

Major Change Visitors' Report

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Section one: Programme details

Name of education provider	Birmingham City University
Programme title	BSc (Hons) Radiotherapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Radiographer
Relevant modality	Therapeutic
Date of submission to HPC	11 January 2011
Name and profession of HPC visitors	Paul Brown (Therapeutic radiographer)
HPC executive	Lewis Roberts

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has notified the HPC of a change in programme director from Nick White to Lisa Pharaoh-Stokes which took effect from December 2010.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV for Lisa Pharaoh-Stokes

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Canterbury Christ Church University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of HPC register	Occupational Therapy
Date of submission to HPC	16 February 2011
Name and profession of HPC visitor	Jennifer Caldwell (Occupational therapist)
HPC executive	Benjamin Potter

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leader change.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Curriculum vitae

A SETs mapping document was not included as one was not requested.

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

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Section one: Programme details

Name of education provider	Coventry University
Programme title	Diploma of Higher Education Operating Department Practice
Mode of delivery	Full time
Relevant part of HPC register	Operating department practitioner
Date of submission to HPC	22 December 2010
Name and profession of HPC visitors	Nick Clark (Operating department practitioner)
HPC executive	Lewis Roberts

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has informed the HPC of a change in course director to Andrew Lowes.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

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Section five: Visitors' comments

When notifying the HPC of any future programme director changes the education provider should clearly state whether the proposed programme director is registered with the HPC or any other regulatory bodies and consider including registration numbers in the major change notification form.

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Section one: Programme details

Name of education provider	University of East Anglia
Programme title	MSc Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapy
Date of submission to HPC	16 February 2011
Name and profession of HPC visitor	Karen Harrison (Physiotherapist)
HPC executive	Ben Potter

Section two: Submission details

SET 3 Programme management and resources

The programme has appointed a new course leader.

The following documents were provided as part of the submission:

- Major Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Past Visitors' report
- CV: Suzanne MacIntosh

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

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Section one: Programme details

Name of education provider	Leeds Metropolitan University
Programme title	BSc (Hons) Clinical Language Sciences (Speech and Language Therapy)
Mode of delivery	Full time
Relevant part of HPC register	Speech and language therapist
Date of submission to HPC	10 January 2011
Name and profession of HPC visitors	Martin Duckworth (Speech and language therapist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leader change from Jenny Landells to Sarah James.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Sarah James CV September 2010

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	Leeds Metropolitan University
Programme title	MSc Occupational Therapy (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Occupational therapist
Date of submission to HPC	24 January 2011
Name and profession of HPC visitors	Jennifer Caldwell (Occupational therapist) Kathleen Bosworth (Physiotherapist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

The education provider runs a currently approved MSc Occupational Therapy (Pre-registration) programme. The education provider is seeking approval for the Pg Dip Occupational Therapy (Pre-registration) programme.

SET 2 Programme admissions

The introduction of the Pg Dip programme as an exit award would impact on the information provided in the admissions procedures.

SET 4 Curriculum

The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

SET 6 Assessment

The programme's learning outcomes and assessment of the learning outcomes must be reviewed to ensure those who successfully complete the programme meet the standards of proficiency for their part of the register and to ensure professional aspects of practise are assessed appropriately for the Pg Dip programme as opposed to the MSc programme.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Programme specification - Occupational Therapy
- Course Document - Occupational Therapy
- SOPs mapping documents - Occupational Therapy

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

The visitors' recommendation on this major change means that a new pathway of this programme has been generated. This will result in a new entry (regarding the Pg Dip Occupational Therapy (Pre-registration) programme) being placed in our records and on our website.

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Section one: Programme details

Name of education provider	Leeds Metropolitan University
Programme title	MSc Physiotherapy (Pre-registration)
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapy
Date of submission to HPC	24 January 2011
Name and profession of HPC visitors	Jennifer Caldwell (Occupational therapist) Kathleen Bosworth (Physiotherapist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

The education provider runs a currently approved MSc Physiotherapy (Pre-registration) programme. The education provider is seeking approval for the Pg Dip Physiotherapy (Pre-registration) programme.

