

Finance and Resources Committee – 23 April 2009

February 2009 Management Accounts

Executive summary and recommendations

Introduction

Decision

The Council/Committee is requested to note the document. No decision is required.

Background information

The March 2009 management accounts will be available on the day of the committee meeting.

Resource implications

Nil

Financial implications

Nil

Appendices

Consolidated Management Accounts for the 11 months ended 28 February 2009.

Variance Commentary

Summary of Management accounts for the 11 months ended 28 February 2009.

Date of paper

9 April 2009

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED MANAGEMENT ACCOUNTS FOR THE 11 MONTHS ENDED 28 FEBRUARY 2009 VARIANCE COMMENTARY

INTRODUCTION

These accounts were compared to budget version 7, which was agreed by the Council on 27th March 2008. The format of the management accounts is the same as the last financial year.

DETAILED SUMMARY

At the end of the financial year, we budgeted an operating surplus, after unrealised gains, of £419,840 compared to 2008's budgeted surplus of £234,736. The actual result for year to date was a surplus of £837,292 after unrealised gains; a favourable variance of £315,197.

Income totalled £12,321,535 with overheads at £11,268,512 thus giving the operating surplus before investments of £1,053,023.

INCOME

Registration income is £259K below budget. Of this, the renewal fee is £521K below budget. The main reason for the renewal fee unfavourable variance is that at the beginning of the current year we budgeted registrant numbers of 180,160 compared to an actual of 178,715, a difference of 1445 registrants. Also, £83K of income relating to the Dietitians renewal fee was recognised in the prior financial year due to an error in the income model. To elaborate, income had been recognised a month early in 2007/08 and therefore 3 months Dietitians renewal fee income relating to 2008/09 was recognised in the previous financial year. The income is reconciled to NetRegulate on a monthly basis, in accordance with the Audit Findings Report. The £83K is a permanent difference and will remain unchanged for the rest of the year.

Registration fees are showing a favourable variance of £197K. This is due to a higher amount of renewal fees being received at a discounted rate (Graduate renewal fees received in their first 2 years of registration). This can be offset against the unfavourable variance in the renewal fees.

There is an £122K unfavourable variance relating to international scrutiny fee income. This is likely to remain a permanent difference. We budgeted for 2,057 applications to be received this year where as the actual number received is to be around 1,700.

Year to date investment income is £8K above budget. There is also an unfavourable variance of £374K relating to the unrealised gain or loss on investment portfolio value, due to the current market conditions.

DEPARTMENTS

Total Departmental expenditure year to date is £11,268,512 which is £944K below budget. The main under spends were in: Information Technology, Fitness to Practise, Approvals and Monitoring, Council and Committees, Communications, Registrations and the Policy and Standards departments.

The favourable variance of £101K in the Approvals and Monitoring department is mainly due to the number of visits being down on what was budgeted for. 70 visits were budgeted for and we predict 43 visits will be done this year.

The under spend of £103K in the Council, Committees and PLG department is due to the average attendance lower than was budgeted for at council and committee meetings. This is also due to three PLG's are budgeted for when only one has taken place during the year.

The favourable variance in the Communications department of £135K is mainly due Media relations work of £28K being delayed until the following financial year, an under spend of £20K in relation to the Student information packs and delay in the Welcome pack, a saving of £15K. The remaining favourable variance is due to a timing difference and will reverse in March.

The under spend of £242K in the Fitness to Practise department is mainly due to less witness being required for the hearings and a decrease of £118K in Disc Trans Writers due the length in hearings being shorted than expected.

The Information Technology department under spend of £104K is mainly due to the UAT temporary staff costs being capitalised and some small projects taken place later in the year.

The Policy and Standards department under spend of £97K is due to the delay in market research and general events being delayed until the following financial year.

The under spend of £215K in the registration department is due to the salary saving of various staff leaving during the year and the downturn in the international assessors fees.

OVERHEADS

Below is an explanation of some of the main favourable and unfavourable variances:

Payroll costs

Payroll costs show a favourable variance of £324K. Basic Pay shows a favourable variance of £166K and national insurance shows a favourable variance of £92K. This is due to some budgeted positions being vacant during the period due to staff leaving or positions not being appointed in the prior year. For example, in the Registrations, Secretariat, Communications and Fitness to Practise departments. The under spend in Temporary staff of £85K is mainly due to the Director of Operations now appointed as a permanent member of staff and the UAT temporary staff costs transferred to the capital expenditure budget.

