

**Health Professions Council  
Finance and Resources Committee Meeting – 7<sup>th</sup> February 2007**

**DECEMBER 2006 MANAGEMENT ACCOUNTS - PUBLIC PAPER**

**Executive Summary and Recommendations**

**1. Introduction**

**2. Decision**

The Council/Committee is requested to note the document. No decision is required.

**3. Background information**

**4. Resource implications**

Nil

**5. Financial implications**

Nil

**6. Background papers**

**7. Appendices**

Nil

**8. Date of paper**

29<sup>th</sup> January 2007

**HEALTH PROFESSIONS COUNCIL**  
**CONSOLIDATED MANAGEMENT ACCOUNTS**  
**FOR THE 9 MONTHS ENDED 31 DECEMBER 2006**

**VARIANCE COMMENTARY**

**INTRODUCTION**

These accounts have been compared to budget version 4, which was agreed by the Council on 11<sup>th</sup> May 2006. The format of the management accounts is the same as last financial year.

**DETAILED SUMMARY**

After nine months of the financial year, we budgeted an operating deficit, after unrealised gains, of £142,429 compared to 2005's budgeted surplus of £375,866. The actual result for year to date was an operating surplus of £307,706; a favourable variance of £450,134.

Income totalled £7,906,983 with overheads at £7,801,820 thus giving the operating surplus of £105,163.

**INCOME**

Registration income is £293,486 below budget. This is mostly due to below than expected income received from International Scrutiny Fees (a deficit of £322k to date). This shortfall is not expected to reverse in later months.

Year to date investment income is more or less on budget except for an unrealised gain of £53,462, as the market value of the portfolio has increased.

**DEPARTMENTS**

Departmental expenditure is at £7,801,820 which is £671,846 below than budget. However, the net favourable variance is unlikely to be retained over the course of the year, as the FTP overspend against budget accrues and as various unbudgeted projects costs (e.g. fees project) are incurred.

**OVERHEADS**

Below is an explanation of some of the main favourable variances as well as any unfavourable variances:

Payroll costs

Payroll costs continue to show a favourable variance (year to date £269k) due to some budgeted positions not being appointed during the first nine months of the year, particularly in the following areas; Approvals & Monitoring, Fitness to Practise and Policy & Standards. Roles are likely to be filled during the year but a portion will remain for the months that the posts have been vacant. Some of this variance is offset by temporary staff hired during the recruitment process and the cost in recruiting the new employees.

Council and committee expenses

This shows a favourable variance (year to date £175k). This is mostly due to the lag in receiving allowance and expense claims. Also some of the variance (year to date £80K) relates to the tax cost for council and committee members, which has been over budgeted for due to the more than expected number of members being self employed. This difference is likely to be retained for the year.

#### Property services

The unfavourable year to date variance of £10k is mainly due to costs being incurred on 22-26 Stannary Street in respect to architect fees.

#### Office services

This shows a favourable variance of £53k. This is mainly due to a favourable variance of £67K in printing and stationery, due to various departments over budgeting in this area. This is unlikely to reverse during the year. There is also an overspend on room hire (£19K) due to the increase number of FTP hearings taking place.

#### Computer services

The year to date favourable variance of £117k, is mainly due to deprecation not being incurred on some Lisa projects, as the projects are not yet complete. Also there is a favourable variance of £37K for New IT Software systems which relates to a new profession joining HPC, which are not happening this year and therefore is a permanent difference.

#### Communications

The year to date favourable variance of £129k is due largely to monthly phasing error. Brochures, Web site design, market research and media relations costs will begin to be reflected in the accounts once these projects are delivered during quarter 4.

#### Partners

As partner training costs are incurred, it will reduce the year to date favourable variance of £244k. The variance is also driven by the low Assessors fees claimed to date and a lower than expected number of International registration applications scrutinised with flow-on under spending on application assessments conducted by partners. The under spend of £52k on approvals is due to many of the visits taking place in quarter 4. The under spend of £100K on Partners Training is due to a timing difference, with the training taking place between February and March. There is however an unfavourable variance of £57K on panels due to the high increase in FTP cases.

#### Council Election

This currently shows an unfavourable variance of £47k due to budget estimation error. This is unlikely to reverse towards the year end.

