

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Central Lancashire
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time Part time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Katie Bosworth (Physiotherapist) Tony Scripps (Operating department practitioner)
HPC executive	Tracey Samuel-Smith
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Student handbook
 - Student complaints procedure
 - Regulations of conduct for students

- Information for applicants

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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2011-01-26	g	EDU	PPR	AM Report	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Coventry University
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	Robert Keeble (Biomedical scientist) A second visitor was allocated to this submission but was unable to attend at short notice
HPC executive	Brendon Edmonds
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme specification
 - Complaints procedure

- Professional suitability policy and procedure
- Module descriptors

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

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The visitor agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

The visitor noted incorrect references to HPC publications for the 'HPC standards of proficiency' and the 'HPC standards of conduct, performance and ethics'. The education provider should consider amending the references below to ensure students are informed of the correct publication titles.

- Programme specification: Section 12.2 pg. 11, Module information descriptors: pg. 28. The current incorrect reference is 'HPC standards of

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conduct and ethics. The correct title for this publication is 'HPC standards of conduct, performance and ethics'.

- Module information descriptors: pg. 28. The current incorrect reference is 'HPC standards of proficiency and registration'. The correct title for this publication is 'HPC standards of proficiency'.

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Section one: Programme details

Name of education provider	Coventry University
Programme title	BSc (Hons) Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Fiona McCullough (Dietitian) A second visitor was allocated to this submission but was unable to attend at short notice.
HPC executive	Osama Ammar
Date of assessment day / postal review	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Course handbook
 - Professional Suitability Policy and Procedures
 - Undergraduate Essential Information

- Programme Specification
- Module descriptor for 123PH

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

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The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Coventry - BSc (Hons) - DT - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Coventry University
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Katie Bosworth (Physiotherapist) Tony Scripps (Operating department practitioner)
HPC executive	Tracey Samuel-Smith
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Course handbook
 - Copies of policies and procedures for student complaints; fitness to practice

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Section four: Recommendation of the visitors

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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2011-01-26	g	EDU	PPR	AM Report	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	University of Derby
Programme title	MA Art Therapy
Mode of delivery	Full time
Relevant part of HPC register	Art therapist
Name and profession of HPC visitors	Sue Strand (Art therapist) Glyn Harding (Paramedic)
HPC executive	Ben Potter
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme handbook with appendices

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-18	b	EDU	PPR	AM Report - Derby - MA AT - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	University of Greenwich
Programme title	Foundation Degree in Paramedic Science
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Bob Fellows (Paramedic) Brian Ellis (Chiropodist)
HPC executive	Ruth Wood
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Programme handbook 2010
 - School of health and social care assessment policy September 2010

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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2011-03-02	a	EDU	PPR	AM Report - Greenwich - Fd PA - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	King's College London
Programme title	BSc (Hons) Nutrition and Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Fiona McCullough (Dietitian) A second visitor was allocated to this submission but was unable to attend at short notice.
HPC executive	Osama Ammar
Date of assessment day / postal review	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's report for one year ago
 - External Examiner's report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Course Handbook, Year 1, 2010-2011
 - Procedures for the approval, modification, monitoring and review of programmes and modules

- NHS London Annual Report 2007/08
- NHS London Annual Report 2008/09
- New staff curriculum vitae
- Students complaints procedure
- Fitness for registration and practice regulations
- British Dietetic Association accreditation document
- Module descriptors
- Placement and audit report 2009-10
- Placement agreement
- Module handbook diet therapy

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Section five: Visitors' comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Kings - BSc (Hons) - DT - FT	Final DD: None	Public RD: None

The visitor noted that the programme had not been subject to an approval visit over the preceding years since HPC has performed the role of statutory regulator. However, upon comprehensive review of the documentation which provides detail on the minor modifications made to the programme over this time the visitor was satisfied that the programme continues to meet the standards of education and training.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Kings - BSc (Hons) - DT - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	King's College London
Programme title	BSc (Hons) Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Katie Bosworth (Physiotherapist) Tony Scripps (Operating department practitioner)
HPC executive	Tracey Samuel-Smith
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Fitness to practice policy
 - Complaints procedure
 - Procedures for the approval, modification, monitoring and review of programmes and modules

