

## **The Health Professions Council**

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Minutes of the eleventh meeting of the Education and Training Panel held on **Monday 4 February 2008** at Park House, 184 Kennington Park Road, London, SE11 4BU.

**Present:** Professor D Waller (Chairman)  
Ms C Farrell  
Ms H Davis  
Mr A Mount

### **In attendance:**

Mr O Ammar, Education Officer  
Mr C Bendall, Secretary to the Panel  
Ms M Hargood, Education Officer  
Ms N O'Sullivan, Secretary to Council  
Mr G Ross-Sampson, Director of Operations  
Ms T Samuel-Smith, Education Officer  
Ms E Simeoni, Education Officer

### **Item 1.08/1 Appointment of panel chairman**

- 1.1 The Panel agreed that Professor Waller should act as Chairman for the meeting.

### **Item 2.08/2 Apologies for absence**

- 2.1 There were no apologies for absence.

### **Item 3.08/3 Approval of agenda**

- 3.1 The Panel approved the agenda.

### **Item 4.08/4 Minutes of the Education and Training Panel held on 4 December 2007**

- 4.1 It was noted that the minutes of the tenth meeting of the Education and Training Panel had been confirmed as a true record by the members of that Panel. The minutes would be signed by Ms Farrell, who had chaired that meeting.

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2008-01-28	a	ETC	MIN	Minutes Education and Training Panel 4 February 2008	Final DD: None	Public RD: None

### **Item 5.08/5 Matters arising**

- 5.1 The Panel received a paper to note from the Executive.
- 5.2 The Panel noted that the action points arising from the previous meeting of the Panel had been dealt with.

### **Item 6.08/6 Visitors' reports**

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel noted that the report on the BSc (Hons) Diagnostic Radiography programme at the Robert Gordon University had recommended that the admissions policy should make more explicit the advantage of including service representation in the selection interview. The Panel noted that placement providers had a role in the selection process for the programme.
- 6.3 The Panel discussed the report on the BSc (Hons) Biomedical Science with DPP (Pathology) at the University of Ulster. The Panel noted that the report included a condition that the student handbook should be redrafted, to include further information about entrepreneurship and the selection criteria and process for allocation of funded places. The Panel noted that all programmes at the education provider included teaching about entrepreneurship and the visitors felt that this was unusual, but not detrimental to the programme. The Panel noted that the Executive and visitors always ensured that the standards of proficiency were not outweighed by other learning outcomes which might be introduced.
- 6.4 The Panel discussed the reports on physiotherapy and occupational therapy programmes at York St John University. The Panel noted that the reports included a condition for the education provider to provide a list of names of all staff in the programme team and the roles the staff had on the programme. The Panel noted that the programme documentation had been unclear on the roles which staff were undertaking and any other commitments which they had. However, the visitors were now satisfied that the education provider had met the conditions.

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6.5 The Panel agreed to accept the visitors' reports for the following programmes, including the conditions recommended by the visitors:

<b>Education provider</b>	<b>Programme name</b>	<b>Delivery mode</b>
The University of Plymouth	BSc (Hons) Paramedic Practitioner (Community Emergency Health)	Full time
The University of Plymouth	BSc (Hons) Paramedic Practitioner (Community Emergency Health)	Part time
The University of Plymouth	Diploma of Higher Education Paramedic Studies (Community Emergency Health)	Full time
The University of Plymouth	Diploma of Higher Education Paramedic Studies (Community Emergency Health)	Part time
The University of Plymouth	Graduate Diploma Paramedic Practitioner (Community Emergency Health)	Full time
The University of Plymouth	Graduate Diploma Paramedic Practitioner (Community Emergency Health)	Part time
The Robert Gordon University	BSc (Hons) Diagnostic Radiography	Full time
University of Ulster	BSc (Hons) Biomedical Science with DPP (Pathology)	Full time
York St John University	BHSc (Hons) Physiotherapy	Full time
York St John University	BHSc (Hons) Physiotherapy	Flexible
York St John University	BHSc (Hons) Physiotherapy	Part time (in service)
York St John University	BHSc (Hons) Occupational Therapy	Full time
York St John University	BHSc (Hons) Occupational Therapy	Flexible
York St John University	BHSc (Hons) Occupational Therapy	Part time (in service)