#### Legal expenses

This currently shows an unfavourable variance of £184K. Of this, £105K unfavourable variance relates to HR employment legal costs being higher than budgeted. There has also been an increase in the number of FTP cases which have been longer in duration and greater in number than expected. Included within this figure is a provision for the minimum of 5% volume discount we will receive from Kingsley Napley at the end of the year.

#### Professional Liaison Groups

This currently shows a favourable variance of £24K. There is going to be no more groups set up this year and therefore this will remain a premenant difference.

### **BALANCE SHEET**

The main movements in the balance sheet since the beginning of the year are a decrease in Prepayments, decrease in Creditors and a decrease in deferred income. The net impact of these movements is a decrease in the cash balance.

Currently we have only spent £77,230 on capital items compared to £1,300,713 which has been budgeted for the year. £999,925 of this budget relates to the development of 22-24 Stannary St which is unlikely to be spent in this financial year. HPC has currently spent £18K on Lisa projects which have not been completed and therefore have not been depreciated. The total budget for the year on Lisa projects is £243,571 but this budget is due to be spent in the last 3 months of the year. This will include any changes which are required for Lisa due to the fee rise.

Working capital is £2,419,735 showing HPC continues to be in a stable financial position, although not if Deferred Income (fees received in advance) had to be repaid. The Net Assets are £2,550,822 which is represented the Accumulated Fund of £1,898,633 and the revaluation reserve of £652,189. The Accumulated Fund comprises £1,590,927 at the beginning of the financial year plus the net surplus for the year to date.

## **CASH FLOW**

The Cash Flow statement indicates a net decrease in cash of £588,790 from 1<sup>st</sup> April 2006 to the end of the current month, essentially generated from a decrease in deferred income.

The net increase or decrease in cash when compared to the accounting surplus or deficit can be significantly different. To arrive at the cash movement, non cash items such as depreciation are removed and balance sheet movements taken into consideration.

## **CONCLUSION**

Overall the first half of the year has led to a lower deficit than budgeted (an operating surplus of £105,163 against a budgeted deficit of £273,197).

HPC continues to be in a stable financial position, especially in terms of cash reserves which will be required for budgeted projects throughout the year and capital expenditure including the refurbishment of 22/26 Stannary Street and introduction of CPD and unbudgeted projects such as the fee change project the fee rise.

