

## Education & Training Panel – 4 December 2007

### Visitor Reports

#### Executive summary and recommendations

##### **Introduction**

The attached visitors' reports for the following programmes have been sent to the education providers and following a 28 day period no representations have been received. The education providers are in the process of meeting the conditions recommended by the HPC Visitors.

<b>Education provider</b>	<b>Programme name</b>	<b>Delivery mode</b>
City University	Independent/Supplementary Prescribing	PT

##### **Decision**

The Council/Committee is asked to agree the following:

accept the visitors' report for the above named programmes, including the conditions recommended by the Visitors

*or*

accept the visitors' report for the above named programmes, and vary the conditions recommended by the Visitors

##### **Background information**

None

##### **Resource implications**

None

##### **Financial implications**

None

##### **Appendices**

Visitors' reports (1)

##### **Date of paper**

22 November 2007

## Health Professions Council

### Visitors' report

<b>Name of education provider</b>	City University
<b>Name and titles of programme(s)</b>	Independent/Supplementary Prescribing
<b>Mode of delivery (FT/PT)</b>	PT
<b>Date of visit</b>	16 <sup>th</sup> October 2007
<b>Proposed date of approval to commence</b>	13 <sup>th</sup> January 2008
<b>Name of HPC visitors attending (including member type and professional area)</b>	Simon Walker – Radiography Glyn Harding - Paramedic
<b>HPC executive officer(s) (in attendance)</b>	Katherine Lock Lola Teidi (Observing)
<b>Joint panel members in attendance (name and delegation):</b>	Patricia Fillis (Chair) Postgraduate Programme Director , Department of Radiography Scott Miller (Secretary) Head of Quality Services

#### Scope of visit (please tick)

<b>New programme</b>	<input checked="" type="checkbox"/>
<b>Major change to existing programme</b>	<input type="checkbox"/>
<b>Visit initiated through Annual Monitoring</b>	<input type="checkbox"/>
<b>New Profession</b>	<input type="checkbox"/>

#### Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Programme team	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Placements providers and educators	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Students (current or past as appropriate)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialist teaching accommodation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.**

<b>Requirement (please insert detail)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
<b>1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Proposed student cohort intake number please state</b>	<b>20</b>
---	-----------

The following summarises the key outcomes of the approval event and provides reasons for the decision.

## CONDITIONS

### **SET 2 Programme admissions**

The admission procedures must:

2.1 give both the applicant and the education provider the information they require to make an informed choice about whether to make, or take up the offer of a place on a programme

**Condition:** The programme team must revise and resubmit documentation to show that where specific information is given to nurses the equivalent information is provided for allied health professionals.

**Reason:** The documentation was very much written for the already running programme for nurses and midwives. There was very little reference to AHPs and most explanation of the programme was explained in terms of nursing and midwifery. A potential AHP student would not be given the information required to make an informed choice about whether to take up a place on the programme.

The admission procedures must:

2.2.1 apply selection and entry criteria, including evidence of a good command of written and spoken English;

**Condition:** The programme team must revise and resubmit documentation where the admissions procedure includes evidence of a good command of English on the application form.

**Reason:** Although very thorough, the application form did not specify requirements for a good command of written and spoken English. Students applying for registration for this programme will already be HPC registered and therefore will have met the standard of proficiency regarding IELTS level 7; however, there is no explanation of this requirement within the documentation.

The admission procedures must:

2.2.3 apply selection and entry criteria, including compliance with any health requirements;

**Condition:** The programme team must revise and resubmit documentation to include health requirements on the application form.

**Reason:** The application form did not require any declaration from the student or employer regarding health status, including any relevant information on disabilities or health checks.

The admission procedures must:

2.2.4 apply selection and entry criteria, including appropriate academic and/or professional entry standards;

**Condition:** The programme team must revise and resubmit documentation to include HPC registration, academic and/or professional entry standards for AHP applicants on the application form.

**Reason:** As previously explained the documents, including the application form, was directed at nurses and midwives. The documentation stated the expectations of professional entry standards but it was not clear for an AHP applicant.

### **SET 3. Programme management and resource standards**

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

**Condition:** The programme team must submit a list of teaching staff on the programme and their professional area.

**Reason:** The documentation only included two CVs. There are other members of staff including visiting lecturers that teach aspects of the module. The team explained that input from AHP professionals would be used. Currently it is unclear what staff actually teach on the programme and what area they specialise in.

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

**Condition:** The programme team must provide details of the system in place to obtain consent where students participate as patients or clients in practical and clinical teaching.

**Reason:** The programme team explained that they use staff members as patients in exam settings but in teaching days the students are used in role plays and there is no explicit consent process currently in use.

3.11 Throughout the course of the programme, the education provider must have identified where attendance is mandatory and must have associated monitoring mechanisms in place.

**Condition:** The programme team must revise and resubmit documents to include where attendance is mandatory in the module handbook.

**Reason:** The documentation was contradictory in parts as to the level of attendance expected. In the programme team meeting it was confirmed to be 90% but there was no explanation for students in the module handbook or the process in place should the expectation not be met.

### **COMMENDATIONS**

- ***The programme team are to be commended on the support for the existing nursing students even when the programme is seen to be intensive and challenging.***

The nature and quality of instruction and facilities meets the standards of education and training.

We recommend to the Education and Training Committee of the HPC that they approve this programme, subject to any conditions being met.

**Visitors' signatures:**

**Simon Walker**

**Glyn Harding**

**Date: 23<sup>rd</sup> October 2007**