SET 2 Programme admissions

The introduction of the Pg Dip programme as an exit award would impact on the information provided in the admissions procedures.

SET 4 Curriculum

The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

SET 6 Assessment

The programme's learning outcomes and assessment of the learning outcomes must be reviewed to ensure those who successfully complete the programme meet the standards of proficiency for their part of the Register and to ensure professional aspects of practise are assessed appropriately for the Pg Dip programme as opposed to the MSc programme.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Programme specification - Physiotherapy
- Course Document - Physiotherapy
- SOPs mapping documents - Physiotherapy

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

The visitors' recommendation on this major change means that a new pathway of this programme has been generated. This will result in a new entry (regarding the Pg Dip Physiotherapy (Pre-registration) programme) being placed in our records and on our website.

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Section one: Programme details

Name of education provider	London South Bank University
Programme title	Postgraduate Certificate in Non-medical Prescribing
Mode of delivery	Part Time
Relevant entitlement	Supplementary Prescribing
Date of submission to HPC	8 February 2011
Name and profession of HPC visitors	Gordon Pollard (Paramedic) Alison Wishart (Podiatrist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 4 Curriculum

Original 30, 20 and 10 credit modules to be replaced with three 20 credit modules. There will also be a change in unit titles.

SET 6 Assessment

Because of the change in the credits awarded to the modules there will be a change in learning outcomes, assessments will be changed in line with the changes in learning outcomes.

The following documents were provided as part of the submission:

- Change notification form
- Context pack

- Major change SETs mapping document (completed by education provider)
- Appendices to support HPC Major Change Standards of Education and Training Mapping Template
- Internal letter LSBU dated 7 February 2011 confirming no extra changes from initial submission date in October 2010.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Section one: Programme details

Name of education provider	University of Plymouth
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Occupational therapist
Date of submission to HPC	25 January 2011
Name and profession of HPC visitors	Jennifer Caldwell (Occupational therapist) Jane Grant (Occupational therapist)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

There have been a number of staff changes within the programme, including the programme lead for the full time route.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Staff CVs

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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Section one: Programme details

Name of education provider	University of Plymouth
Programme title	BSc (Hons) Paramedic Practitioner (Community Emergency Health)
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Date of submission to HPC	26 January 2011
Name and profession of HPC visitors	Marcus Bailey (Paramedic) Gordon Pollard (Paramedic)
HPC executive	Mandy Hargood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

There has been a number of additional teaching staff allocated to the programme increasing numbers from 3.8 WTE to 5.8 WTE

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- MC decision Plymouth PA programmes.
- Major Change form Oct 2009
- Neil Lentern CV.
- Tristan Henderson CV.
- Richard Tonkin CV.

- Paul Anderson CV.
- Annual monitoring and major change form.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Section four: Recommendation of the visitors

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Section five: Visitors' comments

In the CV's there are instances where the term State Registered Paramedic is used, also the College of Paramedics is sometimes referred to as the British Paramedic Association (BPA). This terminology is no longer used by the profession and could be misleading for students if used when delivering sessions.

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Section one: Programme details

Name of education provider	University of Salford
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Physiotherapist
Date of submission to HPC	21 January 2011
Name and profession of HPC visitor	Fleur Kitsell (Physiotherapist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Programme leaders for both the full time and part time routes have been changed. As of March 2009 Wendy Munro was the part time route programme leader and as of September 2009 Linda Hollingworth was the full time route programme leader.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV of Lesley Hollingworth – award leader for full time programme
- CV of Wendy Munro – award leader for part time programme

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitors

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitor noted that the new programme leaders have the necessary qualifications and experience to undertake their roles. The visitor would like the education provider to note it could not be determined that the documentation sent was current (one CV was not dated and the other was dated 2008). For future submissions the visitor suggests the education provider check the currency of the documents so the visitors can be sure they have received the most up-to-date information available.

