

The Health Professions Council

Chief Executive and Registrar: Mr Marc Seale

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Minutes of the tenth meeting of the Education and Training Panel held on **Tuesday 4 December 2007** at Park House, 184 Kennington Park Road, London, SE11 4BU.

Present: Ms C Farrell (Chairman)
Ms H Davis
Professor T Hazell
Mr A Mount

In attendance:

Mr O Ammar, Education Officer
Mr C Bendall, Secretary to the Panel
Ms M Hargood, Education Officer
Ms K Lock, Education Officer
Mr G Ross-Sampson, Director of Operations

Item 1.07/139 Appointment of panel chairman

1.1 The Panel agreed that Ms C Farrell should act as Chairman for the meeting.

Item 2.07/140 Apologies for absence

2.1 Apologies for absence were received from Professor D Waller.

Item 3.07/141 Approval of agenda

3.1 The Panel approved the agenda.

Item 4.07/142 Minutes of the Education and Training Panel held on 14 November 2007

4.1 It was agreed that the minutes of the ninth meeting of the Education and Training Panel should be confirmed as a true record and signed by Ms Davis, who had chaired that meeting.

Item 5.07/143 Matters arising

5.1 The Panel received a paper to note from the Executive.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-30	a	ETC	MIN	Minutes Education and Training Panel 4 December 2007	Final DD: None	Public RD: None

- 5.2 The Panel noted that the action points arising from the previous meeting of the Panel had been dealt with.

Item 6.07/144 Visitors' report

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel agreed to accept the Visitors' report for the following programme, including the conditions recommended by the Visitors:

Education provider	Programme name	Delivery mode
City University	Independent/Supplementary Prescribing	Part time

- 6.3 The Panel noted that a member felt that the commendation in the report was unnecessary. The Panel noted that the Executive would draft all Visitors' reports in future, to ensure that commendations only related to examples of innovative best practice.

Item 7.07/145 Programme approval

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the Visitors' reports had been met and the programmes therefore met the Standards of Education and Training (SETs):

Education provider	Programme name	Delivery mode
University of East London	BSc (Hons) Podiatric Medicine	Part time
University of East London	BSc (Hons) Physiotherapy	Part time
Centre for Psychotherapy	MSc Art Psychotherapy	Part time
City University	Independent/Supplementary Prescribing	Part time

Action: KL (by 4 February 2008)

- 7.3 The Panel noted that the visits to the programmes at the University of East London had been attended by Council members acting as Visitors. The visits had occurred before the Council's decision that members should no longer be Visitors.

Item 8.07/146 Visitor report and programme approval

- 8.1 The Panel received a paper for discussion/approval from the Executive.
- 8.2 The Panel noted that the Visitors' report included a recommendation about the accessibility of facilities which were about to be refurbished. The Panel noted that the recommendation would be carried forward into the annual monitoring process and would be followed up as necessary.
- 8.3 The Panel agreed to accept the Visitors' report for the following programmes and to approve the programmes, as there were no conditions to be met:

Education provider	Programme name	Delivery mode
University of Derby	BSc (Hons) Occupational Therapy	Full time
University of Derby	BSc (Hons) Occupational Therapy	Full time Accelerated
University of Derby	BSc (Hons) Occupational Therapy	Part time

Action: KL (by 4 February 2008)

- 8.4 The Panel noted that the use of the term 'Visitor' followed the term used in the Health Professions Order 2001. The Panel noted that Partners sometimes made decisions about programmes based on documentation (e.g. in the annual monitoring process and major change process). In those circumstances, the Panel suggested that it might be appropriate to use a different term, to make it clear that a visit had not been held.

Item 9.07/147 Annual monitoring audits for approval

- 9.1 The Panel received a paper for discussion/approval from the Executive.
- 9.2 The Panel noted that, as part of the monitoring of programmes, education providers in group A were expected to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Four annual monitoring assessment days had been held for Visitors to consider submissions.
- 9.3 The Panel agreed to accept the Visitors' recommendations that the following programmes continued to meet the SETs:

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-30	a	ETC	MIN	Minutes Education and Training Panel 4 December 2007	Final DD: None	Public RD: None

Education provider	Programme name	Delivery mode
Bournemouth University	BSc (Hons) Occupational Therapy	Full time
University of Chester	MSc Nutrition & Dietetics	Full time
University of Chester	PgDip Nutrition & Dietetics	Full time

Action: MH (by 4 February 2008)

Item 10.07/148 Minor/major changes

- 10.1 The Panel received a paper for discussion/approval from the Executive.
- 10.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by Visitors. The Visitors were satisfied that the changes were minor and that the programmes continued to meet the SETs. The Visitors did not wish to recommend an approvals visit.
- 10.3 The Panel agreed that the following programmes had undergone minor change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University Campus Suffolk	BSc (Hons) Diagnostic Radiography	Full time
University Campus Suffolk	BSc (Hons) Oncology & Radiotherapy	Full time
Coventry University	Certificate in Non medical Prescribing (M Level)	Part time
University of Teesside	BSc (Hons) Physiotherapy	Full time

Action: OA (by 4 February 2008)

- 10.4 The Panel noted that the revised major change process would be implemented from 1 March 2008.

Item 11.07/149 Minor/major changes: 2

- 11.1 The Panel received a paper for discussion/approval from the Executive.
- 11.2 The Panel noted that the paper summarised changes to an approved programme, which had been considered by Visitors. The Visitors were satisfied that, although the changes were major, the programme continued to meet the SETs and there was no requirement for an approvals visit.

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11.3 The Panel agreed that the following programme had undergone major change and continued to meet the SETs:

Education Provider	Programme Name	Delivery Mode
University of Brighton	Clinical Pharmacology	Part time

Action: OA (by 4 February 2008)

Item 12.07/150 Any other business

12.1 There was no other business.

Item 13.07/151 Date of next meeting

13.1 The next meeting would be held on Monday 4 February 2008.

13.2 Subsequent meetings would be held on the following dates:

Wednesday 26 March 2008
 Thursday 29 May 2008
 Tuesday 10 June 2008

Chairman

Date