

<b>Council</b>
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**The 111<sup>th</sup> meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Thursday 25<sup>th</sup> May 2017

**Time:** 10am

**Venue:** Rooms D & G, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Elaine Buckley (Chair)  
Stephen Cohen  
Maureen Drake  
Sue Gallone  
Sonya Lam  
Eileen Mullan  
Joanna Mussen  
Gavin Scott  
Robert Templeton  
Graham Towl  
Nicola Wood  
Stephen Wordsworth

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## Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Review of appointment of Registrant and Medical Assessors policies  
For discussion and approval** enclosure 1  
Alan Shillabeer, Head of Investigations
6. **Information Governance Annual review  
For discussion** enclosure 2  
Claire Amor, Information Governance Manager
7. **HR report  
For discussion** enclosure 3  
Teresa Haskins, Director of HR
8. **Fitness to Practise report  
For discussion** enclosure 4  
John Barwick, Acting Director of Fitness to Practise
9. **Communications report  
For discussion** enclosure 5  
Jacqueline Ladds, Director of Communications
10. **Operations report  
For discussion** enclosure 6  
Greg Ross-Sampson, Director of Operations
11. **IT report  
For discussion** enclosure 7  
Guy Gaskins, Director of IT
12. **Minutes of the Remuneration Committee held on 23 March 2017 and 2  
May 2017  
For information** enclosure 8  
Elaine Buckley, Chair of the Committee
13. **Minutes of the Education and Training Committee held on 4 May 2017  
For information** enclosure 9  
Stephen Wordsworth, Chair of the Education and Training Committee
14. **Any other business** verbal  
Previously notified and agreed by the Chair
15. **Future agenda items** verbal

16. **Meeting evaluation**

verbal

17. **Date and time of next meeting:**

Wednesday 5<sup>th</sup> July at 2pm and Thursday 6<sup>th</sup> July 2017 at 10am at Park House, 184 Kennington Park Road, London SE11 4BU.

18. **Resolution**

The Council is invited to adopt the following:

'The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
19	b, c, h
20(i)	b
20(ii)	c
21	b
22	g

Private agenda

19. **Minutes of the private part of Council held on 22 and 23 March 2017  
For discussion and approval**

enclosure 10

Claire Amor, Information Governance Manager

20. Papers from Louise Lake, Director of Council and Committee Services as follows:-

(i) **Reappointment Panel  
For discussion and approval**

enclosure 11

- (ii) **Council Seal** enclosure 12  
**For discussion and approval**
21. **Minutes of the private part of the Remuneration Committee held on 23 March 2017 and 2 May 2017** enclosure 13  
**For information**  
Elaine Buckley, Chair of the Remuneration Committee
22. **Minutes of the private part of the Education and Training Committee held on 4 May 2017** enclosure 14  
**For information**  
Stephen Wordsworth, Chair of the Education and Training Committee
23. **Any other business in private**  
Previously notified and agreed by the Chair