

Finance & Resources Committee – 17 November 2008

Integrating new professions into the HPC renewal cycle

Executive summary and recommendations

Introduction

The regulation of the Practitioner Psychologists by the HPC is dependent on legislation (Section 60 order) being approved and all timelines are therefore subject to change. The project is being managed by Claire Reed (HPC Project Manager) and the project led by Greg Ross-Sampson (Director of Operations) with Marc Seale (Chief Executive and Registrar) responsible for the overall sponsorship of the project.

This paper provides an approach to integrating the Practitioner Psychologists and all new professions into the HPC renewal cycle.

Decision

The Committee is requested to discuss and approve the proposed recommendation by the Executive for integrating new professions into the HPC renewal cycle.

Background information

The current renewal cycle as illustrated in Appendix A has significant troughs and peaks in demand which has an operational impact on planning resources for the Registration Department.

One of the proposed objectives for the Registration Department 2009 – 2010 workplan is to review the current renewal cycle and provide recommendations to reschedule the current renewal cycles so that the renewals workload is spread more evenly over the two year renewal period. The findings of this review are planned to be implemented during the 2010 – 2011 financial year.

Before the above work commences a decision needs to be made as to how we insert new professions into the existing renewal cycle.

Approach to integrating a new profession into the current renewal cycle

The Executive proposes that when we regulate a new profession we allow at least one month from opening the Register before we open the three month renewal period. This will allow for the quality of the data transferred to the HPC e.g. addresses, postcodes and dates of birth to be checked for accuracy and completion. The duration of the renewal period will be no longer than the existing two year cycle but in order to incorporate the

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2008-11-05	a	OPS	PPR	Integrating new professions into the HPC renewal cycle		Final DD: None	Public RD: None

new profession into a quiet period during the renewal cycle the proposal is to renew for part of the current two year cycle. For example if the new Register opened on 1 July 2008 the renewal cycle would operate between 1 August 2008 and 31 October 2008 and then the profession would be invited to renew again on say the 1 February 2011 i.e. an 18 month registration cycle initially and then going into the standard two year cycle thereafter. As illustrated in Appendix A this would result in the renewal cycle for the new profession being positioned into an operationally quiet period for renewals processing. The registrant would pay a pro rata renewal fee when first renewing but upon renewing for the second time would be charged the standard renewal fee.

Resource implications

To be included within the Registration Department workplan.

Financial implications

At least one month transition period whilst the data on the new part of the Register is checked which will ensure an efficient registration process.

Appendices

Appendix A – Renewal cycle peak periods

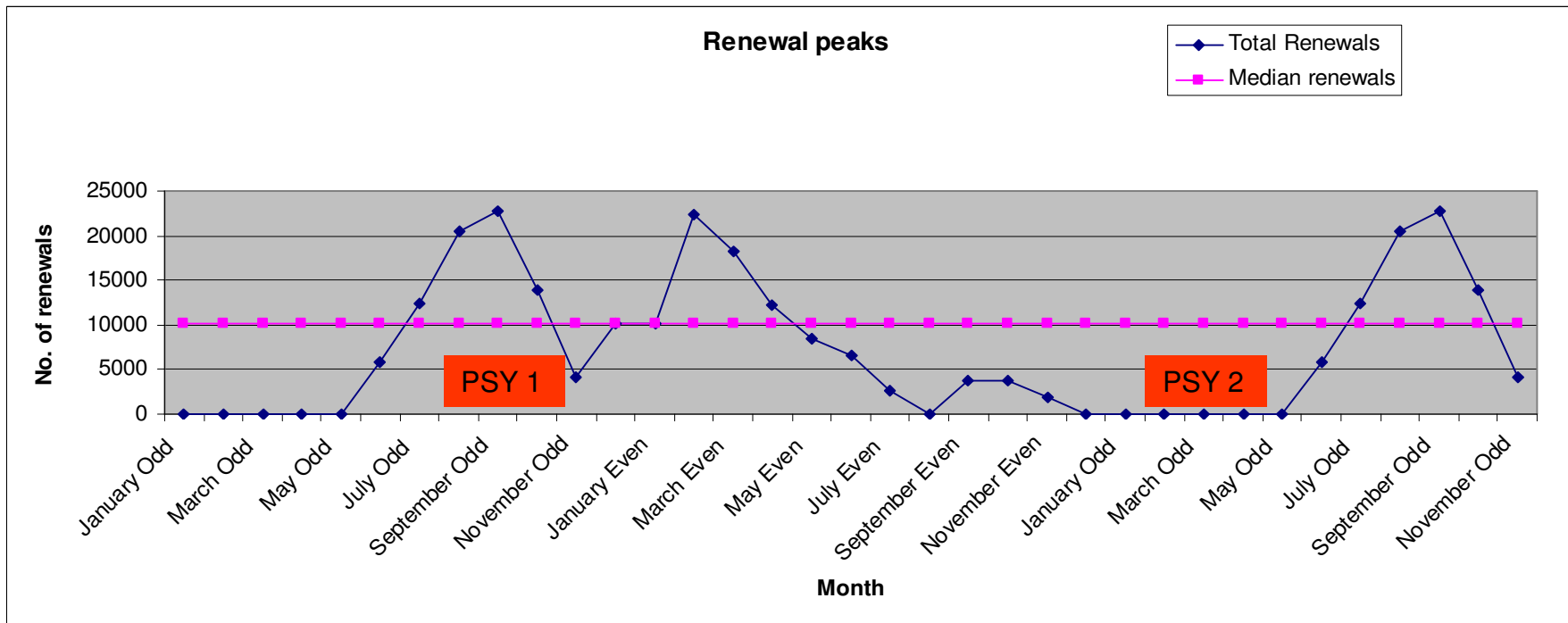
Date of paper

5 November 2008

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2008-11-05	a	OPS	PPR	Integrating new professions into the HPC renewal cycle		Final DD: None	Public RD: None

Appendix A

2009 ODD YEARS												2010 EVEN YEARS												2011 ODD YEARS											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
					CRIPA			BS			FA					CH				ODP									CRIPA			BS			FA
					FOC/SLT									PH															FOC/SLT						
					OT									AS															OT						
														DT																					



PSY 1 = initial renewal period

PSY 2 = adjusted renewal period