**Charlotte Milner**  
**Management Accountant**  
January 2007

# **HEALTH PROFESSIONS COUNCIL**

## **Consolidated Management Accounts For the 9 months ended 31st December 2006**

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006  
DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
<b>INCOME</b>					
<b>Professions</b>					
Arts Therapists	96,998	98,344	(1,346)	(1.37)	131,355
Biomedical Scientists	990,952	1,039,258	(48,306)	(4.65)	1,379,633
Chiropodists	589,064	535,046	54,018	10.10	715,200
Clinical Scientists	185,970	193,079	(7,109)	(3.68)	257,439
Dietitians	290,818	299,453	(8,635)	(2.88)	400,469
Occupational Therapists	1,202,770	1,296,762	(93,992)	(7.25)	1,725,678
Operating Department Practitioners	380,358	363,217	17,141	4.72	483,408
Orthoptists	54,718	57,775	(3,057)	(5.29)	77,061
Paramedics	494,327	522,031	(27,704)	(5.31)	696,810
Physiotherapists	1,863,119	2,043,110	(179,991)	(8.81)	2,735,691
Prosthetists & Orthotists	36,218	40,736	(4,518)	(11.09)	54,314
Radiographers	1,134,605	1,093,095	41,510	3.80	1,458,920
Speech and Language Therapists	482,434	513,933	(31,499)	(6.13)	685,243
<b>Registration Income</b>	7,802,351	8,095,839	(293,488)	(3.63)	10,801,221
<b>Department of Health Capital Grant Released</b>	104,632	104,630	2	0.00	104,630
<b>TOTAL INCOME</b>	<b>7,906,983</b>	<b>8,200,469</b>	<b>(293,486)</b>	<b>(3.58)</b>	<b>10,905,851</b>
<b>EXPENDITURE</b>					
<b>Departments</b>					
Approvals & Monitoring	312,547	535,801	223,254	41.67	714,401
Chief Executive	221,274	202,674	(18,600)	(9.18)	270,230
Committees & PLG	122,077	200,658	78,581	39.16	267,542
Communications	614,674	751,151	136,477	18.17	1,001,530
Council	289,978	366,828	76,850	20.95	489,103
Facilities Management	822,440	801,841	(20,599)	(2.57)	1,069,116
Finance	381,911	319,950	(61,961)	(19.37)	426,598
Fitness to Practise	2,076,818	1,940,560	(136,258)	(7.02)	2,587,411
Human Resources & Partners	338,270	298,469	(39,801)	(13.34)	397,957
IT Department	718,639	861,729	143,090	16.60	1,051,849
Operations Office	243,781	245,992	2,211	0.90	327,990
Policy & Standards	124,908	227,008	102,100	44.98	302,677
President	31,368	37,125	5,757	15.51	49,500
Projects	159,389	20,738	(138,651)	(668.60)	35,550
Registration	1,152,467	1,470,615	318,148	21.63	1,960,817
Secretariat	191,280	192,527	1,247	0.65	256,700
<b>Operating Expenses</b>	7,801,820	8,473,666	671,846	7.93	11,208,971
<b>SURPLUS / (DEFICIT) - Excl. Unrealised Gains/(Losses)</b>	<b>105,163</b>	<b>(273,197)</b>	<b>378,360</b>	<b>138.49</b>	<b>(303,120)</b>
<b>Taxation</b>	0	0	0	0.00	0.00
<b>Investment Income - Excl. Unrealised Gains/(Losses)</b>	149,080	130,768	18,312	14.00	174,357
<b>Investment - Unrealised Gains / (Losses)</b>	53,462	0	53,462	0.00	0
<b>SURPLUS / (DEFICIT)</b>	<b>307,706</b>	<b>(142,429)</b>	<b>(450,134)</b>	<b>(316.04)</b>	<b>(128,763)</b>

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006

CONSOLIDATED DETAILED SUMMARY

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
<b>Consolidated Income</b>					
Registration fees	308,610	310,229	(1,619)	(0.52)	420,413
Registration fees (part year)	0	0	0	0.00	0
Readmission fees	197,004	129,256	67,748	52.41	172,341
Renewal fees	6,818,619	6,866,012	(47,393)	(0.69)	9,154,680
International scrutiny fees	468,493	790,342	(321,849)	(40.72)	1,053,787
Confirmation letter fees	25	0	25	0.00	0
Grandparenting scrutiny fees & other	9,600	0	9,600	0.00	0
	<u>7,802,351</u>	<u>8,095,839</u>	<u>(293,488)</u>	<u>(3.63)</u>	<u>10,801,221</u>

## HEALTH PROFESSIONS COUNCIL

## CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006

CODE	INVESTMENT & OTHER INCOME				Annual Budget £
	Finance Director				
BUDGET MANAGER	Actual £	Budget £	Variance £	Variance %	
<b>Consolidated Income</b>					
Bank interest - Business Reserve	9,305	15,000	(5,695)	(37.97)	20,000
Bank interest - Money Market	96,472	69,270	27,202	39.27	92,360
Portfolio income	54,962	46,498	8,464	18.20	61,997
P & L on disposal of investments (Realised)	(11,659)	0	(11,659)	0.00	0
	<u>149,080</u>	<u>130,768</u>	<u>18,312</u>	<u>14.00</u>	<u>174,357</u>
P & L on disposal of investments (Unrealised)	53,462	0	53,462	0.00	0



HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
<b>Payroll</b>					
Basic	1,738,007	2,027,191	289,184	14.27	2,702,918
Overtime	12,374	17,625	5,251	29.79	23,500
National Insurance	185,578	224,930	39,352	17.50	299,907
Pension costs	159,178	203,413	44,235	21.75	271,217
Medical insurance	836	0	(836)	0.00	0
Staff recruitment	125,979	110,663	(15,316)	(13.84)	147,550
Temporary staff	410,600	319,086	(91,514)	(28.68)	425,447
Other payroll expense	31,046	30,375	(671)	(2.21)	40,500
	<b>2,663,598</b>	<b>2,933,283</b>	<b>269,685</b>	<b>9.19</b>	<b>3,911,039</b>
<b>Staff travelling and subsistence</b>					
Fares	50,658	60,270	9,612	15.95	80,360
Car expenses and car park	520	1,560	1,040	66.67	2,080
Subsistence	39,818	54,196	14,378	26.53	72,260
Entertaining	1,099	1,688	589	34.90	2,250
Conferences	5,864	10,650	4,786	44.94	14,200
	<b>97,959</b>	<b>128,364</b>	<b>30,405</b>	<b>23.69</b>	<b>171,150</b>
<b>Council and committee expenses</b>					
Fees	137,513	201,728	64,215	31.83	268,970
Travelling and subsistence	113,340	126,958	13,618	10.73	169,275
Tax Cost (NI ER and PAYE)	20,790	101,187	80,397	79.45	134,916
Conference expenses	10,363	3,000	(7,363)	(245.43)	4,000
Training	29,039	53,168	24,129	45.38	70,890
	<b>311,045</b>	<b>486,041</b>	<b>174,996</b>	<b>36.00</b>	<b>648,051</b>
<b>Property services</b>					
Business rates	53,953	45,398	(8,555)	(18.84)	60,530
Water	1,090	1,407	317	22.54	1,876
Electricity	16,507	15,356	(1,151)	(7.49)	20,475
Gas	3,641	3,645	4	0.11	4,860
Cleaning contractors	19,594	21,150	1,556	7.36	28,200
Cleaning materials	4,753	7,923	3,170	40.01	10,563
Waste disposal	8,598	9,468	870	9.19	12,623
Repairs and maintenance	8,794	14,250	5,456	38.29	19,000
Maintenance contracts	9,588	5,872	(3,716)	(63.28)	7,829
Security	13,091	10,125	(2,966)	(29.29)	13,500
Building Refurbishment	120,052	112,500	(7,552)	(6.71)	150,000
Property depreciation	31,500	33,642	2,142	6.37	44,856
	<b>291,160</b>	<b>280,736</b>	<b>(10,424)</b>	<b>(3.71)</b>	<b>374,312</b>

<b>OVERHEAD TOTAL</b>
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	Actual £	Budget £	Variance £	Variance %	Annual Budget £
<b>Office services</b>					
Printing and stationery	222,193	290,092	67,899	23.41	386,787
Photocopying	5,215	5,400	185	3.42	7,200
Microfilming	438	324	(114)	(35.27)	432
Postage	164,220	162,485	(1,735)	(1.07)	216,647
Telephone	18,484	26,181	7,697	29.40	34,908
Mobile telephone	6,632	6,929	297	4.29	9,236
Fax	0	1,313	1,313	100.00	1,750
Couriers	3,286	3,938	652	16.56	5,250
Office equipment < £1000	19,889	22,688	2,799	12.34	30,250
Office equipment rental	7,465	0	(7,465)	0.00	0
Staff catering	6,633	5,513	(1,120)	(20.32)	7,350
Other office services	21,428	14,792	(6,636)	(44.86)	19,722
Room Hire	44,828	25,508	(19,320)	(75.74)	34,010
Office equipment depreciation	53,550	62,250	8,700	13.98	83,000
	<b>574,261</b>	<b>627,413</b>	<b>53,152</b>	<b>26</b>	<b>836,542</b>
<b>Computer services</b>					
Hardware < £1000	6,491	8,438	1,947	23.08	11,250
Hardware maintenance	22,739	3,450	(19,289)	(559.10)	4,600
Software	1,389	7,500	6,111	81.48	10,000
Software maintenance & licenses	45,397	44,745	(652)	(1.46)	59,660
Systems support	60,640	53,250	(7,390)	(13.88)	71,000
New IT Software Systems	(3,404)	33,750	37,154	110.08	45,000
Internet maintenance	86,690	73,304	(13,386)	(18.26)	97,738
Computer media and sundries	19,006	11,250	(7,756)	(68.94)	15,000
Disaster contingency plan	7,946	25,590	17,644	68.95	34,120
Computer training	6,666	7,500	834	11.12	10,000
IT Security - Backup Offsite etc	4,634	0	(4,634)	0.00	0
Other computer services costs	5,243	14,250	9,007	63.21	19,000
IT Hardware Disposals	291	0	(291)	0.00	0
Hardware depreciation	271,549	368,981	97,432	26.41	394,854
	<b>535,278</b>	<b>652,008</b>	<b>116,730</b>	<b>17.90</b>	<b>772,222</b>
<b>Communications</b>					
Advertising	160,036	171,000	10,964	6.41	228,000
Annual Reports (Design, Distribute)	5,110	12,150	7,040	57.94	16,200
Brochures (Design, Distribute)	27,749	33,863	6,114	18.05	45,150
Listening Events	14,506	22,410	7,904	35.27	29,880
Market Research	4,473	17,625	13,152	74.62	23,500
Registrant Comms & Internal	631	0	(631)	0.00	0
Translations	0	2,363	2,363	100.00	3,150
Stakeholder Communications	9,838	12,338	2,500	20.26	16,450
Standards of Proficiency (Design,Prod,Dist)	0	18,750	18,750	100.00	25,000
Web Site Design	6,583	31,305	24,722	78.97	41,740
Annual Conference	111,306	111,210	(96)	(0.09)	148,280
Marketing & Promotions	2,018	9,420	7,402	78.58	12,560
Conference Attendance	2,487	9,750	7,263	74.49	13,000
General Events (Internal & External)	27,228	30,544	3,316	10.86	40,725
Media Relations - Press Event Launch	23,118	42,300	19,183	45.35	56,400
Welsh Language Scheme	101	0	(101)	0.00	0
	<b>395,559</b>	<b>525,028</b>	<b>129,469</b>	<b>24.66</b>	<b>700,035</b>