Staff travelling and subsistence

This shows an unfavourable variance of £40K. This is mainly due to the Chief Executive travelling more frequently to Scotland and attending more working groups and conferences. There is also more travel being done by the communications department due to staff attending more conferences and external events, than was budgeted for.

Council and committee expenses

This shows a favourable variance of £109K. There is an under spend of £17K in council and committee fees and £17K in travelling and subsistence. This is due to lower meeting attendance than expected. The Professional Liaison Groups shows an under spend of £39K. This is due to 3 groups being budgeted for in the year when only one group is taking place.

Property services

This shows a favourable variance of £77K. Of this, £33K relates to business rates following the recent re-rating of HPC premises by the valuation office on behalf of Lambeth Council. There is also a favourable variance of £39K in Electricity. This is due to a refund received of £35K from the electricity company in respect to overpayments made in the previous financial year.

Office services

This shows an unfavourable variance of £94K, mainly due to variances in office equipment <£1,000 of £27K, room hire of £46K and postage of £46K. The over spend in other office services and office equipment <£1,000 are due to the delay in completing the 22-26 Stannary Street project and the purchase of equipment for the new building. The overspend in room hire of £46K is due to storage costs at Red Devil Storage not budgeted for and additional hearings being held away from Park House. This is a permanent difference. The over spend of £46K in postage is due to a budget estimation error and is a permanent difference.

Computer Services

This shows an unfavourable variance of £62K. Of this £15K relates to unfavourable variance in other computer services. These are costs relating to the cabling for 22-26 Stannary Street, which were budgeted in the previous financial year. This is offset against a favourable variance of £19K in managed web/internet services which is due to a timing difference and will reverse in future months. The depreciation overspend of £88K is a budget estimation error and is a permanent difference.

Communications

This shows a favourable variance of £236K. The residual budget of £18K in Annual reports will not be spent this year and therefore will be a permanent difference. The under spends in Campaigns, Brochures and Listening events are due to a timing difference and will reverse in March. The under spend on General events of £20K, Market research of £54K, Media Relations of £28K and Registrant Welcome Pack of £15K has been delayed into the following financial year and therefore is a permanent difference.

Partners

The year to date accounts shows a favourable variance of £94K. The favourable variance in assessor's fees of £78K is due to less applications being received and is a permanent difference. There is an under spend of £26K in partner recruitment due to a budget estimation error and therefore is a permanent difference. There is also an overspent of £25K in Partner training due to a budget estimation error.

Auditors' fees

The year to date accounts shows an unfavourable variance of £10K. This is due to the additional audit done for the opening balances prepared under IFRS. This is a permanent difference.

Legal – Transcript Writers

The year to date accounts show a favourable variance of £118K This is due to the length of hearings being shorter than budgeted for and therefore their time required in hearings is shorter. This is a permanent difference.

Taxation Advice

The year to date accounts show an unfavourable variance of £10K, which is due to VAT advice relating to the deregistration of 22-26 Stannary Street Limited. This is a permanent difference.

PROJECTS

There is an unfavourable operating expense variance of £33K relating to major projects. This includes a favourable variance of £41K, which relates to the Independent Safeguarding Authority project which has been delayed into the next financial year. There is a £12K favourable variance which relates to the Fees Rise 2009 project. This is offset with the unfavourable variance of £90K which has been spent in respect to the on-boarding of the Practitioner Psychologists and Hearing Aid Dispensers (timing difference).

Note that grant funding of £74K from the Department of Health, for the Practitioner Psychologists project has been received in June 2008 and is shown within the general funds on the balance sheet.

There is an unfavourable capital expense variance of £57K relating to major projects. The capital expenditure of £409K relates to NetRegulate Access Rights, Online Renewals, FTP statuses, Equality and Diversity and the new Finance System Upgrade projects. The over spend of £9K on the NetRegulate Access Rights project was due to a delay in the scheduling of the Application Server project. To elaborate, the entire budget for the NetRegulate Access Rights project was approved in the previous financial year. The overspend on the Equality and Diversity project of £10K is due to DSL not including VAT on the original quote and the UAT budget transferred from the IT opex budget. The over spend on the online renewals project of £65K is a timing difference and will reverse in future months.