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Section one: Programme details

Name of education provider	University of Salford
Programme title	BSc (Hons) Prosthetics and Orthotics
Mode of delivery	Full time
Relevant part of HPC register	Prosthetists / Orthotists
Date of submission to HPC	9 February 2011
Name and profession of HPC visitors	Elaine McCurrach (Prosthetist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

There has been a change to the programme leader for this programme.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV John Head
- Information regarding the new programme leader's qualifications, experience and registration status.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

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Section one: Programme details

Name of education provider	University of Salford
Programme title	Prescription only Medicine for Podiatrists
Mode of delivery	Part time
Relevant entitlement(s)	Prescription only medicine
Date of submission to HPC	21 January 2011
Name and profession of HPC visitors	James M Pickard (Podiatrist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme has a new course leader.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV PD Bowden

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor

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Section one: Programme details

Name of education provider	St George's, University of London
Name of awarding / validating body (if different from education provider)	University of London
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Date of submission to HPC	13 December 2010
Name and profession of HPC visitors	Fleur Kitsell (Physiotherapist) Liz Holey (Physiotherapist)
HPC executive	Ben Potter

Section two: Submission details

Summary of change

SET 2 Programme admissions

SET 3 Programme management and resources

The programme team have highlighted changes to the entry criteria for the programme through the introduction of 'Adjusted Grade Criteria'. The education provider has also highlighted that John Hammond has now become programme lead due to the retirement of Linda King.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- SGUL Prog spec Physio 2010
- Change to entry criteria SGUL
- John Hammond CV

- SGUL Physiotherapy Definitive Document 2008
- SGUL Physiotherapy Module Directory 2008
- SGUL Resource Document 2008

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather

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Section one: Programme details

Name of education provider	Staffordshire University
Programme title	Supplementary Prescribing for Allied Health Professionals
Mode of delivery	Part time
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	10 February 2011
Name and profession of HPC visitor	Gordon Burrow (Podiatrist)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 6 Assessment

The programme has appointed a new External Examiner. The proposed External Examiner is not from the HPC Register, they are registered with the Nursing and Midwifery Council.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV of proposed External Examiner

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor

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The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major Change Visitors' Report

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Section one: Programme details

Name of education provider	University of Stirling
Programme title	Non-Medical Prescribing
Mode of delivery	Part time
Relevant entitlement(s)	Supplementary Prescribing
Date of submission to HPC	2 February 2011
Name and profession of HPC visitor	Marcus Bailey (Paramedic)
HPC executive	Ben Potter

Section two: Submission details

SET 3 Programme management and resources

The programme has appointed a new course leader.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- CV of Maureen Duff

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitor must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section One: Programme Details

Name of education provider	The Open University
Programme name	Diploma in Higher Education in Operating Department Practice
Mode of delivery	Part time
Relevant part of HPC register	Operating department practitioner
Date of submission to HPC	17 November 2010
Name and profession of HPC visitors	Julie Weir (Operating department practitioner) Andrew Steel (Operating department practitioner)
HPC executive	Mandy Hargood

Section Two: Submission Details

Summary of change

SET 2 Programme admissions

The education provider wishes to extend the accreditation of experiential learning for students taking the Diploma in Higher Education in Operating Department Practice.

The following documents were submitted as part of the audit submission:

szL110 learning outcomes doc Ebook szL110 assignment book Ebook szL110 ECA Ebook szL110 learning guide Major change mapping doc HPC standards of conduct performance and ethics CORMC context pack DipHE ODP (approval visit report) Placement hours confirmation
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Section Three: Additional Documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

2.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on a programme.

Reason: The sample documentation provided was based on the Accreditation of Experiential Learning (AEL) process and details the entry criteria for paramedics. Whilst it is accepted that this criteria and process is suitable for paramedic students, the visitors were unclear as to what criteria is applied to student operating department practitioners (ODPs) wishing to take this module. In particular the visitors were unclear as to the definition of an 'experienced student' in this context and at what previous level of autonomy would the education provider require an individual to evidence on application to study SZL110. The learning agreements for SZL110 also need to reflect the information relating to ODP students.