<b>OVERHEAD TOTAL</b>
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	Actual £	Budget £	Variance £	Variance %	Annual Budget £
<b>Partners</b>					
Partners Recruitment	1,936	20,025	18,089	90.33	26,700
Partners Training	3,419	103,506	100,087	96.70	138,008
Registration Assessors	14,977	29,295	14,318	48.88	39,060
Panels (Allowance & Travel )	375,642	318,660	(56,982)	(17.88)	424,880
Approvals (Previously Visits)	47,061	99,300	52,239	52.61	132,400
Assessors fees (All Professions)	333,745	430,358	96,613	22.45	573,810
Test of Competence (All Professions)	8,526	11,700	3,174	27.13	15,600
Annual Monitoring	21,715	31,106	9,391	30.19	41,475
Major/Minor Change	2,162	9,435	7,273	77.08	12,580
	<u>809,182</u>	<u>1,053,385</u>	<u>244,203</u>	<u>23.18</u>	<u>1,404,513</u>
<b>Project Costs</b>					
MP2 - CPD	68,162	20,738	(47,424)	(228.69)	35,550
MP7 - Fee rise	84,074	0	(84,074)	0.00	0
MP5 - Equality & Diversity	7,153	0	(7,153)	0.00	0
	<u>159,389</u>	<u>20,738</u>	<u>(138,651)</u>	<u>(228.69)</u>	<u>35,550</u>
<b>Specific departmental expenses</b>					
Archive storage	10,724	10,800	76	0.70	14,400
Auditors' fees	56,605	43,249	(13,356)	(30.88)	57,665
Bank charges	40,449	48,750	8,301	17.03	65,000
Books and publications	155	750	595	79.33	1,000
Consultation Ev (SET, Approvals,CPD)	2,553	14,220	11,667	82.05	18,960
Council Elections	128,642	81,000	(47,642)	(58.82)	108,000
General insurance	25,831	29,700	3,869	13.03	39,600
Health and safety	11,984	2,910	(9,074)	(311.81)	3,880
Miscellaneous Expenses	9,998	0	(9,998)	0.00	0
Internal Audit	19,355	0	(19,355)	0.00	0
Legal advice	166,260	220,290	54,030	24.53	293,720
Legal expenses	1,144,118	960,000	(184,118)	(19.18)	1,280,000
Legal insurance	28,350	34,650	6,300	18.18	46,200
Legal -Transcript Writer	89,761	67,688	(22,073)	(32.61)	90,250
Other professional fees	78,650	76,733	(1,917)	(2.50)	102,310
Pension administration	9,908	9,504	(404)	(4.25)	12,672
Personal Performance Consultancy	5,292	6,600	1,308	19.81	8,800
Professional Liaison Groups	7,444	31,605	24,161	76.45	42,140
ISO 9001 Certification	2,015	7,535	5,520	73.26	10,047
Reward Data	7,050	5,250	(1,800)	(34.29)	7,000
Subscriptions to professional bodies	13,451	8,521	(4,930)	(57.86)	11,360
Taxation advice	11,428	4,500	(6,928)	(153.96)	6,000
Training	94,364	102,415	8,051	7.86	136,553
	<u>1,964,388</u>	<u>1,766,670</u>	<u>(197,718)</u>	<u>(11.19)</u>	<u>2,355,557</u>
<b>OVERHEAD TOTAL</b>	<u>7,801,820</u>	<u>8,473,666</u>	<u>671,846</u>	<u>7.93</u>	<u>11,208,971</u>