### Item 7.08/7 Programme approval

7.1 The Panel received a paper for discussion/approval from the Executive.

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- 7.2 The Panel agreed that the following programmes should be approved, as the visitors were satisfied that the conditions in the visitors' reports had been met and the programmes therefore met the Standards of Education and Training (SETs):

Education provider	Programme name	Delivery mode
York St John University	BHSc (Hons) Physiotherapy	Full time
York St John University	BHSc (Hons) Physiotherapy	Flexible
York St John University	BHSc (Hons) Physiotherapy	Part time (in service)
York St John University	BHSc (Hons) Occupational Therapy	Full time
York St John University	BHSc (Hons) Occupational Therapy	Flexible
York St John University	BHSc (Hons) Occupational Therapy	Part time (in service)
The Robert Gordon University	BSc (Hons) Diagnostic Radiography	Full Time

**Action: OA (by 26 March 2008)**

**Item 8.08/8 Annual monitoring declarations for approval**

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that, as part of the monitoring of programmes, programmes in group A needed to complete a declaration form. Education providers were expected to submit the monitoring documentation to HPC within 28 days of their institution's own internal annual monitoring process.
- 8.3 The Panel noted that Birmingham City University had previously been known as the University of Central England. The Executive had updated the HPC's records accordingly.
- 8.4 The Panel agreed that the following programmes should continue to be approved as meeting the SETs:

Education Provider	Programme Name	Delivery Mode
Birmingham City University	DipHE Operating Department Practice	Full Time
University of Birmingham	MSc Physiotherapy (Pre-registration)	Full Time

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Bournemouth University	Non-Medical Prescribing	Part Time
University of Brighton	BSc (Hons) Occupational Therapy	Part Time
University of Brighton	BSc (Hons) Podiatry	Full Time
University of Brighton	Pg Dip Occupational Therapy	Full Time
Brunel University	BSc (Hons) Occupational Therapy	Full Time
Brunel University	BSc (Hons) Occupational Therapy	Part Time
Brunel University	BSc (Hons) Physiotherapy	Full Time
Brunel University	BSc (Hons) Physiotherapy	Part Time
University of Central Lancashire,	BSc (Hons) Paramedic Practice	Full Time
University of Central Lancashire	University Advanced Certificate Non Medical Prescribing	Part Time
University of Chester	Non-Medical Prescribing	Part Time
University of Derby,	BSc (Hons) Diagnostic Radiography	Full Time
University of Derby	Non-Medical Prescribing	Part Time
University of Hertfordshire	BSc (Hons) Dietetics	Full Time
University of Hertfordshire	BSc Paramedic Science	Full Time
University of Hertfordshire	Dip Higher Education Paramedic Science	Full Time
University of Hertfordshire	MA Art Therapy	Full Time
University of Hertfordshire	MA Art Therapy	Part Time
University of Hertfordshire	Practice Certificate in Non Medical Prescribing for Allied Health Professionals	Part Time
King's College London	BSc (Hons) Nutrition & Dietetics	Full Time
King's College London	BSc (Hons) Physiotherapy	Full Time
King's College London	MSc Dietetics	Full Time
King's College London	MSc Physiotherapy	Full Time
King's College London	Pg Dip Dietetics	Full Time
Manchester Metropolitan University	BSc (Hons) Physiotherapy	Full Time
Manchester Metropolitan University	Non-Medical Prescribing	Part Time
New College Durham	BSc (Hons) Podiatry	Full Time
University of Newcastle upon Tyne	BSc (Hons) Speech & Language Sciences	Full Time
University of Newcastle upon Tyne	MSc Language Pathology	Full Time
University of Nottingham	Non-Medical Prescribing	Part Time
University of Reading	BSc (Hons) Speech & Language Therapy	Full Time