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
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Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	King's College London
Programme title	MSc Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Fiona McCullough (Dietitian) A second visitor was allocated to this submission but was unable to attend at short notice.
HPC executive	Osama Ammar
Date of assessment day / postal review	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- Course Handbook, Year 1, 2010-2011
- Procedures for the approval, modification, monitoring and review of programmes and modules
- NHS London Annual Report 2007-08
- NHS London Annual Report 2008-09
- New staff curriculum vitae
- Students complaints procedure
- Fitness for registration and practice regulations
- British Dietetic Association accreditation document
- Module descriptors
- Placement and audit report 2009-10
- Placement agreement
- Module handbook diet therapy

Section three: Additional documentation

- The visitor agreed that no further documentation was required in order to make a recommendation.
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- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Kings - MSc - DT - FT	Final DD: None	Public RD: None

Section five: Visitors' comments

The visitor noted that the programme had not been subject to an approval visit over the preceding years since HPC has performed the role of statutory regulator. However, upon comprehensive review of the documentation which provides detail on the minor modifications made to the programme over this time the visitor was satisfied that the programme continues to meet the standards of education and training.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Kings - MSc - DT - FT	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section two: Submission details	1
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Section four: Recommendation of the visitors	2

Section one: Programme details

Name of education provider	King's College London
Programme title	MSc Physiotherapy
Mode of delivery	Full time
Relevant part of HPC register	Physiotherapist
Name and profession of HPC visitors	Katie Bosworth (Physiotherapist) Tony Scripps (Operating department practitioner)
HPC executive	Tracey Samuel-Smith
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Fitness to practice policy
 - Complaints procedure
 - Procedures for the approval, modification, monitoring and review of programmes and modules

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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Section five: Visitors' comments	3

Section one: Programme details

Name of education provider	King's College London
Programme title	Pg Dip Dietetics
Mode of delivery	Full time
Relevant part of HPC register	Dietitian
Name and profession of HPC visitors	Fiona McCullough (Dietitian) A second visitor was allocated to this submission but was unable to attend at short notice.
HPC executive	Osama Ammar
Date of assessment day / postal review	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

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- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- Course Handbook, Year 1, 2010-2011
- Procedures for the approval, modification, monitoring and review of programmes and modules
- NHS London Annual Report 2007-08
- NHS London Annual Report 2008-09
- New staff curriculum vitae
- Students complaints procedure
- Fitness for registration and practice regulations
- British Dietetic Association accreditation document
- Module descriptors
- Placement and audit report 2009-10
- Placement agreement
- Module handbook diet therapy

Section three: Additional documentation

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- The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

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2011-03-01	a	EDU	PPR	AM Report - Kings - PgDip - DT - FT	Final DD: None	Public RD: None

Section five: Visitors' comments

The visitor noted that the programme had not been subject to an approval visit over the preceding years since HPC has performed the role of statutory regulator. However, upon comprehensive review of the documentation which provides detail on the minor modifications made to the programme over this time the visitor was satisfied that the programme continues to meet the standards of education and training.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-01	a	EDU	PPR	AM Report - Kings - PgDip - DT - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Liverpool John Moores University
Programme title	BSc (Hons) Applied Biomedical Science
Modes of delivery	Full time Part time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	Robert Keeble (Biomedical scientist) Fiona McCullough (Dietician)
HPC executive	Brendon Edmonds
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Hospital laboratory practice modules
 - Registration portfolio verification

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

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The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-01-26	g	EDU	PPR	AM Report	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	Liverpool John Moores University
Programme title	Diploma of Higher Education Paramedic Practice
Modes of delivery	Full time Part time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Glyn Harding (Paramedic) Sue Strand (Art therapist)
HPC executive	Ben Potter
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
- The programme was only approved in September 2009 and as such there are only an internal quality report, external examiners report and response to external examiners report for one year.

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

3.3 The programme must have regular monitoring and evaluation systems in place.

Reason: While reviewing the documentation the visitors noted in the external examiners report that the external examiner had requested relevant examples of students work. This was to allow the external examiner to evaluate how students were being marked and how the moderation of the students' marks was being undertaken. However, the visitors could not determine how this request had been dealt with as there was no mention of it in the response to the external examiner's report. Therefore the visitors require evidence of how the programme team dealt with this request. This is to ensure that the external examiner can conduct their regular monitoring and evaluation function for this programme

Suggested documentation: Information regarding how the request by the external examiner for examples of students' work was dealt with by the programme team.

