

HEALTH PROFESSIONS COUNCIL

CONSOLIDATED ACCOUNTS TO 28 FEBRUARY 2006

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Payroll					
Basic	1,940,064	2,108,256	168,192	7.98	2,300,807
Overtime	21,640	35,274	13,634	38.65	35,986
National Insurance	206,069	235,763	29,694	12.59	257,047
Pension costs	173,852	237,710	63,858	26.86	259,360
Medical insurance	0	0	0	0.00	0
Staff recruitment	148,283	72,500	(75,783)	(104.53)	75,000
Temporary staff	335,789	142,549	(193,240)	(135.56)	152,630
Other payroll expense	3,030	36,663	33,633	91.74	40,000
	<u>2,828,728</u>	<u>2,868,715</u>	<u>39,987</u>	<u>1.39</u>	<u>3,120,830</u>
Staff travelling and subsistence					
Fares	52,167	81,070	28,903	35.65	88,470
Car expenses and car park	2,947	4,950	2,003	40.47	5,400
Subsistence	47,060	64,108	17,048	26.59	69,970
Entertaining	1,576	2,772	1,196	43.14	3,050
Conferences	4,866	14,151	9,285	65.61	15,500
Lecturing	0	0	0	0.00	0
	<u>108,617</u>	<u>167,051</u>	<u>58,434</u>	<u>34.98</u>	<u>182,390</u>
Council and committee expenses					
Allowances	140,151	184,943	44,792	24.22	205,656
Travelling and subsistence	138,267	152,644	14,377	9.42	169,286
Tax Cost (NI ER and PAYE)	136,531	0	(136,531)	0.00	0
Conference expenses	1,848	9,163	7,315	79.83	10,000
Training	23,197	11,200	(11,997)	(107.12)	11,200
	<u>439,994</u>	<u>357,950</u>	<u>(82,044)</u>	<u>(22.92)</u>	<u>396,142</u>
Property services					
Business rates	42,655	44,484	1,829	4.11	48,530
Water	1,485	825	(660)	(80.04)	900
Electricity	16,694	11,550	(5,144)	(44.53)	12,600
Gas	5,353	2,750	(2,603)	(94.64)	3,000
Cleaning contractors	20,361	20,900	539	2.58	22,800
Cleaning materials	8,431	8,470	39	0.46	9,250
Waste disposal	8,953	9,240	287	3.11	10,080
Repairs and maintenance	30,820	11,825	(18,995)	(160.63)	12,900
Maintenance contracts	4,351	5,247	896	17.07	5,724
Security	35	8,000	7,965	99.56	8,000
Building Refurbishment	55,071	90,000	34,929	38.81	90,000
Property depreciation	39,388	22,000	(17,388)	(79.04)	24,000
	<u>233,597</u>	<u>235,291</u>	<u>1,694</u>	<u>0.72</u>	<u>247,784</u>

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Office services					
Printing and stationery	418,262	415,382	(2,880)	(0.69)	446,892
Photocopying	3,433	6,600	3,167	47.98	7,200
Microfilming	392	396	4	1.09	432
Postage	181,332	233,612	52,280	22.38	260,000
Telephone	27,236	31,696	4,460	14.07	34,908
Telephone system maintenance	0	0	0	0.00	0
Mobile telephone	8,360	5,093	(3,267)	(64.14)	5,580
Fax	577	1,595	1,018	63.84	1,750
Couriers	4,606	4,807	201	4.17	5,250
Office equipment < £1000	21,691	27,720	6,029	21.75	30,250
Office equipment rental	10,060	3,201	(6,859)	(214.27)	3,500
Staff catering	8,861	13,244	4,383	33.09	14,450
Other office services	20,959	10,351	(10,608)	(102.48)	11,295
Room Hire	19,835	36,028	16,193	44.95	39,250
Depreciation of office equipment	76,951	82,500	5,549	6.73	90,000
	802,554	872,225	69,671	7.99	950,757
Computer services					
Hardware < £1000	8,802	9,713	911	9.37	10,600
Hardware maintenance	5,508	7,601	2,093	27.54	8,300
Software Systems	206,024	303,663	97,639	32.15	304,500
Software licenses	45,545	54,164	8,619	15.91	59,060
Systems support	66,268	57,321	(8,947)	(15.61)	62,532
Internet maintenance	57,300	21,340	(35,960)	(168.51)	23,280
Computer media and sundries	9,345	13,750	4,405	32.03	15,000
Disaster contingency plan	54,708	66,891	12,183	18.21	72,983
Computer training	16,374	18,832	2,458	13.05	20,550
Other computer services costs	6,310	7,326	1,016	13.86	8,000
IT Security - Backup Offsite etc	1,759	0	(1,759)	0.00	0
IT Hardware Disposals	0	0	0	0.00	0
Hardware depreciation	501,430	528,000	26,570	5.03	576,000
	979,372	1,088,601	109,229	10.03	1,160,805
Communications					
Advertising	210,438	222,000	11,562	5.21	225,000
Annual Reports (Design, Distribute)	3,738	19,000	15,262	80.33	19,000
Brochures (Design, Distribute)	13,364	26,917	13,553	50.35	29,375
HPC Consultation Events	0	17,776	17,776	100.00	20,000
Grandparenting Communications	523	5,000	4,477	89.53	5,000
Listening Events	30,340	28,200	(2,140)	(7.59)	28,200
Lobbying	33,425	64,776	31,351	48.40	68,750
PR Advisors	37,935	35,288	(2,647)	(7.50)	38,500
Market Research	69,266	58,750	(10,516)	(17.90)	58,750
Registrant Comms & Internal	9,043	32,307	23,264	72.01	35,250
Translations	280	6,457	6,177	95.66	7,050
Stakeholder Communications	284	18,326	18,042	98.45	20,000
Standards of Proficiency (Design,Prod,Dist)	0	18,150	18,150	100.00	19,800
Web Site Design	18,749	26,700	7,951	29.78	29,375
Annual Conference	304	0	(304)	0.00	0
Marketing & Promotions	1,898	11,000	9,102	82.75	12,000
Conference Attendance	13,022	9,163	(3,859)	(42.11)	10,000
General Events (Internal & External)	23,992	28,000	4,008	14.31	28,000
Media Relations - Press Event Launch	849	0	(849)	0.00	0
Welsh Language Scheme	0	13,750	13,750	100.00	15,000
	467,450	641,560	174,110	27.14	669,050

