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Finance and Resources Committee 17 March 2010

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Appendices**

None

**Date of paper**

16 February 2010

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-02-16	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 17 March 2010	Final DD: None	Public RD: None

## Action points

### Finance and Resources Committee - Public meeting

10 February 2010

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	<p>Budget for 2010-11: Following discussion, Committee agreed that the budget should be amended to include the following points:</p> <ul style="list-style-type: none"> <li>- each section of the narrative should be shown on the relevant page of the budget, with the narrative expanded to give a more detailed explanation of significant variances;</li> <li>- further information about sensitivity analysis, in relation to factors such as registrant numbers;</li> <li>- a comparison of the proportions of HPC's budget to the proportions spent by other healthcare regulators; and</li> <li>- information on how HPC's reserves would be affected by the proposed capital expenditure of £2.79 m.</li> </ul> <p>(11.4)</p>	GB	17 March 2010	See further paper on agenda for 17 March 2010.
2	<p>Partner reappointment and agreement renewal: Committee agreed that:</p> <ul style="list-style-type: none"> <li>(1) 288 agreements for Registration Assessors, CPD Assessors and Visitors which were due to expire on 31 July 2010 should be renewed for a period of 4 years;</li> <li>(2) 185 Panel Members and 13 Panel Chairs with agreements that were</li> </ul>	KN	Ongoing to 2012	

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	<p>due to expire on 31 July 2010 be subject to the reappointment process set out in the paper, with the reappointment process to be evaluated after one year;</p> <p>(3) Panel Members and Panel Chairs be reappointed on agreements of varying length between two and four years, to enable a phased process to be carried out for replacement of the Practice Committees;</p> <p>(4) the 88 contracts for Registration Assessors, CPD Assessors and Visitors expiring between 1 August 2010 to 30 July 2012 be renewed for a period of four years;</p> <p>(5) the 39 contracts for Panel Members and Panel Chairs expiring between 1 August 2010 to 30 July 2012 be reappointed on agreements of varying length between two and four years, to enable a phased process to be carried out; and</p> <p>(6) that the scoring sheets and matrix for use in the reappointment of panel members and chairs be approved.</p> <p>(12.6)</p>			
3	<p>Charitable status and the HPC: Committee agreed that the Council should be asked to consider in principle whether HPC should become a registered charity, before any further work was carried out.</p> <p>(13.3)</p>	MJS	25 March 2010	
4	<p>Home working policy: Committee agreed the revised policy.</p> <p>(14.4)</p>	GG/ TH	17 March 2010	

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