£242K has been spent this year in relation to the 22-26 Stannary Street project phase 1, which was delayed from the previous financial year. The total spend to date on this project is £1,461K against a budget of £1,639K. Due to Phase 2 being delayed until the next financial year there will be a permanent saving of £322K. The remaining budget is due to be spent in this financial year, once agreement on the outstanding CFC balance is reached. There was an over spend of £14K in relation to the CCTV, due to the delay in the building project and the budget being allocated in the prior financial year.

BALANCE SHEET

The main movements in the balance sheet since the beginning of the year were a decrease in Creditors, increase in debtors and a decrease in deferred income. The net impact of these movements was a decrease in the cash balance of £423K.

Working capital was £3,077K showing HPC continues to be in a stable financial position. The Net Assets are £2,336K including the Accumulated Fund of £1,915K and the Revaluation Reserve of £421K. The Accumulated Fund comprised £1,003K at the beginning of the financial year plus the net deficit for the year to date plus the funding from the Department of Health.

CASH FLOW

The Cash Flow statement indicates a net decrease in cash of £423K from 1 April 2008 to the end of February 2009. This is mainly due to the decrease in creditors, increase in debtors and decrease in deferred income during the period, the YTD surplus generated and the additional costs spent this year in relation to the 22-26 Stannary Street project. The project costs were budgeted for in the previous financial year.

The net increase or decrease in cash when compared to the accounting surplus or deficit can be significantly different. To arrive at the cash movement, non cash items such as depreciation are removed and balance sheet movements taken into consideration.

CONCLUSION

Overall, at the end of the period to 28 February 2009 we had an operating surplus before investments of £1,053K against a budgeted surplus of £361K. HPC continues to be in a stable financial position.

Charlotte Milner
Financial Controller
March 2009

HEALTH PROFESSIONS COUNCIL

Consolidated Management Accounts For the 11 months ended 28th February 2009

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009
DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
INCOME					
Professions					
Arts Therapists	109,611	155,365	(45,754)	(29.45)	171,671
Biomedical Scientists	1,521,418	1,635,428	(114,010)	(6.97)	1,784,103
Chiropodists	808,242	822,567	(14,325)	(1.74)	897,345
Clinical Scientists	297,123	254,061	43,062	16.95	277,156
Dietitians	386,193	439,023	(52,830)	(12.03)	478,934
Occupational Therapists	2,046,620	2,029,383	17,237	0.85	2,213,873
Operating Department Practitioners	571,892	526,776	45,116	8.56	574,664
Orthoptists	93,871	84,909	8,962	10.56	92,631
Paramedics	920,542	890,242	30,300	3.40	971,173
Physiotherapists	2,956,708	2,987,848	(31,140)	(1.04)	3,266,870
Prosthetists & Orthotists	59,007	60,054	(1,047)	(1.74)	65,514
Radiographers	1,726,359	1,921,486	(195,127)	(10.16)	2,099,320
Speech and Language Therapists	817,324	766,652	50,672	6.61	836,348
Registration Income	12,314,910	12,573,793	(258,883)	(2.06)	13,729,602
Department of Health Capital Grant Released	0	0	0	0.00	0
Miscellaneous Income	6,625	0	6,625	0.00	0
TOTAL INCOME	12,321,535	12,573,793	(252,258)	(2.01)	13,729,602
EXPENDITURE					
Departments					
Approvals & Monitoring	480,503	581,360	100,857	17.35	660,872
Chief Executive	268,946	259,420	(9,526)	(3.67)	277,563
Council, Committees & PLG	388,530	491,516	102,985	20.95	547,387
Communications	811,025	946,342	135,316	14.30	1,020,074
Facilities Management	856,532	847,136	(9,396)	(1.11)	909,684
Finance	558,943	529,967	(28,976)	(5.47)	570,454
Fitness to Practise	4,026,967	4,268,713	241,746	5.66	4,621,621
Human Resources & Partners	628,623	619,088	(9,535)	(1.54)	662,423
IT Department	874,953	979,162	104,209	10.64	1,136,657
Operations Office	386,710	347,025	(39,686)	(11.44)	375,095
Policy & Standards	260,437	357,716	97,279	27.19	384,074
President	45,910	45,517	(393)	(0.86)	49,433
Projects	116,344	83,818	(32,526)	(38.81)	262,631
Registration	1,372,661	1,587,714	215,052	13.54	1,714,259
Secretariat	191,427	267,623	76,196	28.47	292,536
Operating Expenses	11,268,512	12,212,115	943,603	7.73	13,484,762
SURPLUS / (DEFICIT) - Excl. Unrealised Gains/(Losses)	1,053,023	361,678	691,345	(191.15)	244,840
Impairment of Freehold Land and Buildings	0	0	0	0.00	
Interest payable	(10,451)	0	(10,451)	0.00	0.00
Investment Income - Excl. Unrealised Gains/(Losses)	168,263	160,416	7,847	(4.89)	175,000
Investment - Unrealised Gains / (Losses)	(373,544)	0	(373,544)	0.00	0
SURPLUS / (DEFICIT)	837,292	522,094	(315,197)	60.37	419,840

