Social Care Council Transfer Cases

495 cases were reviewed when the regulatory responsibilities of the GSCC were transferred to the HCPC. That included 217 were within the pre ICP remit, 14 cases that were subject to an interim order, 45 cases where the registrant was subject to conditional registration or a suspension order, 40 caution orders, 15 character cases and 12 cases concerning students.

As at the end of March there were 64 cases within the pre ICP and enquiry remit. 30 cases have been closed without referral to an investigating committee, 148 cases have had requests for observations sent to the registrant concerned, and 123 cases have been considered by a panel of the investigating committee with 100 cases referred for final hearing. 20 final hearing cases, 10 review cases and 54 interim order cases have taken place. There are currently 85 cases that are open post ICP with active case management or scheduling activity being undertaken.

### Suitability Scheme

The Suitability Scheme is now operational with transfer student cases received from the GSCC assessed via the scheme. A common theme is whether information addressed to the suitability scheme should be managed via that scheme.

### High Court and First Tier Tribunal Cases

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
12-2012	b	INF	CER	Director's Report Committee December 2012	Final DD: None	Internal RD: None

All 9 First Tier Tribunal Cases have now been concluded. There are no outstanding high court cases and there are three on going judicial review cases.

### Meetings and other Stakeholder Events

Unison  
Care Quality Commission  
Professional Standards Authority  
CLEAR conference  
Unite  
Care Councils – Northern Ireland, Wales and Scotland  
CLEAR – US  
Review of Health and Professional Regulation  
KPMG Dinner and Debate

### Resources

Since the date of the last report to Committee the following appointments have been made:

John Barwick – Head of Investigations (previously Investigations Manager, replacement post)

Alan Shillabeer – Investigations Manager (previously Case Team Manager, replacement post)

Jodie Godden – Case Team Manager (previously Case Manager, replacement post)

Cara Donald – Case Team Manager (previously Case Manager, replacement post)

Fulden Boyraz – Case Manager (previously Hearings Officer, replacement post)

Katia Vandenbrouke – Case Manager (replacement post)

Dawn Ebanks – Case Manager (replacement post)

Enda Heslin – Case Manager (replacement post)

Benjamin Anafi – Case Manager (maternity cover)

Laura Quartermain – Case Manager (maternity cover)

Francine Leach – PA to the Director of Fitness to Practise (replacement post)

Tamara Etmuss Noble – Lead Hearings Officer (previously Hearings Officer, new post)

Amaka Rapu – Hearings Officer (previously Scheduling Officer, replacement post)

Rory Byrne – Hearings Officer (replacement post)

Amanda Johnson – Hearings Officer (new post)

Taryn Tran - Scheduling Officer (new post)

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Ray Penamante – Scheduling Officer (new post)

Amanda Viriri – Scheduling Officer (new post)

Sabrina Reekhaye – Team Administrator (maternity cover/new post)

Planning is also underway for the arrangements for the maternity cover of the Head of Case Management.

### Partners

FTP continues to deliver new refresher training for FTP partners. A review day for panel chairs took place on 30 April 2013.

### Other

Work continues on the tender for the provision of legal services with adverts scheduled to be placed in the appropriate media in early May. Work also continues on the tender for the provision of transcription writer with invitations to tender dispatched the week commencing 29 April 2013.

Work is underway to prepare the logistical arrangements for the upcoming audit of the initial stages of HCPC's fitness to practise processes by the Professional Standards Authority (PSA). The audit is scheduled to start on 5 June 2013.

Activity continues in the work streams of ensuring efficiency, data security, improving the fitness to practise experience and pre-hearing case management.

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