OVERHEAD TOTAL

	Actual £	Budget £	Variance £	Variance %	Annual Budget £
Partners					
Partners Recruitment	15,613	76,189	60,576	79.51	84,200
Partners Training	77,635	176,499	98,864	56.01	188,875
Legal Assessors	75,608	136,301	60,693	44.53	148,694
Registration Assessors	534,628	480,238	(54,390)	(11.33)	523,900
International Test of Competence	11,527	15,125	3,598	23.79	16,250
Mediation - Panels	0	9,163	9,163	100.00	10,000
Panels (Allowance & Travel)	350,841	323,357	(27,484)	(8.50)	350,875
Screening - Panels (Allow & Travel)	0	0	0	0.00	0
Approvals (Previously Visits)	70,959	168,113	97,154	57.79	183,400
JVC Costs	0	0	0	0.00	0
	<u>1,136,809</u>	<u>1,384,985</u>	<u>248,176</u>	<u>17.92</u>	<u>1,506,194</u>
Specific departmental expenses					
Archive storage	17,836	9,900	(7,936)	(80.16)	10,800
Auditors' fees	33,000	33,000	0	0.00	36,000
Bank charges & interest	78,588	55,000	(23,588)	(42.89)	60,000
Interest Payable	12,955	0	(12,955)	0.00	0
Books and publications	195	1,826	1,631	89.32	2,000
General insurance	33,536	31,713	(1,823)	(5.75)	34,602
Legal insurance	38,500	38,500	0	0.00	42,000
Health and safety	4,151	3,553	(598)	(16.83)	3,880
Legal expenses	1,337,052	1,195,269	(141,783)	(11.86)	1,295,938
Other professional fees	527,706	237,299	(290,407)	(122.38)	239,800
Pension administration	26,738	4,576	(22,162)	(484.31)	5,000
Staff Handbook	0	1,826	1,826	100.00	2,000
Personal Performance Consultancy	5,870	6,050	180	2.97	6,600
Investors in People	171	10,000	9,829	98.29	10,000
Good Citizen Scheme	0	913	913	100.00	1,000
Quality ISO 2002	8,137	8,070	(67)	(0.83)	8,155
HPC Processes	0	0	0	0.00	0
Reward Data	4,849	1,000	(3,849)	(384.86)	1,000
Subscriptions to professional bodies	8,057	17,721	9,664	54.54	19,380
Professional Liaison Groups	40,162	99,688	59,526	59.71	110,900
Legal -Transcript Writer	62,048	91,762	29,714	32.38	100,100
Taxation advice	12,043	5,500	(6,543)	(118.96)	6,000
Training	36,462	64,400	27,938	43.38	69,600
	<u>2,288,053</u>	<u>1,917,566</u>	<u>(370,487)</u>	<u>(19.32)</u>	<u>2,064,755</u>
OVERHEAD TOTAL	<u>9,285,175</u>	<u>9,533,944</u>	<u>248,768</u>	<u>2.61</u>	<u>10,298,707</u>