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009

CONSOLIDATED DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Consolidated Income					
Registration fees	669,073	427,866	241,207	56.37	466,766
Registration fees (part year)	90	0	90	0.00	0
Readmission fees	189,182	242,455	(53,273)	(21.97)	264,495
Renewal fees	10,314,983	10,835,885	(520,902)	(4.81)	11,833,699
International scrutiny fees	647,247	769,626	(122,379)	(15.90)	839,592
Confirmation letter fees	0	0	0	0.00	0
Grandparenting scrutiny fees & other	-215	0	(215)	0.00	0
UK scrutiny fee/Graduated < 2 years	494,550	297,962	196,588	65.98	325,050
	12,314,910	12,573,793	(258,883)	(2.06)	13,729,602

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009

INVESTMENT & OTHER INCOME

CODE

BUDGET MANAGER

Finance Director

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Consolidated Income					
Bank interest - Business Reserve	8,855	18,333	(9,478)	(51.70)	20,000
Bank interest - SIBA	116,938	85,250	31,688	37.17	93,000
Bond interest	0	0	0	0.00	0
Portfolio income	61,027	56,833	4,194	7.38	62,000
P & L on disposal of investments (Realised)	(18,557)	0	(18,557)	0.00	0
	<u>168,263</u>	<u>160,416</u>	<u>7,847</u>	4.89	<u>175,000</u>
Gain or loss on unrealised investments	(373,544)	0	(373,544)	0.00	0

0

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	3,244,552	3,410,376	165,824	4.86	3,724,470
Overtime	24,528	37,308	12,780	34.26	40,220
National Insurance	345,044	437,228	92,184	21.08	476,998
Pension costs	302,631	281,078	(21,553)	(7.67)	306,649
Medical insurance	1,328	1,100	(228)	(20.72)	1,200
Staff recruitment	149,078	126,251	(22,828)	(18.08)	135,215
Temporary staff	221,759	307,295	85,536	27.84	383,916
Payroll Contingency	2,750	15,000	12,250	81.67	15,000
	4,291,669	4,615,635	323,966	7.02	5,083,668
Staff travelling and subsistence					
Fares	116,162	84,555	(31,606)	(37.38)	93,492
Car expenses and car park	1,262	1,500	238	15.84	1,500
Subsistence	55,651	55,600	(51)	(0.09)	61,180
Entertaining	2,614	500	(2,114)	(422.88)	500
Conferences	22,346	15,800	(6,546)	(41.43)	19,850
	198,035	157,955	(40,080)	(25.37)	176,522
Council and committee expenses					
Fees	178,025	195,132	17,107	8.77	219,542
Travelling and subsistence	127,160	144,276	17,116	11.86	159,112
Tax Cost (NI ER and PAYE)	27,182	31,500	4,318	13.71	36,000
Conference expenses	11,630	23,278	11,648	50.04	25,400
Training	5,119	7,358	2,239	30.43	7,840
Professional Liaison Groups	8,821	47,520	38,699	81.44	59,400
Elections and Appointments	61,249	76,900	15,651	20.35	76,900
Annual General Meeting	317	3,000	2,683	89.43	3,000
	419,503	528,964	109,461	20.69	587,194
Property services					
Business rates	72,851	105,500	32,649	30.95	108,000
Water	2,078	1,936	(142)	(7.34)	2,120
Electricity	2,341	41,250	38,909	94.33	45,000
Gas	11,628	7,326	(4,302)	(58.72)	8,000
Cleaning contractors	42,527	43,076	549	1.28	47,000
Cleaning materials	4,620	3,014	(1,606)	(53.29)	3,300
Waste disposal	12,321	13,750	1,429	10.40	15,000
Repairs and maintenance	22,634	18,854	(3,780)	(20.05)	20,576
Maintenance contracts	13,848	24,365	10,517	43.17	26,596
Security	21,602	29,025	7,423	25.58	32,300
Building Refurbishment	71,075	67,080	(3,995)	(5.96)	67,360
Property disposals	0	0	0	0.00	0
Property depreciation	38,683	38,500	(183)	(0.48)	42,000
	316,207	393,676	77,470	60	417,252

