

**Agenda Item 16**

**Enclosure 18**

**Health and Care Professions Council  
21 March 2018**

**Minutes of the Remuneration Committee held  
on 13 March 2018**

**For information**

**From Graham Towl, Chair of the  
Remuneration Committee**

<b>Remuneration Committee</b>
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**Public minutes of the 26<sup>th</sup> meeting of the Remuneration Committee held on:-**

**Date:** Tuesday 13 March 2018

**Time:** 1:30 pm

**Venue:** Room B, Health and Care Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Present:** Graham Towl (Chair)  
Joanna Mussen  
Nicola Scrivings

**In attendance:**

Claire Amor, Secretary to the Committee  
Elaine Buckley, Chair of Council (from part of item 3 until item 12)  
Andy Gillies, Director of Finance (item 4 only)  
Teresa Haskins, Director of Human Resources  
Marc Seale, Chief Executive and Registrar (part of item 3 only)

## Part 1 - Public

### **Item 1. Chairs welcome and introduction**

- 1.1 The Chair welcomed those present to the 26<sup>th</sup> meeting of the Remuneration Committee.

### **Item 2. Apologies for absence**

- 2.1 Apologies for absence were received from Gavin Scott.

### **Item 3. Approval of agenda**

- 3.2 The Committee approved the agenda.

### **Item 4. Declarations of members' interests**

- 4.1 Committee members declared an interest in item 11, Council and Committee Member Remuneration, as this paper discussed their remuneration.
- 4.2 The members of the Executive present declared an interest as the matters for discussion related to their remuneration.

### **Item 5. Minutes of the Remuneration Committee meeting of 9 October 2017 and 23 January 2018 (report ref: REM 02/18)**

- 5.1 The Committee received the draft public minutes from its meeting held on 6 February 2018.
- 5.2 The Committee agreed the minutes.

### **Item 6. Date and time of next meeting**

- 6.1 Thursday 18 October 2018 – 10.30am. The Committee noted that a meeting would be held before this date to discuss the review of pay principles and policy, this date was yet to be confirmed.

### **Item 7. Resolution**

The Committee adopted the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;

- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
8	b, d
9	b, d
10	b, d
11	b, d

**Summary of matters considered in private session.**

- The Committee discussed and agreed the Remuneration approach for proposed senior leadership roles.
- The Committee discussed the HCPC's pension arrangements.
- The Committee discussed Council and Committee member remuneration.

**Chair.....**

**Date.....**