

The Health Professions Council

Finance & Resources Committee Meeting

Thursday 27th June 2002 at 11 a.m.

The **Third** meeting of the Finance & Resources Committee will take place at:

Council Chamber
Park House
184 Kennington Park Road
London SE11 4BU

Kindly note that the meeting, of the Trustees of the **Professions Supplementary to Medicine Charitable Trust**, usually held after the Committee Meeting, will not take place.

Paul K H Baker FCA FIMgt
Secretary to
Finance & Resources Committee

Telephone: 020 7840 9704
Fax: 020 7582 4751
E-mail: Paul.baker@hpcuk.org

FINANCE & RESOURCES COMMITTEE
27TH JUNE 2002

DRAFT AGENDA
Part One – Open to members of the Public

- | | |
|---|----------------------------------|
| 1 Apologies for Absence | Verbal |
| 2 Approval of Agenda | Verbal |
| 3 Approval of Minutes of the Meeting held on 30th May 2002
From Secretary to the Committee | Enclosure 1
Paper HPC/FRC1/03 |
| 4 Approval of Minutes of the Reconvened Meeting held on 10th June 2002
From Secretary to the Committee | Enclosure 2
Paper HPC/FRC2/03 |
| 5 Matters arising (not otherwise dealt with below)
From Secretary to the Committee | Enclosure 3
Paper HPC/FRC3/03 |
| <ul style="list-style-type: none">• Standing Financial Instructions• BDO Stoy Hayward System Review• Training for Council Members and Finance & Resources Committee• Cheque signatories• Expenses policy• Office accommodation | |

ITEMS FOR DISCUSSION/DECISION

- | | |
|---|----------------------------------|
| 6 Budget 2002/3
From Secretary to the Committee | Enclosure 4
Paper HPC/FRC4/03 |
| 7 Standing Orders
From Secretary to the Committee | Enclosure 5
Paper HPC/FRC5/03 |
| 8 Investment Terms of Reference
From Secretary to the Committee | Enclosure 6
Paper HPC/FRC6/03 |
| 9 Insurance
From Secretary to the Committee | Enclosure 7
Paper HPC/FRC7/03 |
| 10 Charitable Donations
From Secretary to the Committee | Enclosure 8
Paper HPC/FRC8/03 |
| 11 Assessors' Fees
From Secretary to the Committee | Enclosure 9
Paper HPC/FRC9/03 |

ITEMS TO NOTE

- | | |
|---|------------------------------------|
| 12 Management Accounts for April/May 2002
From Secretary to the Committee | Enclosure 10
Paper HPC/FRC10/03 |
| 13 Audit Committee
From Secretary to the Committee | Enclosure 11
Paper HPC/FRC11/03 |
| 14 Any Other Business | |
| 15 Date and Time of Next Meeting
Tuesday 20 th July at 11 a.m. | |

Resolution

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted.”