**HEALTH PROFESSIONS COUNCIL**  
**CONSOLIDATED BALANCE SHEET**  
as at 31 December 2006

	31 December 2006		31 March 2006	
	£	£	£	£
<b>FIXED ASSETS</b>				
<b>Tangible fixed assets</b>				
Land & buildings, at cost or valuation	3,000,000		3,069,443	
Depreciation	<u>(31,500)</u>		<u>(69,443)</u>	
Net book value		2,968,500		3,000,000
Computer Equipment, at cost	2,112,314		2,090,422	
Depreciation	<u>(1,857,248)</u>		<u>(1,598,868)</u>	
Net book value		255,066		491,554
Office furniture and equipment, at cost	395,249		353,370	
Depreciation	<u>(319,514)</u>		<u>(265,964)</u>	
Net book value		75,735		87,406
		<hr/>		<hr/>
<b>Total tangible fixed assets</b>		<b>3,299,301</b>		<b>3,578,960</b>
<b>Investments</b>		<b>1,790,524</b>		<b>1,714,190</b>
<b>TOTAL FIXED ASSETS</b>		<hr/> <b>5,089,824</b>		<hr/> <b>5,293,150</b>
<b>CURRENT ASSETS</b>				
Debtors	17,068		29,740	
Prepayments	80,024		84,608	
Bank balances and cash	<u>3,413,139</u>		<u>4,001,929</u>	
		3,510,231		4,116,277
<b>CURRENT LIABILITIES</b>				
<b>Amounts falling due within one year</b>				
Creditors and accrued expenses	1,090,496		1,583,906	
<b>WORKING CAPITAL</b>		<b>2,419,735</b>		<b>2,532,371</b>
<b>DEFERRED INCOME</b>				
Registration fees in advance	81,022		106,502	
Retention fees in advance	<u>4,877,716</u>		<u>5,371,271</u>	
		<b>(4,958,738)</b>		<b>(5,477,773)</b>
<b>NET ASSETS</b>		<hr/> <b>2,550,822</b>		<hr/> <b>2,347,748</b>
<b>Represented by:</b>				
Capital Grant Receivable - LISA System		0		104,632
Accumulated Fund		1,590,927		355,210
Revaluation reserve		652,189		652,189
Surplus/(Deficit) for the period		<u>307,706</u>		<u>1,235,717</u>
		<hr/> <b>2,550,822</b>		<hr/> <b>2,347,748</b>

