

<b>Council</b>
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**The 89<sup>th</sup> meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Thursday 27 March 2014

**Time:** 9.30am

**Venue:** The Council Chamber, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Elaine Brookes  
Mary Clark-Glass  
John Donaghy  
Sheila Drayton  
Richard Kennett  
Sonya Lam  
Keith Ross  
Robert Templeton  
Graham Towl  
Joy Tweed  
Nicola Wood

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[claire.gascoigne@hcpc-uk.org](mailto:claire.gascoigne@hcpc-uk.org)

## Public Agenda – Part 2

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|----|--|--------|
| 1. | <b>Chair's welcome and introduction</b>  | verbal |
| 2. | <b>Apologies for absence</b>             | verbal |
| 3. | <b>Approval of agenda</b>                | verbal |
| 4. | <b>Declaration of Members' interests</b> | verbal |

## Items for discussion/approval

### Strategy and Policy

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|-----|---|---------------------------|
| 5.  | <b>Reviews of social work education in England</b><br>Michael Guthrie – Director of Policy and Standards  | enclosure 1<br>HCPC45/14  |
| 6.  | <b>'A Review of the NHS Hospitals Complaint System Putting Patients Back in the Picture' – HCPC Response</b><br>Sarita Khaira – Head of FtP Service Improvement | enclosure 2<br>HCPC46/14  |
| 7.  | <b>Practice Notes</b><br>Kelly Holder – Director of Fitness to Practise   | enclosure 3<br>HCPC47/14  |
| 8.  | <b>Communications Strategy</b><br>Jacqueline Ladds – Director of Communications   | enclosure 4<br>HCPC48/14  |
| 9.  | <b>Review of the standards of conduct, performance and ethics - PLG</b><br>Selma Elgaziari- Policy Officer  | enclosure 5<br>HCPC49/14  |
| 10. | <b>Review of the standards of conduct, performance and ethics - Research</b><br>Selma Elgaziari- Policy Officer   | enclosure 6<br>HCPC50/14  |
| 11. | <b>Consultation on changes to the profession-specific standards of proficiency for biomedical scientists</b><br>Selma Elgaziari- Policy Officer                 | enclosure 7<br>HCPC51/14  |
| 12. | <b>Consultation on changes to the profession-specific standards of proficiency for clinical scientists</b><br>Selma Elgaziari- Policy Officer                   | enclosure 8<br>HCPC52/14  |
| 13. | <b>Outcomes of the consultation on profession-specific standards of proficiency for operating department practitioners</b><br>Edward Tynan – Policy Officer     | enclosure 9<br>HCPC53/14  |
| 14. | <b>Budget 2014-15</b><br>Andy Gillies – Director of Finance   | enclosure 10<br>HCPC55/14 |
| 15. | <b>Tax status of HCPC Council Members</b>   | enclosure 11              |

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|-----|---|---------------------------|
|     | Andy Gillies – Director of Finance  | HCPC55/14                 |
| 16. | <b>Risk Register update</b><br>Roy Dunn – Head of Business Process Improvement                | enclosure 12<br>HCPC56/14 |
| 17. | <b>FOI publication scheme: definition document</b><br>Claire Gascoigne – Secretary to Council | enclosure 13<br>HCPC57/14 |

## Corporate Governance

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|-----|--|---------------------------|
| 18. | <b>Appointment of an independent member to the Audit Committee</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 14<br>HCPC58/14 |
| 19. | <b>Anti-Bribery Policy</b><br>Jonathan Bracken – Solicitor to Council  | enclosure 15<br>HCPC59/14 |
| 20. | <b>Any other business</b><br>Previously notified and agreed by the Chair   |                           |
| 21. | <b>Meeting evaluation</b>  |                           |
| 22. | <b>Date &amp; time of next meeting:</b><br>Wednesday 14 May 2014 at 14.00pm and Thursday 15 May 2014 at 9:30am           |                           |
| 23. | <b>Resolution</b>  |                           |

The Council is invited to adopt the following:

'The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
24	B

### Part 3 – Private Agenda

24. **Minutes of the Remuneration Committee held on 12 February 2014** enclosure 16  
Anna van der Gaag – Council Chair and Chair of the Remuneration  
Committee HCPC60/14
25. **Any other business**  
Previously notified and agreed by the Chair