

FINANCE & RESOURCES COMMITTEE

28TH APRIL 2005

DRAFT AGENDA

Part One: Open to Members of the Public

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|---|---|-----------------------------------|
| 1 | Apologies for Absence | Verbal |
| 2 | Approval of Agenda | Verbal |
| 3 | Approval of Minutes of the Meeting held on 23 rd March 2005
From Secretary to the Committee – Paul Baker | Enclosure 1
Paper HPC/FRC29/05 |
| 4 | Matters arising (not otherwise dealt with elsewhere)
From Secretary to the Committee – Paul Baker | Enclosure 2
Paper HPC/FRC30/05 |
| 5 | Finance and Office Services Report
From Secretary to the Committee – Paul Baker
Budget to 31 st March 2005 | Enclosure 3
Paper HPC/FRC31/05 |
| 6 | Information and IT Department Report
From Director of Information – Roy Dunn | Enclosure 4
Paper HPC/FRC32/05 |
| 7 | Human Resources Department Report
From Human Resources Manager – Larissa Foster
and Partner Manager – Liz McKell | Enclosure 5
Paper HPC/FRC33/05 |

ITEMS FOR DISCUSSION/DECISION

- | | | |
|---|--|-----------------------------------|
| 8 | Committee Report for Annual Report 2004/5
From Secretary to the Committee – Paul Baker | Enclosure 6
Paper HPC/FRC34/05 |
| 9 | Minutes of the Audit Committee Meeting held on 23 rd March '05
From Chairman of the Committee – Sandy Yule | Enclosure 7
Paper HPC/FRC35/05 |

ITEMS TO NOTE

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|----|--|-----------------------------------|
| 10 | Investment Report to 31 st March 2005
From Secretary to the Committee – Paul Baker | Enclosure 8
Paper HPC/FRC36/05 |
| 11 | Any Other Business | |
| 12 | Date and Time of Next Meeting
Thursday 23 rd June 2005 – preceded by the Audit Committee
Subsequent Meetings:
Friday 29 th July 2005
Tuesday 20 th September 2005
Monday 21 st November 2005 – preceded by the Audit Committee
Wednesday 8 th February 2006
Wednesday 22 nd March 2006 – preceded by the Remuneration and Audit Committees
Thursday 27 th April 2006
Thursday 22 nd June 2006 – preceded by the Audit Committee | |

Resolution

The Committee is invited to adopt the following: "The Committee hereby resolves that the next part of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted."