

Education - Approvals and Monitoring Department – Abigail Creighton

Approval visits 2006/07

The following 29 visits took place between 1 April 2007 and 31 May 2007.
The 29 visits covered 33 programmes.

Date	Education Provider	Programme	Reason for visit
03 April 2007	University Central England, Birmingham	Supplementary Prescribing	New Programme
04 April 2007	Canterbury Christ Church University	Supplementary Prescribing	New Programme
11 April 2007	Glasgow Caledonian University	Supplementary Prescribing	New Programme
12 April 2007	Anglia Ruskin University	Supplementary Prescribing	New Programme
12 April 2007	University of Stirling	Non-Medical Prescribing	New Programme
17-18 April 2007	University of Wales, Bangor	Dip HE Operating Department Practice	New Profession
18-19 April 2007	University of Portsmouth	Dip HE Operating Department Practice	New Profession
19-20 April 2007	University Central England, Birmingham	Fd Sc Health & Social Care Paramedic Science	New Programme
24-25 April 2007	University of East Anglia	BSc (Hons) Physiotherapy BSc (Hons) Occupational Therapy	QAA Benchmarks
24-25 April 2007	Sheffield Hallam University	Dip HE Operating Department Practice	New Profession
26 April 2007	University of Dundee	Supplementary Prescribing	New Programme

26 April 2007	University of Wales, Bangor	Pg Dip Occupational Therapy	Major Change
27 April 2007	North East Wales Institute	Pg Dip Occupational Therapy	Major Change
27 April 2007	Queen Margaret University College	Extended Independent Prescribing and Supplementary Prescribing	New Programme
01 May 2007	University of Paisley	Non-Medical Prescribing	New Programme
1-2 May 2007	Edge Hill University	Dip HE Operating Department Practice	New Profession & Annual Monitoring
3-4 May 2007	University of Northumbria	BSc (Hons) Applied Biomedical Science	New Programme
8-9 May 2007	University of Northumbria	Dip HE Operating Department Practice BSc (Hons) Physiotherapy MSc Physiotherapy BSc (Hons) Occupational Therapy MSc Occupational Therapy	New Profession Major Change
8-9 May 2007	Anglia Ruskin University	BSc (Hons) Biomedical Science	New Programme
09 May 2007	Leeds Metropolitan University	Non-Medical Prescribing	New Programme
9-10 May 2007	Liverpool John Moores University	BSc (Hons) Applied Biomedical Science	New Programme
15-16 May 2007	University of Birmingham	BSc (Hons) Physiotherapy	Major Change

Date
2007-05-31

Ver.
a

Dept/Cmte
EDU

Doc Type
PPR

Title
Education Manager Report - E&T Committee - June 07

Status
Draft
DD: None

Int. Aud.
Public
RD: None

16 May 2007	The Robert Gordon University	Non-Medical Prescribing	New Programme
16-17 May 2007	University of Teesside	Foundation Degree Paramedic Science	New Programme
17-18 May 2007	Glasgow Caledonian University	Dip HE Operating Department Practice	New Profession
22-23 May 2007	Staffordshire University	Dip He Operating Department Practice	New Profession
24-25 May 2007	University of Surrey	Dip HE Operating Department Practice	New Profession
30-31 May 2007	Brunel University	MSc Occupational Therapy	New Programme
30-31 May 2007	University of Westminster	BSc (Hons) Applied Biomedical Science	New Programme

There are 18 visits remaining in the 2006/07 academic year schedule. 14 visits in June 2007 and 4 visits in July 2007.

Appendix 1 shows the breakdown of visits and reasons for visits.

Between September – December 2006, 20 programmes were visited. 95% of these programmes have been approved. Just one programme is still waiting to meet its conditions.

Between January – April 2007, 55 programmes were visited. 20% of these programmes have been approved. 44 programmes are still in the process of meeting their conditions.

Based on figures to date, the average time for a programme to gain approval (including the meeting of conditions) is three months. This is taken from the date of the visit to the date that the programme approval is confirmed by an Education and Training Panel. Given the number of visits outstanding, submissions outstanding, it is likely that this time will increase to three and a half, or even four months by the end of this year's annual monitoring cycle.

