

# **Education and Training Committee Meeting**

**Wednesday 30<sup>th</sup> July 2003**

**10.30 a.m.**

The **Eleventh** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

West Wing Suite (Block 9),  
St Thomas' Hospital Campus (King's College London),  
Lambeth Palace Road,  
LONDON SE1 7EH.

**Please note that the venue is not Park House. A map is attached.**

The meeting will be open to members of the public.

**Marc Seale**  
**Chief Executive**  
23<sup>rd</sup> July 2003

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Peter Burley**  
**Secretary to the Committee**

Telephone: 020 7840 9716  
Fax: 020 7820 9684  
e-mail: peter.burley@hpc-uk.org

1. **Apologies for Absence (Dr A Van Der Gaag, Ms G Pearson)**
2. **Approval of Agenda**
3. **Minutes of the meeting held on 28 May 2003** Enclosure 1  
Paper ETC 82/03
4. **Matters Arising** Enclosure 2  
Paper ETC 83/03
5. **Chairman's Report** Enclosure 3  
Paper ETC 84/03
6. **Secretary's Report** Enclosure 4  
Paper ETC 85/03

**Items for Discussion and Decision**

7. **Change to Committee's Standing Orders** Enclosure 5  
Paper ETC 86/03
8. **Exercise of Functions** Enclosure 6  
Paper ETC 87/03
9. **Interim Arrangements for Approval and Continued Approval of Programmes, Institutions, Examinations, Qualifications and Tests** Enclosure 7  
Paper ETC 88/03
10. **Professional Liaison Group : CPD** Enclosure 8  
Paper ETC 89/03
11. **Professional Liaison Groups : " Approvals "** Enclosure 9  
Paper ETC 90/03
12. **Professional Liaison Groups : Standards of Education and Training** Enclosure 10  
Paper ETC 91/03
13. **Return to Practice** Enclosure 11  
Paper ETC 92/03
14. **Membership of the Department of Health's (England) " Partnership Working Arrangements "** Enclosure 12  
Paper ETC 93/03
15. **Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting** Enclosure 13  
Paper ETC 94/03

**Items for Information**

16. **Criteria for Assessment from the Standards of Proficiency (Tests of Competence)** Enclosure 14  
Paper ETC 95/03
17. **Standards of Proficiency** Enclosure 15  
Paper ETC 96/03
18. **Brochures and Manuals** Verbal

19. **Report from the Registration Committee on 15 July 2003 and matters arising for ETC not dealt with above with special reference to :**
  - **Tests for Knowledge of English**
  - **Progress Report on Grandparenting**Verbal
20. **Quality Assurance for Professional Healthcare Education** Enclosure 16  
Paper ETC 97/03
21. **Standards of Proficiency for Operating Department Practitioners** Verbal
22. **Directors' Presentations to Students on approved Programmes** Verbal
23. **Any other business**
24. **Date of next meeting :**  
**10.30 a.m. 24 September 2003**

**Resolution**

**The Committee is invited to adopt the following :**

- " The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted. "**