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	388,248	425,141	36,893	8.68	463,023
Photocopying	8,990	3,300	(5,690)	(172.44)	3,600
Postage	100,734	54,483	(46,251)	(84.89)	59,447
Telephone	35,959	31,999	(3,960)	(12.37)	34,908
Mobile telephone	8,174	9,700	1,526	15.73	10,746
Couriers	13,630	5,500	(8,130)	(147.81)	6,000
Office equipment < £1000	41,597	15,000	(26,597)	(177.32)	15,000
Office equipment rental	5,907	3,949	(1,958)	(49.58)	4,317
Catering	50,454	50,728	274	0.54	55,454
Other office services	31,787	40,975	9,188	22.42	44,700
Room Hire	164,439	118,529	(45,910)	(38.73)	125,301
Office equipment disposals	0	0	0	0.00	0
Video Conferencing	0	6,750	6,750	100.00	7,500
	875,955	789,154	(93,551)	(648)	855,193
Computer services					
Hardware < £1000	2,322	9,200	6,878	74.76	10,400
General Hardware support and maintenance	16,924	16,500	(424)	(2.57)	25,000
Software Purchases	15,443	33,000	17,557	53.20	39,000
General Software support & maintenance	64,081	53,375	(10,706)	(20.06)	57,500
NetRegulate Software support and maintenance	119,947	122,826	2,879	2.34	134,000
Managed Web/Internet services	120,404	139,534	19,130	13.71	156,000
Internet/3G	10,240	8,030	(2,210)	(27.52)	8,774
IT Consumerables	7,533	10,670	3,137	29.40	14,000
HPC Computer training	9,744	10,000	256	2.56	10,000
Other computer services costs	15,027	0	(15,027)	0.00	0
Offsite tape data archive	2,810	924	(1,886)	(204.16)	1,000
Specialist external support	(1,175)	5,000	6,175	123.50	5,000
IT Other Professional Fees	0	451	451	100.00	0
IT Hardware Disposals	481	0	(481)	0.00	0
Hardware depreciation	241,452	153,516	(87,936)	(57.28)	167,469
Secure hardware disposal	637	800	163	20.36	1,000
	625,871	563,826	(62,045)	108	629,143
Communications					
Campaigns	147,311	166,979	19,668	11.78	190,000
Annual Reports (Design, Distribute)	2,131	19,752	17,621	89.21	19,752
Brochures (Design, Distribute)	20,675	44,000	23,325	53.01	44,000
Listening Events	28,063	45,000	16,937	37.64	45,000
Market Research	10,599	65,000	54,401	83.69	65,000
Translations	11,928	10,000	(1,928)	(19.28)	10,000
Public Affairs & Stakeholder	39,260	56,640	17,380	30.68	65,000
Standards of Proficiency (Design,Prod,Dist)	300	0	(300)	0.00	0
Web Site Design	25,747	10,700	(15,047)	(140.63)	10,700
Marketing & Promotions	15,887	9,000	(6,887)	(76.52)	9,000
Conference & Exhibitions	24,895	48,196	23,301	48.35	55,000
General Events (Internal & External)	0	20,000	20,000	100.00	25,000
Media Relations	2,259	30,000	27,741	92.47	30,000
Registrant Welcome Pack	0	15,000	15,000	100.00	15,000
Student Information Packs	8,626	40,000	31,374	78.43	40,000
Internal Communications	42,317	36,000	(6,317)	(17.55)	36,000
Bi-Annual opinion polling	0	0	0	0.00	0
	379,999	616,267	236,268	471.29	659,452