Approval visits 2007/08

In May, the Department began the forward planning process for visits in the next academic year. Following the mail out of hard copies of publications in April, an email has been sent to all current contacts reminding them of the timescales and deadlines. As we require six months notice of a visit and a visit must be no less than three months before the start of the programme, we are currently booking visits from November 2007 - June 2008, for programmes which wish to start in September 2008. Education providers have been reminded that dates for visits will be allocated on a first come first served basis and that we are likely to reach capacity in some months by early autumn.

Annual Monitoring

Between 1 April 2007 and 31 May 2007, the Department has received 48 annual monitoring submissions. (18 declarations and 30 audits).

Appendix 2 shows the number of submissions received.

All of the declaration forms have been processed and considered by an Education and Training Panel.

The audit forms have been considered at two annual monitoring assessment days (20 April and 23 May). Approximately half of these audit forms have been considered by an Education and Training Panel; whilst the other half are awaiting further information, before the visitors can make a final recommendation to by an Education and Training Panel.

Of the 97 audit submissions received since January 2007, 60% have been considered by an Education and Training Panel (or are included in those to be considered today). 40% are still being considered by visitors before make a final recommendation to by an Education and Training Panel. In all of these cases, further information was required from the education provider following the visitors' assessment at the annual monitoring day. To date, no programmes are requiring a visit following the annual monitoring process.

Since January 2007, the average time for an audit submission to be considered is two and a half months. This is taken from the date it is received

Date
2007-05-31

Ver.
a

Dept/Cmte
EDU

Doc Type
PPR

Title
Education Manager Report - E&T Committee - June 07

Status
Draft
DD: None

Int. Aud.
Public
RD: None

in the department to the date it is considered by an Education and Training Panel. Given the number of submissions outstanding, it is likely that this time will increase to three months by the end of this year's annual monitoring cycle.

Minor and Major Changes

Between 1 April 2007 and 31 May 2007, the Department has received 11 minor/major change submissions. 1 submission is due to be signed off by the Education and Training Panel today (12 June), whilst the remainder are still being considered by visitors, before make a final recommendation to by an Education and Training Panel.

Appendix 3 shows the number of submissions received.

Since September 2006, the average time for a minor/major change submission to be considered is three months. This is taken from the date it is received in the department to the date it is considered by an Education and Training Panel.

Communication with Stakeholders

Hard copies of the SETs guidance and Approvals: supplementary information was mailed to education providers and visitors in May 2007.

Partners

In May 2007, the Department began the visitor reappointment process in line with the Partner Manager. 110 visitors are subject to the reappointment process, which accounts for nearly 60% of our current visitors.

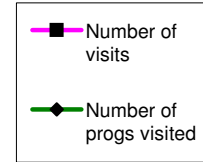
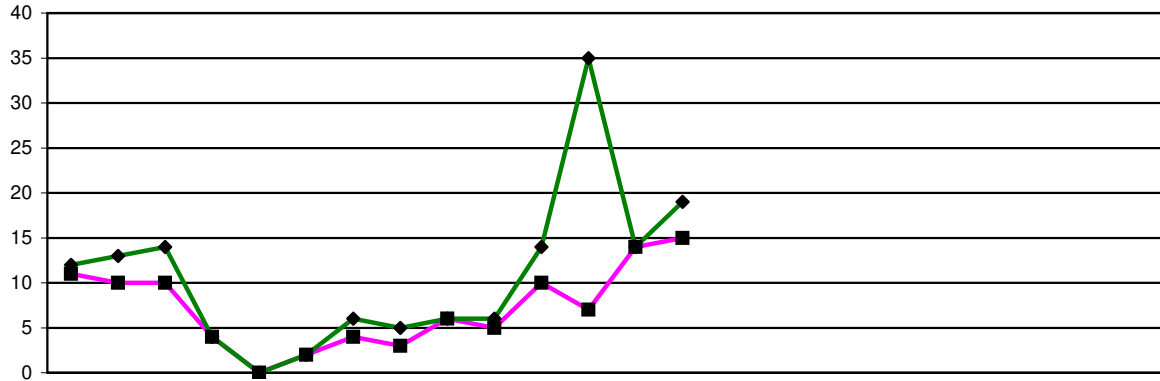
The Department has updated the estimated numbers of visitors required for the next two year period and it is likely that overall visitor numbers will decrease as a result of the reappointment process. However, there are certain professions where numbers are already below the required and so there will be variations across the professions as well as within the professions, as the Department strives to address the educational/clinical balance of visitors.

