

Health Professions Council 5 July 2012

## Committee Appointments

### Executive summary and recommendations

1. At the Council meeting on 11 June 2009, approval was given to Standing Order 2 of the Committee Standing Orders (Composition of Committees). This has subsequently been amended by Council and now reads as follows:-

#### 2. Composition of Committees

- (1) The composition of the **Education and Training Committee** shall be determined by the Council in accordance with the Health Professions Council (Education and Training Committee) (Constitution) Rules 2010.
- (2) The **Audit Committee** shall comprise four members appointed by the Council on such terms as it shall determine of which:
  - at least one member shall have recent, significant and relevant financial experience;
  - at least two members shall be members of Council; and
  - no member shall also be a member of the Finance and Resources Committee.
- (3) The **Communications Committee** shall comprise six members appointed by the Council on such terms as it shall determine of which:
  - at least two members shall be members of the Council;
  - at least one member shall be a lay member; and
  - the majority of members shall have such qualifications and experience as the Council considers will be of value to the Committee in the performance of its functions.
- (4) The **Finance and Resources Committee** shall comprise ten members appointed by the Council on such terms as it shall determine of which:
  - at least one member shall have recent, significant and relevant financial experience;

- at least four members shall be members of the Council;
- at least one member shall be a lay member; and
- no member shall also be a member of the Audit Committee.

(5) The **Fitness to Practise Committee** shall comprise ten members appointed by the Council on such terms as it shall determine of which:

- at least four members shall be members of the Council; and
- at least one member shall be a lay member.

2. In September 2011, the Council agreed the constitution of the non-statutory Committees for a duration of one year, to be reviewed in July 2012. This was so that any new members of Council appointed in 2012 could be allocated Committee responsibilities.
3. The Chair and Secretary to Council have reviewed the existing membership of Committees to ensure the skill requirements and needs of Committees are fulfilled and also to allocate Committee responsibilities to the new lay member and new registrant member of Council.
4. Accordingly, it is recommended that the non-statutory Committees be constituted as follows:-

**Audit Committee**

Jeff Lucas  
Morag MacKellar  
Deep Sagar  
Joy Tweed

**Communications Committee**

Sheila Drayton  
Julia Drown  
Morag MacKellar  
Arun Midha  
Joy Tweed  
Diane Waller

**Finance and Resources**

Jennifer Beaumont  
Frank Burdett (new member)  
Mary Clark-Glass  
Malcolm Cross  
Sheila Drayton  
Julia Drown  
Richard Kennett

Arun Midha  
Penny Renwick  
Keith Ross

**Fitness to Practise**

Pradeep Agrawal  
Jennifer Beaumont  
Malcolm Cross  
John Donaghy  
Julia Drown  
Morag Mackellar  
Penny Renwick  
Keith Ross  
Deep Sagar  
Robert Templeton (new member)

5. Furthermore, it is recommended that the appointments outlined in paragraph 4 be made for a duration of one year, to be reviewed in July 2013. This is in order that any new members of Council appointed next year can be allocated Committee responsibilities at that time.
6. Standing Order No 2 states that the composition of the Education and Training Committee (ETC) shall be in accordance with the Rules of the Committee. Paragraph 4(1) of the Health Professions Council (Education and Training Committee) (Constitution) Rules 2010 stipulates that the Committee must be constituted as follows:-

**Education and Training Committee**

- 4.—(1) The Education and Training Committee shall consist of not more than 30 members appointed by the Council and the membership shall include—
  - (a) at least 3 members of the Council;
  - (b) at least 1 registrant from each of the relevant professions; and
  - (c) at least 5 lay members.
- (2) Of the members appointed in accordance with paragraph (1)—
  - (a) at least one member shall live or work wholly or mainly in each of England, Scotland, Wales and Northern Ireland; and
  - (b) the majority of members shall have such qualifications and experience in relation to the provision, funding or assessment of professional education and training as the Council considers will be of value to the Committee in the performance of its functions.
- (3) The Council shall determine the duration of the term of office of members of the Committee on their appointment.

7. As the Council is aware, non-Council members are appointed to the Education and Training Committee (ETC) where we are unable to fulfill the requirements of the Standing Orders from existing Council members. These appointments are made by Council for a two year period. The majority of these appointments were reviewed in October 2011. Due to members stepping down from the committee, there are now vacancies for the occupational therapist and hearing aid dispenser members of ETC. In addition, there will be a vacancy for a social worker member of ETC when HPC becomes responsible for regulating social workers in England on 1 August 2012. A recruitment campaign for all three vacancies will take place later in the year.
8. On that basis, the Council's approval is sought to the composition of ETC excluding non-Council members since recruitment of three vacancies will be considered later this year and the other posts were filled in 2011.
9. Accordingly, approval is sought to the constitution of the ETC (Council members) as follows:-

Mary Clark-Glass  
John Donaghy  
Jeff Lucas  
Arun Midha  
Penny Renwick  
Eileen Thornton  
Joy Tweed  
Diane Waller  
(One lay vacancy)

### **Decision**

Council is requested to approve:-

- (i) the composition of the non-statutory committees as set out in paragraph four of the paper for terms ending in July 2013; and
- (ii) the composition of the Council member part of the Education and Training Committee as set out in paragraph 9 of the paper for terms ending in July 2013;

### **Background Information**

- Committee appointments paper agreed by Council in July 2009;
- Committee appointments paper agreed by Council in July 2011;
- Committee appointments paper agreed by Council in September 2011.

### **Resource Implications**

None

**Financial Implications**

The cost of holding Committee meetings is allocated within the Committee budget 2012/13 and the cost of making appointments to the Education and Training Committee is allocated within the appointments part of the Council budget.

**Appendices**

None

**Date of paper**

12 June 2012