

**Fitness to Practise Committee**

**The seventh meeting of the Fitness to Practise Committee will take place as follows:**

**Date:** Thursday 13 October 2011

**Time:** 10:30 am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Keith Ross (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Malcolm Cross  
John Donaghy  
Julia Drown  
Morag Mackellar  
Penny Renwick  
Deep Sagar  
Annie Turner

**Enquiries:** Steve Rayner, Secretary to the Committee  
020 7840 9785  
steve.rayner@hpc-uk.org

## Part one – to be held in public

1. **Nomination of Chair of the Committee**  
Steve Rayner - Secretary to the Committee enclosure1  
FTP 35/11
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Public Minutes of the committee meeting of 26 May 2011**  
Steve Rayner - Secretary to the Committee enclosure 2  
FTP 36/11
6. **Matters arising from previous meetings**  
Steve Rayner - Secretary to the Committee enclosure 3  
FTP 37/11
7. **Director of Fitness to Practise Report**  
Kelly Johnson – Director of Fitness to Practise enclosure 4  
FTP 38/11

## Items for discussion

8. **2011-2012 CHRE FTP performance review**  
Kelly Johnson – Director of Fitness to Practise enclosure 5  
FTP 39/11
9. **Alternative mechanisms to resolve disputes**  
Kelly Johnson – Director of Fitness to Practise enclosure 6  
FTP 40/11
10. **Practice note: Standard of acceptance for allegations**  
Kelly Johnson – Director of Fitness to Practise enclosure 7  
FTP 41/11
11. **Practice note: Case to answer**  
Kelly Johnson – Director of Fitness to Practise enclosure 8  
FTP 42/11
12. **Audit of final fitness to practise decisions**  
Alison Croad – Policy Officer enclosure 9  
FTP 43/11
13. **'Not well found' case review**  
Jonathan Dillon - Hearings Manager enclosure 10  
FTP 44/11
14. **Adjourned/part heard/cancelled final hearings**  
Brian James – Head of Adjudication enclosure 11  
FTP 45/11
15. **Transfer of regulatory functions from the General Social Care Council to HPC**  
Marc Seale - Chief Executive enclosure 12  
FTP 46/11

Items to note

- |     |  |                           |
|-----|--|---------------------------|
| 16. | <b>2011-2012 CHRE audit report update</b><br>Kelly Johnson – Director of Fitness to Practise   | enclosure 13<br>FTP 47/11 |
| 17. | <b>CHRE learning points</b><br>Brian James – Head of Adjudication  | enclosure 14<br>FTP 48/11 |
| 18. | <b>FTP Department Case Management System update</b><br>Kelly Johnson – Director of Fitness to Practise   | enclosure 15<br>FTP 49/11 |
| 19. | <b>2011-2012 FTP Department Work Plan update</b><br>Kelly Johnson – Director of Fitness to Practise  | enclosure 16<br>FTP 50/11 |
| 20. | <b>Date &amp; time of future meetings:</b><br><br>Wednesday 22 February 2012                      Thursday 11 October 2012<br>Thursday 24 May 2012 | verbal                    |
| 21. | <b>Any other business</b><br>Previously notified and agreed by the Secretariat   | verbal                    |

**This document is available in alternative formats upon request.**