Employees

Between 1 April 2007 and 31 May 2007, the Department welcomed three new members. Tracey Samuel-Smith, an Education Officer, joined on 2 April 2007 and Marva Stewart, a Team Administrator, joined on 16 April 2007. John Archibald (previously from UK Registrations) joined the Department on 2 May 2007.

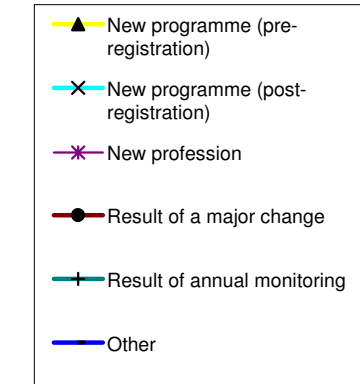
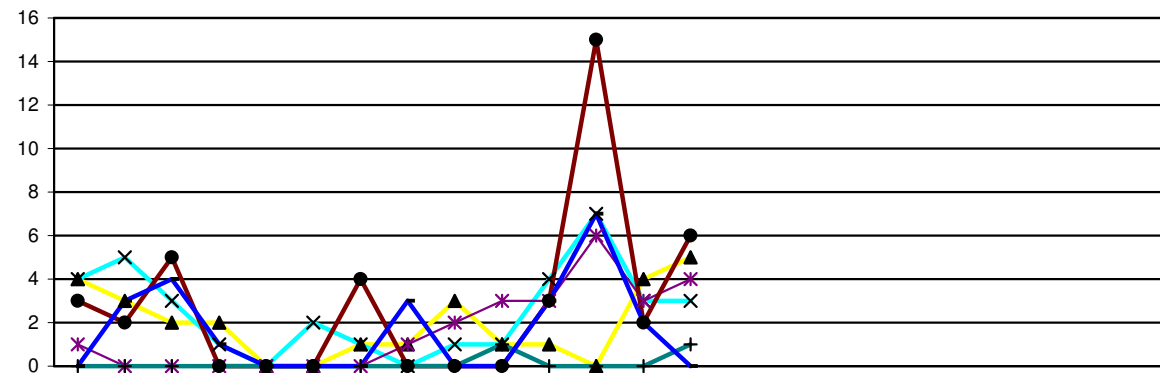
Unfortunately, two members of the Department have resigned in May 2007. George Bolster, (Education Administrator) is due to leave HPC on 21 June and Chris Hipkins (Education Officer) is due to leave HPC on 22 June 2007. Interviews are due to be held in late June 2007 for a new Education Administrator and Education Officer. It is hoped that the new staff will join the Department in early August 2007.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-05-31	a	EDU	PPR	Education Manager Report - E&T Committee - June 07	Draft DD: None	Public RD: None



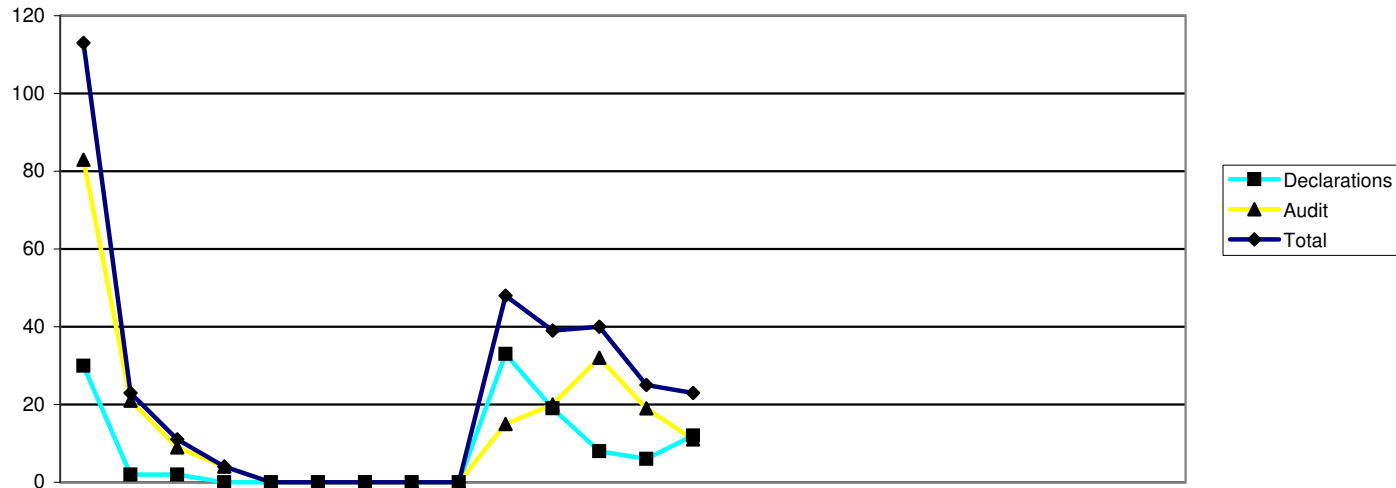
	2006			2007									2008		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Overview of approvals															
Number of visits	11	10	10	4	0	2	4	3	6	5	10	7	14	15	
Number of progs visited	12	13	14	4	0	2	6	5	6	6	14	35	14	19	

