

Employees

Craig Kjelvei, IT Support analyst, left HPC to return to South Africa in early August. A replacement was located after 32 interviews and tests. Richard Watling commenced at HPC on 28th August.

An IT Support Co-ordinator has been appointed to assist in the smaller IT projects and more difficult helpdesk tasks. James McMahon was working as a contractor to cover Craig's position. This has been financed from other un-recruited positions within HPC.

General IT Infrastructure

Full data replication running overnight. File server space has been increased to allow for future growth as utilisation reached 80% on existing hard disks.

The Multiple Registrant Search feature has been rolled out to the HPC website enabling Trusts and professional bodies to track multiple registrations.

Additional planning activities

IT Strategy being updated for 2008-9
IT Work plan being updated for 2008-9
BAU possible projects for 2008-9 being collected
Major projects for 2008-9 being collected
Configuration Management Database (ITIL) data being collected for future use.

Projects

LISA –2007-8

CPD project, first segment determine level of integration for first stage of project. Build is in progress, at Digital Steps with change requests in place.

Professional Qualifications Directive requirements gathering in detail – legislation not yet finalised. Interim Lotus Notes solution is being built in house.
LISA Access Rights – restricting functions to Finance Dept Requirements being documented in detail by Proj Mgmt
LISA changes to facilitate new professions acquisition by HPC IT rather than Digital Steps. – Two options being examined, one more simplistic, other more automated, in preparation for probable new professions early next financial year.

A meeting has been held with Digital Steps to determine possible projects for 2008-9.

Finance Systems

An upgrade has been prescribed by the existing Sage support company to move to a windows SQL server based system. Additional features include electronic purchase orders, and project tracking.

Business Continuity & Security

Evaluating internal intrusion detection technologies. Preparing to update DR plan to match BS25999:2 when published in September 2007

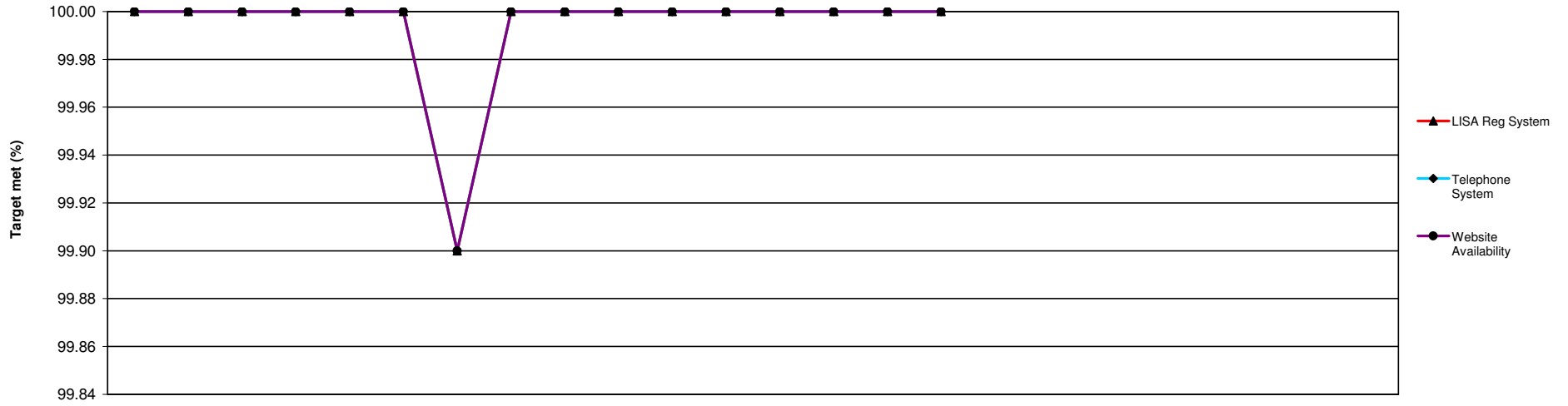
Environmental Issues – IT related

Waste Electrical and Electronic Equipment regulations - our existing Cleaning contractors are authorized to carry out disposal upon our behalf.

Information Services

Archiving / storage suppliers – a second new organisation now being evaluated, due to difficulty with contractual terms relating to DPA.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-09-06	c	ITD	RPT	F&R Comm reports	Final DD: None	Internal RD: None



	2006			2007									2008						2004/5	2005/6	2006/7	2007/8										
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD				
LISA Reg System	100.00	100.00	100.00	100.00	100.00	100.00	99.90	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00												99.70	99.90	99.99	100.00	
Telephone System	100.00	100.00	100.00	100.00	100.00	100.00	99.90	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00													100.00	99.90	99.99	100.00
Website Availability	100.00	100.00	100.00	100.00	100.00	100.00	99.90	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00													99.90	100.00	99.99	100.00

Performance Targets	Uptime
Telephone System	98.45
LISA Reg System	97.85
Website Availability	98.30