

**Fitness to Practise Committee**

**The fourth meeting of the Fitness to Practise Committee will take place as follows:**

**Date:** Thursday 26 May 2011

**Time:** 10:30 am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Keith Ross (Chair)  
Mary Clark-Glass  
Malcolm Cross  
John Donaghy  
Julia Drown  
Morag Mackellar  
Penny Renwick  
Deep Sagar  
Annie Turner  
Neil Willis

**Enquiries:** Steve Rayner, Secretary to the Committee  
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Part one – to be held in public

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Public Minutes of the committee meeting of 16 February 2011** enclosure1  
Steve Rayner - Secretary to the Committee FTP 16/11
6. **Matters arising** enclosure 2  
Steve Rayner - Secretary to the Committee FTP 17/11
7. **Director of Fitness to Practise Report** enclosure 3  
Kelly Johnson – Director of Fitness to Practise FTP 18/11

Items for discussion

8. **FTP annual report** enclosure 4  
Zoe Maguire - Investigations Manager FTP 19/11
9. **CHRE FTP audit report - HPC** enclosure 5  
Kelly Johnson – Director of Fitness to Practise FTP 20/11
10. **CHRE review of the NMC FTP directorate** enclosure 6  
Kelly Johnson – Director of Fitness to Practise FTP 21/11
11. **Models of adjudication** enclosure 7  
Kelly Johnson – Director of Fitness to Practise FTP 22/11
12. **Alternative mechanisms to resolve disputes** enclosure 8  
Kelly Johnson – Director of Fitness to Practise FTP 23/11
13. **Practice notes: Standard of acceptance for allegations** enclosure 9  
Investigations Manager FTP 24/11
14. **Practice note: Article 30(2)** enclosure 10  
Kelly Johnson – Director of Fitness to Practise FTP 25/11
15. **Review of Investigating Committee decisions** enclosure 11  
Eve Seall – Head of Case Management FTP 26/11
16. **'Not well founded' case review** enclosure 12  
Jonathan Dillon - Hearings Manager FTP 27/11
17. **Adjourned/part heard/cancelled final hearings** enclosure 13  
Alison Abodarham – Head of Adjudication FTP 28/11

18. **Transfer of regulatory functions from the General Social Care Council to HPC** enclosure 14  
Marc Seale - Chief Executive FTP 29/11

Items to note

19. **Vetting and Barring Scheme update** enclosure 15  
Eve Seall – Head of Case Management FTP 30/11

20. **Case Management System update** enclosure 16  
Kelly Johnson – Director of Fitness to Practise FTP 31/11

21. **Date & time of future meetings:** verbal
- |                            |                          |
|----------------------------|--------------------------|
| Thursday 13 October 2011   | Thursday 24 May 2012     |
| Wednesday 22 February 2012 | Thursday 11 October 2012 |

Meetings of the Committee take place at 10.30am unless otherwise notified.

22. **Any other business** verbal  
Previously notified and agreed by the Chair

23. **Resolution**  
The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

Item	Reason for Exclusion
23	iv
24	vii

Private agenda

- |     |   |                           |
|-----|---|---------------------------|
| 24. | <b>Minutes of the private part of the meeting on 16 February 2011</b><br>Steve Rayner – Secretary to the Committee  | enclosure 17<br>FTP 32/11 |
| 25. | <b>Transfer of regulatory functions from the General Social Care Council to HPC</b><br>Marc Seale - Chief Executive | enclosure 18<br>FTP 33/11 |
| 26. | <b>Legal proceedings</b><br>Kelly Johnson – Director of Fitness to Practise   | enclosure 19<br>FTP 34/11 |
| 27. | <b>Any other business</b><br>Previously notified and agreed by the Chair  | verbal                    |

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