

Education and Training Committee

Minutes of the 62nd meeting of the Education and Training Committee held as follows:

Date: Thursday 5 March 2015

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Joy Tweed (Chair)
Elaine Buckley
Joanna Mussen
Stephen Wordsworth

In attendance:

Claire Amor, Secretary to Committee
Natalie Berry, Registrations Manager
Nicole Casey, Policy Manager
Liz Craig, PA to the Director of Education
Laura Coveney, Policy Officer
Brendon Edmonds, Head of Educational Development
Abigail Gorringer, Director of Education
Michael Guthrie, Director of Policy and Standards
Jamie Hunt, Education Manager
Edward Tynan, Policy Officer
Anna van der Gaag, Chair of Council

Public Agenda

Item 1 - Chair's welcome and introduction

- 1.1 The Chair welcomed the Committee and employees in attendance to the meeting.

Item 2 - Apologies for absence

- 2.1 Apologies for absence were received from Eileen Mullan and Graham Towl.

Item 3 - Approval of agenda

- 3.1 The Committee approved the agenda.

Item 4 - Declaration of members' interests

- 4.1 Members had no interests to declare in connection with the items on the agenda.

Item 5 - Minutes of the meeting of 20 November 2014 (ETC 01/15)

- 5.1 The minutes were accepted as a correct record to be signed by the Chair.
- 5.2 The Director of Education provided an update on paragraph 6.2 of the minutes. It was noted that a suitable partner had now been recruited. A major change is progressing and will be presented to a future Education and Training Committee Panel.

Item 6 - Education Annual Report 2014 (ETC 02/15)

- 6.1 The Committee received a paper for discussion/approval from the Executive.
- 6.2 The Committee noted that the ninth Education annual report covers the period 1 September 2013 to 31 August 2014 and presents statistical information relating to the approval and monitoring processes.
- 6.3 During discussion, the following points were noted:-
 - 2013-14 saw the work of the Education Department increase again, further growth is expected in future years;
 - 2013-14 was the second year of scheduled approval visits to programmes for social workers in England. It was the first year of visits to post-registration programmes for approved mental health professionals (AMHP) in England;

- 100 post-registration independent prescribing programmes for chiropodists / podiatrists and physiotherapists were assessed and approved;
 - the HCPC conducted 77 visits covering 166 programmes during 2013-14. 878 conditions were set; and
 - 621 annual monitoring submissions were received, this included 342 declarations and 279 audits.
- 6.4 The Committee discussed the format of the report. It was suggested that next year an abridged version could be produced focusing on the key messages.
- 6.5 The Committee discussed the composition of visit panels. It was agreed that the addition of service users and carers should enhance external scrutiny. It was also noted that the role of the education officer was to provide moderation when required.
- 6.6 The Committee noted the Education Department are developing a quality assurance function. This, along with the new database system, would facilitate future reports.
- 6.7 The Committee noted that the report references a review of SET 1 for paramedics as occurring in 2014-15. It was agreed that this should be amended to remove the timescale.
- 6.8 The Committee discussed the impact of the changes to the Department's workload on Partners. It was noted that this could be challenging with the smaller professions.
- 6.9 The Committee approved the paper.

Item 7 - Consultation on revised standards of conduct, performance and ethics (ETC 03/15)

- 7.1 The Committee received a paper for discussion/approval from the Executive.
- 7.2 The Committee noted that the standards of conduct, performance and ethics (SCPE) Professional Liaison Group (PLG) concluded its work in December 2014. The Executive has produced a draft of the proposed new standards based on the feedback from the PLG. It is proposed that a consultation on these draft standards is run between 1 April and 26 June 2015. The final draft of proposed standards will then be brought to the Education and Training Committee and the Council at their meetings in September 2015.
- 7.3 The Committee noted that the new standards include a dedicated standard on raising concerns and being open when things go wrong, which covers the intent of a 'duty of candour'. There is also a standard about the appropriate and responsible use of social networking sites.

- 7.4 The Committee noted that dedicated consultation events will be held across the four countries. There will also be dedicated service user and carer events.
- 7.4 The Committee approved the text of the consultation document and the text of the draft revised standards for consultation to Council, subject to minor editing amendments.

Item 8 - Results of profession-specific standards of proficiency consultation for practitioner psychologists (ETC 04/15)

- 8.1 The Committee received a paper for discussion/approval from the Executive
- 8.2 The Committee noted that, following a review of the standards by the professional body for practitioner psychologists, the HCPC publicly consulted on the draft standards of proficiency for practitioner psychologists between 14 July 2014 and 17 October 2014.
- 8.3 The Committee noted that the Executive sought the advice of the practitioner psychologist member of the Education and Training Committee in preparing the consultation analysis and proposed standards.
- 8.4 The Committee discussed the use of the terms evidence informed and evidenced based within the standards. It was agreed that more clarity was required on the meaning of the two terms. It was agreed that this would be addressed in editing amendments following approval.
- 8.5 The Committee agreed to recommend the revised standards of proficiency for practitioner psychologists and the text of the consultation analysis document to Council, subject to minor editing amendments and formal legal scrutiny.

Item 9 - Results of the consultation on standards for podiatric surgery (ETC 05/15)

- 9.1 The Committee received a paper for discussion/approval from the Executive
- 9.2 The Committee noted that the HCPC held a public consultation on the proposed standards for podiatric surgery between 1 October 2014 and 16 January 2015.
- 9.3 The Committee agreed to recommend the standards for podiatric surgery and the text of the consultation analysis document to Council, subject to minor editing amendments and formal legal scrutiny.

Item 10 - Professional Indemnity – amendments to HCPC admission forms (ETC 06/15)

- 10.1 The Committee received a paper for discussion/approval from the Executive.

- 10.2 The Committee noted that due to the Professional Indemnity Rules, changes need to be made to the admission form, renewal forms and the how to renew your registration booklet.
- 10.3 The Committee discussed what steps a registrant should take if they wished to retire but remain on the register. It was noted that this scenario would be covered in the FAQ's available on the HCPC website.
- 10.4 The Committee approved the paper.

The Education and Training Committee noted the following items:

Item 11 - Extension of prescribing rights and use of exemptions from medicines legislation (ETC 07/15)

Item 12 - Review of the standards of education and training – Update on activities (ETC 08/15)

Item 13 - Review of the Health and Care Professions Council approval visits to approved mental health professional education and training programmes in the 2013–14 academic year (ETC 09/15)

Item 14 - Review of the Health and Care Professions Council approval visits to social work pre-registration education and training programmes in the 2013–14 academic year (ETC 10/15)

Item 15 - Review of the Health and Care Professions Council amended approval process for supplementary and independent prescribing post-registration education and training programmes in the 2013–14 academic year

Item 16 – Any other business

16.1 There was no further business.

Item 15 – Date and time of next meeting

Thursday 07 June 2015, 10.30am

Chair Joy Tweed

Date 07/06/2015