3.13 There must be a student complaints process in place.

Reason: In 2009 the standards of education and training (SETs) were revised and implemented. As a consequence of this revision, SET 3.13 was introduced which requires HPC approved programmes to provide evidence as to how programmes deal with complaints from students. This is the first year in which this programme should provide evidence of meeting this SET through the annual monitoring process. However, the visitors did not have sufficient evidence to determine how the programme team deal with students' concerns. Therefore the visitors require evidence to determine what process the education provider has in place to deal with complaints made by students

Suggested documentation: Information to provide details of the process the education provider has in place to deal with students' complaints.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-14	g	EDU	PPR	AM Report - LJMU - DipHE PA - FT&PT	Final DD: None	Public RD: None

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-14	g	EDU	PPR	AM Report - LJMU - DipHE PA - FT&PT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Manchester Metropolitan University
Programme title	Non-Medical Prescribing
Mode of delivery	Part time
Relevant entitlement(s)	Supplementary Prescribing
Name and profession of HPC visitors	Bob Fellows (Paramedic) Brian Ellis (Chiropodist)
HPC executive	Ruth Wood
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - University professional unsuitability procedures
 - NMP course timetable September 2010
 - Students complaints procedure
 - Annual monitoring exercise information

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-02	a	EDU	PPR	AM Report - MMU - SP - PT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Middlesex University
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
Relevant part of HPC register	Biomedical scientist
Name and profession of HPC visitors	Robert Keeble (Biomedical scientist) Fiona McCullough (Dietician)
HPC executive	Brendon Edmonds
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - External Examiner's CV
 - Additional Supporting Documents Booklet
 - University Assessment Regulations for 2010/11 pages 69-70

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-01-26	g	EDU	PPR	AM Report	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section one: Programme details

Name of education provider	University of Surrey
Programme title	BSc (Hons) Paramedic Practice
Mode of delivery	Full time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Glyn Harding (Paramedic) Sue Strand (Art Therapist)
HPC executive	Ben Potter
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Curriculum Document
 - HPC standards of proficiency mapping document
 - Programme Handbook

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-18	b	EDU	PPR	AM Report - Surrey - BSc (Hons) PA - FT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	Swansea University
Programme title	Non-Medical Prescribing
Mode of delivery	Part time
Relevant entitlement(s)	Supplementary Prescribing
Name and profession of HPC visitors	Bob Fellows (Paramedic) Brian Ellis (Chiropodist)
HPC executive	Ruth Wood
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
 - Student handbooks
 - Conduct and complaints from the Academic guide 2010
 - Fitness to practise policy
 - Staff CVs

- Programme management structure

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-02	a	EDU	PPR	AM Report - Swansea - SP - PT	Final DD: None	Public RD: None

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Section one: Programme details

Name of education provider	The College of Search and Rescue Medicine
Programme title	Search and Rescue Paramedic Award
Mode of delivery	Part time
Relevant part of HPC register	Paramedic
Name and profession of HPC visitors	Bob Fellows (Paramedic) Brian Ellis (Chiropodist)
HPC executive	Ruth Wood
Date of assessment day	1 March 2011

Section two: Submission details

The following documents were provided as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's report for one year ago
- External Examiner's report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago
- Responses to external examiners' reports have been given verbally and as such there is no 'paper trail' for the responses (Email from W. Hughes, Managing Director, dated 22 December 2010).

- Internal quality checks have in the past been conducted via verbal discussion and agreement with the Managing Director and the Head of Military Search and Rescue Medicine. As such there are no physical reports to be reviewed. An amendment to the management policies to include the requirement for documented annual internal assessments is in the process of being made (Email from W. Hughes, Managing Director, dated 22 December 2010).
- Email: from Will Hughes, Managing Director to the HPC discussing the audit submission, dated 22 December 2010
- Curriculum and syllabus information
- Clinical placement information
- Complaints, Contact/consent and enrolment form
- CoSARM Business plan, Management policy and Inventory document
- CoSARM Paramedic SOPs cross referencing document
- Faculty membership details and staff CV's

Section three: Additional documentation

- The visitors agreed that no further documentation was required in order to make a recommendation.
- The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Following receipt of the documentation, the visitors made a final recommendation which can be found in section four.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

- There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.
- There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-02	a	EDU	PPR	AM Report - CoSaRM - PA - PT	Final DD: None	Public RD: None

Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-03-02	a	EDU	PPR	AM Report - CoSaRM - PA - PT	Final DD: None	Public RD: None