2004/5	2005/6	2006/7	2007/8
FYE	FYE	FYE	YTD
0	5	101	29



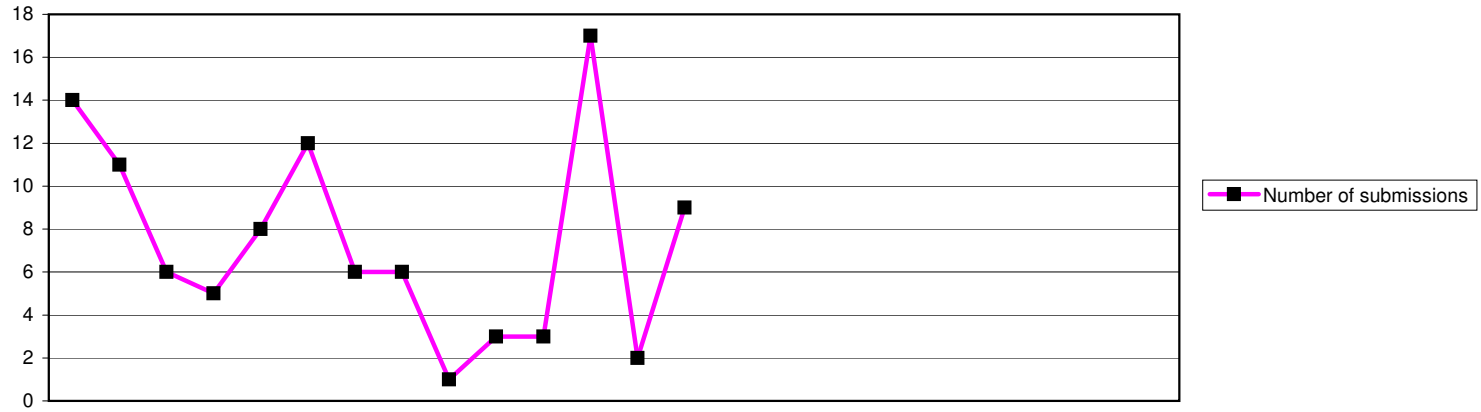
	2006			2007									2008		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Reason for programme visited															
New programme (pre-registration)	4	3	2	2	0	0	1	1	3	1	1	0	4	5	
New programme (post-registration)	4	5	3	1	0	2	1	0	1	1	4	7	3	3	
New profession	1	0	0	0	0	0	0	1	2	3	3	6	3	4	
Result of a major change	3	2	5	0	0	0	4	0	0	0	3	15	2	6	
Result of annual monitoring	0	0	0	0	0	0	0	0	0	1	0	0	0	1	
Other	0	3	4	1	0	0	0	3	0	0	3	7	2	0	
Total	12	13	14	4	0	2	6	5	6	6	14	35	14	19	

2004/5	2005/6	2006/7	2007/8
FYE	FYE	FYE	YTD
0	5	18	9
0	5	29	6
0	5	16	7
0	5	32	8
0	5	1	1
0	5	21	2
0	25	117	33



Annual monitoring submissions	2006			2007									2008		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Declarations	30	2	2	0	0	0	0	0	0	33	19	8	6	12	
Audit	83	21	9	4	0	0	0	0	0	15	20	32	19	11	
Total	113	23	11	4	0	0	0	0	0	48	39	40	25	23	

2004/5	2005/6	2006/7	2007/8
FYE	FYE	FYE	YTD
0	113	94	18
0	51	184	30
0	164	278	48



	2006			2007									2008			2004/5	2005/6	2006/7	2007/8									
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	YTD
Minor/major change submissions																												
Number of submissions	14	11	6	5	8	12	6	6	1	3	3	17	2	9											0	113	92	11