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	33,383	59,140	25,757	43.55	70,420
Partners Training	145,479	120,000	(25,479)	(21.23)	120,000
Panels (Allowance & Travel)	827,531	781,422	(46,109)	(5.90)	853,306
Approvals	68,417	88,069	19,651	22.31	103,610
Assessors fees (All Professions)	191,206	269,490	78,284	29.05	287,980
Test of Competence (All Professions)	6,641	14,597	7,956	54.50	15,928
Registration Appeals	18,818	18,240	(578)	(3.17)	22,800
Annual Monitoring	7,218	13,928	6,710	48.18	16,710
Major/Minor Change	5,499	10,080	4,581	45.44	11,200
CPD assessments	46,664	64,080	17,416	27.18	71,200
Aptitude tests	0	5,792	5,792	100.00	5,792
	1,350,856	1,444,838	93,981	6.50	1,578,946
Project Costs					
Major Projects	116,344	83,818	(32,526)	(38.81)	262,631
Small Projects	44,589	147,705	103,116	69.81	150,570
	160,933	231,523	70,590	31.01	413,201
Specific departmental expenses					
Archive storage	20,464	20,050	(414)	(2.06)	22,400
Auditors' fees	54,892	44,693	(10,199)	(22.82)	48,760
Bank charges	58,005	53,875	(4,130)	(7.67)	55,000
Books and publications	9	451	443	98.12	500
Conselling	1,197	2,250	1,053	46.82	3,000
Disaster contingency plan	15,525	12,000	(3,525)	(29.38)	12,000
EMT Training	4,162	7,500	3,338	44.51	7,500
General insurance	29,412	41,437	12,025	29.02	45,200
Health and safety	18,105	13,530	(4,575)	(33.82)	14,770
Miscellaneous Expenses	1,972	0	(1,972)	0.00	0
Internal Audit	16,801	26,235	9,434	35.96	28,620
Legal advice	286,540	273,859	(12,681)	(4.63)	299,260
Legal expenses	1,612,160	1,638,516	26,356	1.61	1,762,500
Legal insurance	18,375	36,663	18,288	49.88	40,000
Legal - Transcript Writer	202,797	321,188	118,391	36.86	351,627
Other professional fees	37,415	34,850	(2,565)	(7.36)	35,200
Other legal costs	68,361	105,000	36,639	34.89	110,000
Pension administration	12,791	23,100	10,309	44.63	25,200
Personal Performance Consultancy	0	7,000	7,000	100.00	7,000
ISO 9001 Certification	2,446	6,200	3,754	60.55	6,200
Reward Data	14,865	9,000	(5,865)	(65.17)	9,000
Subscriptions to professional bodies	29,786	30,156	370	1.23	34,304
Taxation advice	12,120	2,001	(10,119)	(505.70)	2,000
Training	131,284	160,724	29,439	18.32	164,150
	2,649,485	2,870,277	220,793	7.69	3,084,191
OVERHEAD TOTAL	11,268,512	12,212,115	943,603	7.73	13,484,762

HEALTH PROFESSIONS COUNCIL
CONSOLIDATED BALANCE SHEET
as at 28 February 2009

	28 February 2009		A 31 Mar
	£	£	£
FIXED ASSETS			
Tangible fixed assets			
Land & buildings, at cost or valuation	3,404,220		3,090,000
Depreciation	<u>(38,683)</u>		<u>0</u>
Net book value		3,365,536	
Computer Equipment, at cost	3,081,479		2,658,339
Depreciation	<u>(2,261,806)</u>		<u>(2,032,094)</u>
Net book value		819,673	
Office furniture and equipment, at cost	406,348		387,804
Depreciation	<u>(373,872)</u>		<u>(347,835)</u>
Net book value		32,477	
		<hr/>	
Total tangible fixed assets		4,217,686	
Investments		1,251,390	
		<hr/>	
TOTAL FIXED ASSETS		5,469,075	
CURRENT ASSETS			
Debtors	146,464		80,898
Prepayments	112,538		132,307
Bank balances and cash	<u>4,475,978</u>		<u>4,899,109</u>
	4,734,980		5,112,314
CURRENT LIABILITIES			
Amounts falling due within one year			
Creditors and accrued expenses	1,658,115		2,102,639
		<hr/>	
WORKING CAPITAL		3,076,865	
DEFERRED INCOME			
Registration fees in advance	260,887		175,734
Retention fees in advance	<u>5,948,707</u>		<u>6,693,458</u>
		(6,209,594)	
NET ASSETS		<hr/> 2,336,346 <hr/>	
Represented by:			
General Funds		1,077,308	
Revaluation reserve		421,746	
Surplus/(Deficit) for the period		<u>837,292</u>	
		<hr/> 2,336,346 <hr/>	
		-0	