**HEALTH PROFESSIONS COUNCIL  
CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006**

**CAPITAL EXPENDITURE  
From 1st April 2006 - 31 December 2006**

	Actual £	Budget £	Variance £	Annual Budget £	
<u>Major Investment (£50K+ Individual Item)</u>					
Office Services	Renovation work to 22-26 Stannery Street. Figures are based on a quantity surveyors estimations and the work will go out to tender early in the new financial year. £851,000 + VAT.	0	0	999,925	
Sub Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>999,925</u>	
<u>Minor Investment (less than £50K individually)</u>					
Information Technology	15 New Laptops or PCs (New Employees) - £1085 (average)	1,856	16,275	14,419	16,275
	2 Dell 3300 Projectors - £1500 each	0	3,000	3,000	3,000
	3 HP LaserJet 4200 DTN Printer - £1025	1,493	3,075	1,582	3,075
	2 Procurve Switches (Server Room) - £2.5k average	0	5,000	5,000	5,000
	Server to Consolidate existing PC's being used as servers - £5000 + £2000 for a rack to house the new server.	0	7,000	7,000	7,000
	Replacement UPS (battery)	0	3,000	3,000	3,000
Office Services	Colour photocopier	9,066	0	(9,066)	
	3x desk & storage	2,332	0	(2,332)	
	Rackmount storage	1,856	0	(1,856)	
	FujiScanner s500	3,845	0	(3,845)	
	1 Xerox Work Centre BW Photocopier with 4 Hole Punch - £4565+ VAT	0	5,363	5,363	5,363
	Separate air conditioning units in server room	3,367	5,000	1,633	5,000
	Access Control System (to cover 3 buildings & increasing employee numbers)	10,106	9,504	(602)	9,504
	New compressor for airconditioning	3,507	0	(3,507)	0
	Dishwasher for Kitchen	2,872	0	(2,872)	0
	Envelope Machine	3,171	0	(3,171)	0
	Fellows Commerical Shedder	1,217	0	(1,217)	0
	Grahi SPS Back Chair	1,152	0	(1,152)	0
	Replacement Windows for 20 Stannery St	13,338	0	(13,338)	0
		<u>59,178</u>	<u>57,217</u>	<u>(1,961)</u>	<u>57,217</u>
Contingency		0	0	0	50,795
<u>LISA IT Projects</u>	(see next sheet)	<u>18,052</u>	<u>243,571</u>	<u>(225,519)</u>	<u>243,571</u>
<b>Total Capital Expenditure</b>		<u><u>77,230</u></u>	<u><u>300,788</u></u>	<u><u>(227,480)</u></u>	<u><u>1,300,713</u></u>

**HEALTH PROFESSIONS COUNCIL  
CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006**

**CAPITAL EXPENDITURE - LISA PROJECTS  
From 1st April 2006 - 31 December 2006**

Project number

		<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Bal as</b>	<b>Bal as</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>at 01.04.06</b>	<b>at 30.11.06</b>
					<b>£</b>	<b>£</b>
MP12	On Line Applications - 100% Complete in 2005/06	11,989	12,000	(11)	11,989	23,978
MP23	On Line Renewals - 50% Complete in 2005/06	0	13,374	(13,374)	13,374	13,374
MP14	Authentication - 40% Complete in 2005/06	0	13,198	(13,198)	13,198	13,198
MP10	BACS-IP AUDDIS - 100% Complete in 2005/06	-	10,000	(10,000)	27,539	27,539
	Supplementary Prescribing	6,063	20,000	(13,937)	0	6,063
MP11	Intermediate Lapsing	0	20,000	(20,000)	0	0
MP19	Add UK Nations	0	15,000	(15,000)	0	0
MP16	Generic Bulk Letter Handling	0	15,000	(15,000)	0	0
MP15	Registration Fee Calculator	0	25,000	(25,000)	0	0
MP22	Returned Mail Flag	0	15,000	(15,000)	0	0
MP20	Trust Employee Status Tracking	0	25,000	(25,000)	0	0
MP19	Online Register Improvements	0	15,000	(15,000)	0	0
MP5	Ethnicity & Diversity	0	20,000	(20,000)	0	0
MP2	CPD Audit Tracking	0	25,000	(25,000)	0	0
MP7	Registration Fee Change	0	0	0	0	0
MP15	Registration Fee Calculator	0	0	0	0	0

**Total Capital Expenditure**

<b>18,052</b>	<b>243,571</b>	<b>(225,519)</b>	<b>66,100</b>	<b>84,152</b>
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# HEALTH PROFESSIONS COUNCIL

## CONSOLIDATED ACCOUNTS TO 31 DECEMBER 2006

### CASH FLOW STATEMENT

From 1st April 2006 - 31 December 2006

	£
Surplus /(deficit) over expenditure	105,163
Depreciation charge for the year of tangible fixed assets	343,429
Grant income released	(104,632)
(Increase)/decrease in debtors	17,256
Increase/(decrease) in creditors (CGT and VAT Tax not included)	(493,410)
Increase /(decrease) in deferred income	(519,035)
<b>Net cash In/(out)flow from operating activities</b>	<b>(651,229)</b>
<b>Return on investments and servicing of finance</b>	
Investment Income (Excluding realised gains & losses)	160,739
<b>Capital expenditure and financial investments</b>	
Purchase of tangible assets	(87,997)
Disposal of tangible assets	24,227
Purchase of investments	(286,805)
Proceeds from sale of investments	252,275
<b>Increase/(decrease) in Cash</b>	<b>(588,790)</b>
Cash at 31 March 2006	4,001,929
Cash at 31 December 2006	3,413,139
Cash Movement	<b>(588,790)</b>

