

Council Meeting

A meeting of the Council will take place as follows:

Date: Thursday 23 May 2024

Time: 1.45pm

Venue: Videoconference (Zoom)

Please contact the Council Secretary by email to secretariat@hcpc-uk.org if you are unable to attend or in the case of any enquiries.

Public meeting agenda

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|----|---|-----------------------|--------|
| 1. | Chair's welcome and introduction | 1.45-1.50
(5 mins) | verbal |
| | a. Apologies for absence | | |
| | b. Approval of agenda
To approve the agenda, including agreement to any change to the order of business at the meeting | | |
| | c. Declaration of members' interests in relation to agenda items
To disclose any personal interest in any matter under consideration at the meeting, whether or not declared previously | | |
| | d. Minutes of the Council meeting on 20 March 2024
To approve | | paper |
| | e. Matters arising
To note the responses to the actions from the previous meeting(s) held in public | | paper |
| 2. | Chair's Report
To note
Christine Elliott, Chair | | paper |

Performance reports

- | | | | |
|----|---|------------------------|-------|
| 3. | Chief Executive's Performance Report
To discuss
Bernie O'Reilly, Chief Executive and Registrar | 1.50-2.10
(20 mins) | paper |
| 4. | Finance Report
To discuss
Alastair Bridges, Executive Director of Resources | 2.10-2.30
(20 mins) | paper |
| 5. | Fitness to Practise Performance Report
To discuss
Laura Coffey, Executive Director of Fitness to Practise
and Tribunal Services | 2.30-2.50
(20 mins) | paper |

Items for discussion/decision

- | | | | |
|----|---|------------------------|--------|
| 6. | Review of Tribunal Services
To discuss
Claire Baker, Head of Adjudication Performance | 2.50-3.05
(15 mins) | paper |
| 7. | English language proficiency consultation response
To approve
Andrew Smith, Executive Director for Education,
Registration and Regulatory Standards and Deputy Chief
Executive
Tom Miller, Policy Manager | 3.05-3.30
(25 mins) | paper |
| 8. | Business Central implementation
To discuss
Alastair Bridges, Executive Director of Resources | 3.30-3.40
(10 mins) | verbal |

Items for noting

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|-----|--|-----------------------|--------|
| 9. | Chair's report and draft minutes of the meeting of the Audit and Risk Assurance Committee held in public on 13 March 2024 | | paper |
| 10. | Council reflection
To offer views on the meeting, including what went well
and what could be improved | 3.40-3.45
(5 mins) | verbal |
| 11. | Resolution | | |

To resolve that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;

- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

Item	Reason for Exclusion
12	H
13	H
14	H
15	G and H
16	C and H
17	H
18	H

Break

Private meeting agenda

- | | | |
|---|-----------|-------|
| 12. Minutes of the private session of the Council meeting on 20 March 2024
To approve | 4.00-4.05 | paper |
| 13. Matters arising
To note the responses to the actions from the previous meeting(s) held in private | (5 mins) | paper |

Items for discussion/decision

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|---|------------------------|--------------|
| 14. Update on fees consultation
To discuss
Alastair Bridges, Executive Director of Resources | 4.05-4.15
(10 mins) | verbal |
| 15. Professional Standards Authority Periodic Performance Review 2023-24
To discuss
Anna Raftery, Head of Assurance and Compliance | 4.15-4.30
(15 mins) | paper |
| 16. Review of regulatory IT systems
To approve
Bernie O'Reilly, Chief Executive and Registrar
Alastair Bridges, Executive Director of Resources | 4.30-5.10
(40 mins) | presentation |

Items for noting

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|---|-----------------------|--------|
| 17. Draft minutes of the meeting of the Audit and Risk Assurance Committee held in private on 13 March 2024 | | paper |
| 18. Council reflection
To offer views on the meeting, including what went well and what could be improved | 5.10-5.15
(5 mins) | verbal |