

HUMAN RESOURCES – Larissa Foster and Liz McKell

Employee Resourcing

A newly created position was advertised for three Executive Education Officers in May 2005. Interviews are to be held for the Executive Education Officer position on the 20th June 2005.

A newly created position was advertised for a permanent Hearings Officer for the Fitness to Practise Department and the successful candidate commences on the 20th June 2005. A temporary (agency sourced) International Registration Officer was also appointed on 23rd May 2005, to a four month HPC contract.

Also in May 2005, interviews were held for an Interim Finance Director. The successful candidate was due to start on the 11th July 2005, but accepted another position. Human Resources Team Administrator was appointed in the HR Department, and a new permanent UK Registration Officer was appointed on 23rd May 2005.

Flexible Working

In an effort to provide more effective resourcing in the UK and International Registration Departments, a flexible working project is currently being worked upon, with HR assisting the relevant Managers on this project. It is hoped that this will allow more efficient allocation of employee resourcing - with employees working longer hours during

peak periods working periods such as Renewals, and taking time off to compensate in trough periods. Contracts and working schedules were written for all Registration Officers participating in Flexible Working.

Other Employee Matters

Further to Paul Baker's resignation HR have been working with Baker Tilly organizing resources and support for the Finance department as well as overseeing related disciplinary matters.

Partners

Recent Appointments

14 **Fitness to Practise Panel Chairs** have now been appointed and approved by Council. Their contract will commence on 8th July 2005. In addition, a total of 8 **Arts Therapists** have passed the interview process for the role of Visitor. Council will be asked to approve their appointments in the next 2 weeks, once references have been obtained.

Registration Assessors and Panel Members

We have currently met our Partner requirements for these roles, with the exception of new professions/modalities.

Current Recruitment - Visitors.

ODP interviews are set for the 15th and 16th of June with Neil Willis and Stephen Wordsworth. **Paramedic** interviews are set for the 21st

Date	Ver.	Dept/Cmtc	Doc Type	Title	Status	Int. Aud.
2005-06-13	a	HRD	PPR	Finance and Resources Committee	Final DD None	Internal RD None

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and 22nd June. **Biomedical Scientists** will be held on the 5th and 6th of July with Neil Willis and Gordon Sutehall.

Partners cont.

Other Partner Projects

Work is underway on the Partner Performance Review process, to be piloted in September 2005. Related to this is the Partner Exit Process and Contract Renewal Procedure. In addition preparations are in progress to handle the advertising and response for when the Registrar opening to Applied Psychologists.

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