Actual
March 2008
£

3,090,000

626,245

39,969

3,756,214

1,528,047

5,284,260

3,009,675

(6,869,191)

1,424,744

1,979,272

421,746

(976,274)

1,424,744

**HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009**

**CAPITAL EXPENDITURE
From 1st April 2008 - 31 March 2009**

		Actual £	Budget YTD £	Variance £	Annual Budget £
<u>Major Investment (£50K+ Individual Item)</u>					
Office Services	Renovation work to 22-26 Stannery Street. Phase 1	242,415	0	(242,415)	0
	Renovation work to 22-26 Stannery Street. Phase 2	71,804	83,472	11,668	422,875
	Sub Total	314,219	83,472	(230,747)	422,875
<u>Minor Investment (less than £50K individually)</u>					
Information Technology	PC/technology refresh	10,200	30,000	19,800	45,000
	Server replacements/upgrades		6,000	6,000	6,000
	Upgrade switches	5,227	20,000	14,773	20,000
	New/replacement laptops	10,814	10,000	(814)	12,000
Office Services	Replacement B & W Copier	4,488	6,000	1,512	6,000
	CCTV	14,055		(14,055)	0
		44,784	72,000	(27,216)	89,000
Contingency		0	0	0	0
<u>Major Projects</u>		409,197	352,088	(57,109)	552,088
Total Capital Expenditure		768,200	507,560	(315,072)	1,063,963

Note: Total 22-26 Stannery Street project spend is £1,461,721 compared to a total budget of £1,639,000 (total spent in 2007-08 £1,219,306)

**HEALTH PROFESSIONS COUNCIL
CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009**

**Project reporting
From 1st April 2008 - 31 March 2009**

		Actual £	YTD Budget £	Variance £	Annual Budget £
<u>Project number</u>					
<u>Capital Expenditure</u>					
MP34	Online renewals	264,591	200,000	(64,591)	300,000
MP30	Fees Rise 2009	2,000	2,000	0	2,000
MP32	Equality & Diversity	40,126	30,000	(10,126)	30,000
MP3	Registration of the Practitioner Psychologists	13,993	15,000	1,007	15,000
MP4	Registration of Hearing Aid dispensers	0	15,000	15,000	15,000
	Independent Safeguarding Authority	0	21,000	21,000	21,000
MP33	FTP registrations system statuses rationalisation	60,400	63,800	3,400	63,800
	Contingency	0	-	0	100,000
MP27	Finance System Upgrade	11,903	5,288	(6,615)	5,288
MP28	NetRegulate Access Rights	9,083	-	(9,083)	-
	PRS Remediation Project	7,101	-	(7,101)	-
		-	-	0	-
		-	-	-	-
	Total Capital Expenditure	409,197	352,088	(57,109)	552,088
<u>Operating Expenditure</u>					
MP34	Online renewals	12,458	18,915	6,457	22,100
MP30	Fees Rise 2009	2,545	14,500	11,955	14,500
MP32	Equality & Diversity	2,706	9,528	6,822	9,528
MP3	Registration of the Practitioner Psychologists	82,589	0	(82,589)	156,468
MP4	Registration of Hearing Aid dispensers	7,403	0	(7,403)	19,160
	Independent Safeguarding Authority	0	40,875	40,875	40,875
MP33	FTP registrations system statuses rationalisation	0	0	0	-
MP27	Finance System Upgrade	2,627	0	(2,627)	-
MP28	NetRegulate Access Rights	0	0	0	-
	PRS Remediation Project	6,016	0	(6,016)	-
		-	-	-	-
	Total Operating Expenditure	116,344	83,818	(32,526)	262,631
		0	0		

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2009

CASH FLOW STATEMENT

From 1st April 2008 - 31 March 2009

	£	
Surplus /(deficit) over expenditure	1,053,023	
Depreciation charge for the year of tangible fixed assets	306,171	
(Increase)/decrease in debtors & prepayments	(45,798)	
Increase/(decrease) in creditors (CGT and VAT Tax not included)	(444,524)	
Increase /(decrease) in deferred income	(659,597)	
Net cash In/(out)flow from operating activities	209,276	
Return on investments and servicing of finance		
Investment Income (Excluding realised gains & losses)	186,820	
Capital expenditure and financial investments		
Purchase of tangible assets	(768,200)	
Disposal of tangible assets	12,220	
Purchase of investments	(463,651)	
Proceeds from sale of investments	336,547	
Financing		
Income from DOH	74,307	
Interest payable	(10,451)	
Increase/(decrease) in Cash	(423,131)	
Cash at 31 March 2008	4,899,109	
Cash at 28 February 2009	4,475,978	
Cash Movement	(423,131)	0

