

Fitness to Practise Committee

The third meeting of the Fitness to Practise Committee will take place as follows:

Date: Thursday 21 October 2010

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Keith Ross (Chair)
Mary Clark-Glass
Malcolm Cross
John Donaghy
Julia Drown
Morag Mackellar
Penny Renwick
Deep Sagar
Annie Turner
Neil Willis

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Part 1 – Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Public Minutes of the committee meeting of 3 June 2010** enclosure 1
Steve Rayner - Secretary to the Committee FTP 28/10
6. **Matters arising** enclosure 2
Steve Rayner - Secretary to the Committee FTP 29/10
7. **Chair's report** verbal
8. **Director of Fitness to Practise Report** enclosure 3
Kelly Johnson – Director of Fitness to Practise FTP 30/10

Items for discussion

9. **Alternative mechanisms for resolving disputes – literature review** enclosure 4
Michael Guthrie - Director of Policy and Standards FTP 31/10
10. **Response to OHPA consultation on the future of fitness to practise adjudication** enclosure 5
Kelly Johnson – Director of Fitness to Practise FTP 32/10
11. **Practice note: Discontinuance** enclosure 6
Kelly Johnson – Director of Fitness to Practise FTP 33/10
12. **Practice note: Misuse of the HPC Collective Mark** enclosure 7
Kelly Johnson – Director of Fitness to Practise FTP 34/10
13. **Practice note: Assessors and expert witnesses** enclosure 8
Eve Seall - Head of Case Management FTP 35/10
14. **Mechanisms for dealing with alcohol or drug related criminal offences** enclosure 9
Zoe Maguire - Lead Hearings Officer FTP 36/10
15. **Audit of final fitness to practise decisions** enclosure 10
Alison Dittmer - Policy Officer FTP 37/10
16. **Investigating Committee decision review** enclosure 11
Eve Seall - Head of Case Management FTP 38/10

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| 17. | Not well founded determination review
Jonathan Dillon - Lead Hearings Officer | enclosure 12
FTP 39/10 |
| 18. | Adjourned/part heard/cancelled final reviews
Alison Abodarham - Head of Adjudication | enclosure 13
FTP 40/10 |

Items to note

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| 19. | Investigating Committee update
Eve Seall - Head of Case Management | enclosure 14
FTP 41/10 |
| 20. | Fitness to Practise Department workplan 2010-11 update
Kelly Johnson – Director of Fitness to Practise | enclosure 15
FTP 42/10 |
| 21. | CHRE progress report
Kelly Johnson – Director of Fitness to Practise | enclosure 16
FTP 43/10 |
| 22. | Ambulance service meetings
Zoe Maguire - Investigations Manager | enclosure 17
FTP 44/10 |
| 23. | Case management system project
Kelly Johnson - Director of Fitness to Practise | enclosure 18
FTP 45/10 |
| 24. | Any other business
Previously notified and agreed by the Chair | verbal |
| 25. | Date & time of future meetings:

Wednesday 16 February 2011
Thursday 26 May 2011
Thursday 13 October 2011 | |

Meetings of the Committee take place at 10.30am unless otherwise notified.

Resolution

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;

- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

Item	Reason for Exclusion
26	v
27	viii

Part two – to be held in private

- 26. **Judicial Review update** **verbal**
Kelly Johnson - Director of Fitness to Practise
- 27. **Vetting and barring update** **enclosure 19**
Eve Seall - Head of Case Management FTP 46/10
- 28. **Any other business** **verbal**
Previously notified and agreed by the Chair