Suggested Documentation: A clear written explanation of what the criterion are for student ODPs being eligible to take this module and those who will not be eligible to take SZL110.

2.6 The admissions procedures must apply selection and entry criteria, including accreditation of prior (experiential) learning and other inclusion mechanisms.

The sample documentation provided was based on AEL and entry criteria for paramedics and whilst it is accepted that this may be suitable for paramedic students the visitors are not clear what criteria is being applied to ensure that ODP students are eligible to take this module. Namely what is the definition of an 'experienced student' is in this context and what previous level of autonomy would an individual need to evidence on application to study SZL110. The learning agreements for SZL110 also need to reflect the information relating to ODP students.

Suggested Documentation: A clear written explanation of what the criterion are for student ODPs being eligible to take this module and those who will not be eligible to take SZL110.

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

The sample documentation provided was based on AEL and entry criteria for paramedics. The visitors were unclear as to what criteria is applied to ensure that student ODPs are eligible to take this module. As the visitors are unclear as to the applied entry criteria for student ODPs they were unable to identify how the AEL process ensured that students completing the programme can meet the relevant standards of proficiency (SOPs). Therefore it was not clear from the documentation that the learning outcomes to meet the SOPs are being met.

Suggested Documentation: Evidence to show how students taking AEL will be able to meet the SOPs for their part of the Register.

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

The visitors noted in the documentation provided that there was information regarding the SLZ110 module. However, they also noted that there is no information provided about the module that SLZ110 has replaced. As this is the case the visitors cannot compare the content of the new module with that of the one being replaced. As a consequence the visitors can not identify if the learning outcomes of the new module reflect those of the previous module and as such ensure that students successfully completing the programme can meet all of the relevant SOPs.

Suggested Documentation:

Provision of a full module handbook for S110 with learning outcomes or a clear indication of where this can be found on the education providers' website.

Section Four: Recommended outcome of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major Change Visitors' Report

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Section One: Programme Details

Name of education provider	The Open University
Programme name	Foundation Degree in Operating Department Practice
Mode of delivery	Part time
Relevant part of HPC register	Operating department practitioner
Date of submission to HPC	17 November 2010
Name and profession of HPC visitors	Julie Weir (Operating department practitioner) Andrew Steel (Operating department practitioner)
HPC executive	Mandy Hargood

Section Two: Submission Details

Summary of change

SET 2 Programme admissions

The education provider wishes to extend the accreditation of experiential learning for students taking the Diploma in Higher Education in Operating Department Practice.

The following documents were submitted as part of the audit submission:

szL110 learning outcomes doc Ebook szL110 assignment book Ebook szL110 ECA Ebook szL110 learning guide Major change mapping doc HPC standards of conduct performance and ethics CORMC context pack DipHE ODP (approval visit report) Placement hours confirmation
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Section Three: Additional Documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

2.1 The admissions procedures must give both the applicant and the education provider the information they require to make an informed choice about whether to take up or make an offer of a place on a programme.

Reason: The sample documentation provided was based on the Accreditation of Experiential Learning (AEL) process and details the entry criteria for paramedics. Whilst it is accepted that this criteria and process is suitable for paramedic students, the visitors were unclear as to what criteria is applied to student Operating Department Practitioners (ODP) wishing to take this module. In particular the visitors were unclear as to the definition of an 'experienced student' in this context and at what previous level of autonomy would the education provider require an individual to evidence on application to study SZL110. The learning agreements for SZL110 also need to reflect the information relating to ODP students.

Suggested Documentation: A clear written explanation of what the criterion are for student ODPs being eligible to take this module and those who will not be eligible to take SZL110.

2.6 The admissions procedures must apply selection and entry criteria, including accreditation of prior (experiential) learning and other inclusion mechanisms.