## HPC CONSOLIDATED Cash Flow: April 06 - March 07

	Mar-06	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	Total 12 Mths
<b>Opening Balance 1st</b>		4,001,929	4,042,162	3,618,682	3,500,656	3,738,794	4,054,079	4,392,735	4,566,748	4,154,270	3,413,139	3,413,139	3,413,139	
<b>Receipts</b>														
Registration Income		850,782	773,322	969,779	853,236	885,037	871,929	897,986	857,228	843,052				
Investment Income		4,923	24,553	20,583	12,544	(3,443)	46,877	130	5,360	49,212				
Investment Sales		0	111,385	6,780	0	108,450	0	0	25,660	0				
Deferred Income Movements		436,748	(439,916)	(371,285)	306,941	315,304	182,038	51,671	(497,952)	(502,584)				
Bank Loan														
Rental Income														
<b>Total Cash Receipts</b>		1,292,453	469,344	625,857	1,172,721	1,305,348	1,100,844	949,787	390,296	389,680	0	0	0	7,696,330
<b>Payments</b>														
<b>Operational</b>														
Expenditure		793,583	820,763	986,386	863,316	922,520	724,499	903,567	1,006,560	780,626				
Depreciation		(57,238)	(50,046)	(57,564)	(53,360)	(57,811)	(17,786)	(16,367)	(16,602)	(16,655)				
Aged Cred / Accrual Movements		245,174	308,573	(198,541)	131,830	(77,854)	(12,725)	(100,793)	(197,657)	395,403				
Debtor Movements		268,212	(189,382)	(5,041)	(6,470)	(23,790)	(8,324)	(18,323)	(2,864)	(31,274)				
Payments to Creditors		1,249,731	889,908	725,240	935,316	763,065	685,664	768,084	789,437	1,128,100	0	0	0	7,934,545
<b>Exceptional</b>														
Capital Expenditure		13,254	3,846	0	3,507	10,106	33,546	7,690	13,337	2,711				
Capital Write-off		(10,765)	(8,224)	0	(4,240)	0	(998)	0	0	0				
Investment Purchases		0	7,294	18,643	0	216,892	43,976	0	0	0				
Loan Repayments		0	0	0	0	0	0	0	0	0				
<b>Total Payments</b>		1,252,220	892,824	743,883	934,583	990,063	762,188	775,774	802,774	1,130,811	0	0	0	8,285,120
<b>Closing Balance</b>	<b>4,001,929</b>	<b>4,042,162</b>	<b>3,618,682</b>	<b>3,500,656</b>	<b>3,738,794</b>	<b>4,054,079</b>	<b>4,392,735</b>	<b>4,566,748</b>	<b>4,154,270</b>	<b>3,413,139</b>	<b>3,413,139</b>	<b>3,413,139</b>	<b>3,413,139</b>	<b>(588,790)</b>
Aged Creditors	800,652	1,338,113	1,029,540	1,228,081	1,096,251	1,174,105	1,186,830	1,287,623	1,485,280	1,089,877	1,089,877	1,089,877	1,089,877	1,089,877
Accruals	782,635													0
Budgeted Expenditure 05/06														

Deferred Income Movements - ( ) Some income from deferred income and cash has already been received. If positive, cash received in advance and not recognised as income in current month.

Depreciation - Cash paid for fixed assets incurred in previous months make depreciation a non cash item, so is taken off the current month expenditure.

Aged Creditor Movements - ( ) Denotes an increase in aged creditors from the previous month and is taken off the current month expenditure as they haven't been paid. Vice versa for a positive figure.



Debtor Movements - If positive, debtors/prepayments have been paid without all being recognised in the I & E Account, so must be added to the expenditure for the month, Vice versa for a negative figure.