HPC CONSOLIDATED Cash Flow: April 08 - March 09

	Mar-08	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	
Opening Balance 1st		4,899,109	5,049,403	4,307,764	3,785,816	4,579,333	4,287,567	5,676,731	6,897,353	5,047,321	4,550,452	5,058,100	4,475,978	
Receipts														
Registration Income		1,097,883	964,628	1,164,492	1,048,614	1,174,160	1,167,481	1,199,540	1,144,887	1,057,632	1,147,702	1,147,894		
Investment Income		2,894	1,155	17,173	44,732	6,223	54,165	3,902	4,304	14,455	35,188	2,629		
Investment Sales		34,557	44,098	38,427	39,360	3,613	50,000	13,325	6,011	50,000	143	57,013		
Deferred Income Movements		502,815	(476,522)	(393,029)	588,402	(403,725)	1,079,741	66,099	(718,082)	(586,298)	204,416	(523,414)		
Bank Loan		0	0	0	0	0	0	0	0	0	0	0		
Miscellaneous Income		0	0	0	0	0	2,980	0	0	0	0	3,645		
Total Cash Receipts		1,638,149	533,359	827,063	1,721,108	780,271	2,354,367	1,282,866	437,120	535,789	1,387,449	687,767	0	12,185,307
Payments														
Operational														
Expenditure		607,778	1,416,461	1,291,553	851,018	944,310	1,007,508	1,156,100	993,011	1,061,588	834,964	1,104,221		
Depreciation		24,477	(73,630)	(24,196)	(25,323)	(25,247)	(18,462)	(25,841)	(38,100)	(33,920)	(33,926)	(32,003)		
Aged Cred / Accrual Movements		292,023	(21,602)	168,837	69,779	(69,628)	(56,728)	(48,604)	232,790	(343,325)	(516)	221,498		
Debtor Movements		225,068	(61,848)	(92,719)	(10,571)	(28,012)	(42,086)	(21,641)	27,408	276,577	20,230	(246,608)		
Payments to Creditors		1,149,346	1,259,381	1,343,475	884,903	821,423	890,232	1,060,014	1,215,109	960,920	820,752	1,047,108	0	
Exceptional														
Capital Expenditure		201,444	(16,892)	36,136	10,984	92,722	138,267	(8,215)	72,303	12,699	58,910	169,842		
Capital Write-off		0	0	0	0	0	0	0	(7,507)	0	(4,713)	0		
Investment Purchases		137,065	32,509	43,706	31,704	157,892	(63,296)	10,445	(3,204)	59,039	4,852	52,939		
Loan Repayments		0	0	0	0	0	0	0	0	0	0	0		
DOH Income		0	0	(74,307)	0	0	0	0	0	0	0	0		
		0	0	0	0	0	0	0	10,451	0	0	0		
Total Payments		1,487,855	1,274,998	1,349,010	927,591	1,072,037	965,203	1,062,244	1,287,152	1,032,658	879,801	1,269,889	0	
Closing Balance	4,899,109	5,049,403	4,307,764	3,785,816	4,579,333	4,287,567	5,676,731	5,897,353	5,047,321	4,550,452	5,058,100	4,475,978	4,475,978	

Aged Creditors	800,652	1,291,264	1,312,866	1,144,029	1,074,250	1,143,878	1,200,606	1,249,210	1,016,420	1,359,745	1,360,261	1,138,763	1,138,763	
Accruals	782,635													
Budgeted Expenditure 05/06														
												184		

Deferred Income Movements - () Some income from deferred income and cash has already been received. If positive, cash received in advance and not recognised as income in current month.

Depreciation - Cash paid for fixed assets incurred in previous months make depreciation a non cash item, so is taken off the current month expenditure.

Aged Creditor Movements - () Denotes an increase in aged creditors from the previous month and is taken off the current month expenditure as they haven't been paid. Vice versa for a positive figure.

Debtor Movements - If positive, debtors/prepayments have been paid without all being recognised in the I & E Account, so must be added to the expenditure for the month, Vice versa for a negative figure.