Reason: The sample documentation provided was based on AEL and entry criteria for paramedics and whilst it is accepted that this may be suitable for paramedic students the visitors are not clear what criteria is being applied to ensure that ODP students are eligible to take this module. Namely what is the definition of an 'experienced student' is in this context and what previous level of autonomy would an individual need to evidence on application to study SZL110. The learning agreements for SZL110 also need to reflect the information relating to ODP students.

Suggested Documentation: A clear written explanation of what the criterion are for student ODPs being eligible to take this module and those who will not be eligible to take SZL110.

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

Reason: The sample documentation provided was based on AEL and entry criteria for paramedics. The visitors were unclear as to what criteria is applied to ensure that student ODPs are eligible to take this module. As the visitors are unclear as to the applied entry criteria for student ODPs they were unable to identify how the AEL process ensured that students completing the programme can meet the relevant standards of proficiency (SOPs). Therefore it was not clear from the documentation that the learning outcomes to meet the SOPs are being met.

Suggested Documentation: Evidence to show how students taking AEL will be able to meet the SOPs for their part of the Register.

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the standards of proficiency for their part of the Register.

Reason: The visitors noted in the documentation provided that there was information regarding the SLZ110 module. However, they also noted that there was no information provided about the module that SLZ110 has replaced. As this is the case the visitors cannot compare the content of the new module with that of the one being replaced. As a consequence the visitors can not identify if the learning outcomes of the new module reflect those of the previous module and as such ensure that students successfully completing the programme can meet all of the relevant SOPs.

Suggested Documentation: Provision of a full module handbook for S110 with learning outcomes or a clear indication of where this can be found on the education providers' website.

Section Four: Recommended outcome of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- there is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- there is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed overleaf. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Ulster
Programme title	BSc (Hons) Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Date of submission to HPC	10 January 2011
Name and profession of HPC visitors	June Copeman (Dietitian) Alison Nicholls (Dietitian)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 6 Assessment

There has been a new external examiner appointed who is not registered with the HPC.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV Proposed External Examiner – Clare Corish

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors have noted that the external examiner for this programme is not located in the UK nor currently HPC registered. The visitors are satisfied that the external examiner has all of the academic and professional attributes required to fulfil the role. However, due to location there may be some additional strain placed on the external examiner. Because of this, the visitors wish to suggest the programme team ensure that full support is given to the external examiner whilst they perform their role.

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Section one: Programme details

Name of education provider	University of Ulster
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Date of submission to HPC	1 February 2011
Name and profession of HPC visitors	Anthony Power (Physiotherapist)
HPC executive	Lewis Roberts

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of Programme Leader to Fidelma Moran.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae for Fidelma Moran

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitor(s)

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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Section one: Programme details

Name of education provider	University of Ulster
Programme title	MSc Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Date of submission to HPC	10 January 2011
Name and profession of HPC visitors	June Copeman (Dietitian) Alison Nicholls (Dietitian)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 6 Assessment

There has been a new external examiner appointed who is not registered with the HPC.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV Proposed External Examiner – Clare Corish

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The SETs for which additional documentation was requested is listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitors have noted that the external examiner for this programme is not located in the UK nor currently HPC registered. The visitors are satisfied that the external examiner has all of the academic and professional attributes required to fulfil the role. However, due to location there may be some additional strain placed on the external examiner. Because of this, the visitors wish to suggest the programme team ensure that full support is given to the external examiner whilst they perform their role.

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Section one: Programme details

Name of education provider	University of Ulster
Programme title	Pg Dip Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Date of submission to HPC	10 January 2011
Name and profession of HPC visitors	June Copeman (Dietitian) Alison Nicholls (Dietitian)
HPC executive	Ruth Wood

Section two: Submission details

Summary of change

SET 6 Assessment

There has been a new external examiner appointed who is not registered with the HPC.

The following documents were provided as part of the submission:

- Change notification form
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV Proposed External Examiner – Clare Corish

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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