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University of Reading	MSc Speech & Language Therapy	Full Time
University of Southampton	BSc (Hons) Occupational Therapy	Full Time
University of Southampton	BSc (Hons) Occupational Therapy	Part Time
University of Southampton	BSc (Hons) Physiotherapy	Full Time
University of Southampton	BSc (Hons) Physiotherapy	Part Time
University of Southampton	BSc (Hons) Podiatry	Full Time
University of Southampton	MSc Physiotherapy	Full Time
University Campus Suffolk	BSc (Hons) Diagnostic Radiography	Full Time
University Campus Suffolk	BSc (Hons) Oncology & Radiotherapy Technology	Full Time

**Action: MH (by 26 March 2008)**

**Item 9.09/9 Annual monitoring audits for approval**

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that, as part of the monitoring of programmes, education providers in group B were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Four annual monitoring assessment days had been held in 2007 for visitors to consider submissions. The Panel noted that the paper related to the last annual monitoring audit for 2007.
- 9.3 The Panel agreed to accept the visitors' recommendations that the following programme continued to meet the SETs:

Education provider	Programme name	Delivery mode
University of Brighton	PG Diploma Occupational Therapy	Full time

**Action: MH (by 26 March 2008)**

**Item 10.08/10 Minor/major changes:1**

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by visitors. The visitors were satisfied that the changes were minor and that the programmes

continued to meet the SETs. The visitors did not wish to recommend an approvals visit.

10.3 The Panel agreed that the following programmes had undergone minor change and continued to meet the SETs:

Education provider	Programme name	Delivery mode
Birmingham City University	DipHE Operating Department Practice	Full time
University of Salford	BSc (Hons) Diagnostic Radiography	Full time
University of Salford	BSc (Hons) Podiatry	Full time
University of Salford	BSc (Hons) Podiatry	Part time
University of Salford	Prescription only Medicine for Podiatrists	Part time
De Montford University	Prescribing for Health Care Professionals (Level 3)	Part time
De Montford University	Prescribing for Health Care Professionals (M Level)	Part time
University of Worcester	FD Pre-hospital Unscheduled and Emergency Care	Full time
University of Sheffield	B.Med Sci (Hons) Speech	Full time

**Action: TS-S (by 26 March 2008)**

**Item 11.08/11 Minor/major changes: 2**

- 11.1 The Panel received a paper for discussion/approval from the Executive.
- 11.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by visitors. The visitors were satisfied that, although the changes were major, the programme continued to meet the SETs and there was no requirement for an approvals visit.
- 11.3 The Panel agreed that the following programmes had undergone major change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
Institute of Arts in Therapy and Education	MA Integrative Arts Psychotherapy	Part time
Manchester Metropolitan University	MSc Physiotherapy (Pre-registration)	Full time

**Action: TS-S (by 26 March 2008)**

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**Item 12.08/12 Minor/major changes: 3**

- 12.1 The Panel received a paper for discussion/approval from the Executive.
- 12.2 The Panel noted that the paper summarised changes to an approved programme, which had been considered by the Executive. The only change to the programme was the title of a stand alone supplementary prescribing module. The Executive was satisfied that the change was minor and that the nature of the change was such that visitors did not need to review the documentation.
- 12.3 The Panel agreed that the following programme had undergone minor change and continued to meet the SETs:

<b>Education Provider</b>	<b>Programme Name</b>	<b>Delivery Mode</b>
University of Essex	Preparation of Pharmacists & Allied Health Professionals to become supplementary prescribers.  Changing to - Practice Certificate in Supplementary Prescribing for Allied Health Professionals	Part time

**Action: TS-S (by 26 March 2008)**

**Item 13.08/13 Any other business**

- 13.1 There was no other business.

**Item 14.08/14 Date of next meeting**

- 14.1 The next meeting would be held on Wednesday 26 March 2008.
- 14.2 Subsequent meetings would be held on the following dates:
  - Thursday 29 May 2008
  - Tuesday 10 June 2008
  - Thursday 3 July 2008
  - Monday 18 August 2008
  - Thursday 25 September 2008
  - Thursday 30 October 2008
  - Tuesday 2 December 2008

**Chairman**

**Date**