

**Health Professions Council  
Committee Meeting – 20<sup>th</sup> November 2006**

**DIRECT DEBIT (DD) NAME CHANGE - PUBLIC PAPER**

**Executive Summary and Recommendations**

**1. Introduction**

When HPC took over the health regulator role from CPSM, no change was made to Registrant's Direct Debit Instructions to their banks to recognise the name change. This paper is to request funding for that change.

**2. Decision**

**The Council/Committee is required to approve additional funding for this project to be completed in the current financial year.**

**3. Background information**

Since July 2003, the DD instruction for Registrants paying by DD has appeared in their bank transaction history as CPSM not HPC. BACS, the company handling DD's only accepts one name (currently CPSM) for each OIN (originator identification number). We have delayed making the change, as BACS state that making the originator name change requires a quiet period of at least 2 weeks during which no DD's can be collected. The next such quiet period for HPC is from 5<sup>th</sup> January to 1<sup>st</sup> Feb 07.

To action the change we must write to approx 130,000 registrants with DD arrangements set up to inform them of the change. This DD name change is a project we urgently need to do in order to then complete outstanding aspects of the BACS/IP to AUDDIS migration project.

The change will then take up to a further 2 months to action, during which time BACS write to the banks concerned and take other actions to effect the change.

The banks are phasing out Manual Paper DDI BACS by December 2007 and BACS will not allow us to progress the remaining steps of the AUDDIS project unless they can perform a security check on the originator (currently recorded as CPSM, which can't be security checked as no longer exists).

**4. Resource implications**

Nil

**5. Financial implications**

Mailing out a notification letter to 130,000 Registrants @50p per letter = £65,000

**6. Background papers**

Nil

**7. Appendices**

Nil

**8. Date of paper**

8<sup>th</sup> November 2006