

**Health Professions Council
Finance and Resources Committee Meeting 8th February 2006**

Performance Reviews for Employees February 2006

Executive Summary and Recommendations

Introduction

HPC's annual performance reviews are being held across the organisation during February 2006.

All employees have a performance review in order to formally address performance and development, and set goals and objectives for the coming year.

The performance review system is essentially the same system as used in previous years, based around goals and objectives. However, competencies have also been added for assessment this year. This addition was a result of requests from Management and also as a result of feedback from employees in consultation groups.

The performance review form is attached for the Committee's information. Any comments, feedback or suggestions about the forms to the HR Manager following the meeting are very welcome.

Decision

This paper is for information only. No decision is required.

Background information

None

Resource implications

None

Financial implications

None

Appendices

See attached Performance Development Review Forms (and associated Guidance notes to Management)

Date of paper

8th February 2006

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2005-11-07	a	HRD	PPR	Finance and Resources Committee - Request for Approval of Reduced Sick Leave Levels	Final DD: None	Internal RD: None