

**Health Professions Council  
Finance and Resources Committee 21 June 2007**

**ACTIONS LIST**

**Executive Summary and Recommendations**

**Introduction**

Attached is an actions list as agreed at the last public meeting of this committee.

At its meeting in March 2007, the Committee agreed that it should review the reserves policy at a future meeting. This policy will be updated when the Five Year Plan is next completed. This is because the Finance Manager needs information from the Five Year Plan (Capital plan) in order to update the policy.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

1 May 2007.

| Date       | Ver. | Dept/Cmte | Doc Type | Title  | Status            | Int. Aud.          |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2007-05-01 | a    | F&R       | PPR      | Executive summary action points list public meeting Finance and Resources Committee 21 June 2007 | Final<br>DD: None | Public<br>RD: None |

**ACTION POINTS**

**FINANCE AND RESOURCES COMMITTEE**  
**PUBLIC MEETING**

**26 APRIL 2007**

|   | <b>Action point<br/>(and location in the minutes)</b>  | <b>For the<br/>attention of</b> | <b>Action by</b> | <b>Comments</b>  |
|---|--|---------------------------------|------------------|--|
| 1 | Partner Manager to contact<br>Prosthetist and Orthotist<br>partners working in other<br>capacities to see if they would<br>be interested in working as<br>Visitors.<br><br>(7.4)   | YH                              | 21 June 2007     | Actioned.<br>Additional Visitors<br>have now been<br>appointed by an<br>electronic resolution<br>passed by the<br>Council. |
| 2 | Partner expenses claim policy:<br>Updated policy agreed and to<br>be endorsed from 1 June 2007.<br><br>(10.4)  | YH                              | 1 June 2007      | Actioned.  |
| 3 | Partner invoices: All partners<br>to be issued with updated<br>partner expenses policy and, if<br>necessary, their partner<br>agreements should be used to<br>enforce policy. If non-<br>compliance still persisted with<br>partners, then this would<br>result in non-payment of<br>outstanding or incorrect<br>invoices.<br><br>(10.7) | YH                              | Ongoing          |  |
| 4 | March 2007 accounts: Final<br>accounts for year ended 31<br>March 2007 to be brought to<br>next meeting.<br><br>(11.3)   | SL                              | 21 June 2007     | Actioned.<br>See paper on agenda<br>for 21 June 2007.  |

Date  
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