
Council

The 65th meeting of the Health Professions Council will take place as follows:-

Date: Thursday 9th December 2010

Time: 10:30am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Anna van der Gaag (Chair)
Mary Clark-Glass
Malcolm Cross
John Donaghy
Sheila Drayton
Julia Drown
John Harper
Richard Kennett
Jeff Lucas
Morag Mackellar
Arun Midha
Penelope Renwick
Keith Ross
Deep Sagar
Eileen Thornton
Annie Turner
Joy Tweed
Diane Waller
Neil Willis

Enquiries: Louise Hart, Secretary to Council
020 7840 9711
louise.hart@hpc-uk.org

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| 1. | Chair's welcome and introduction | verbal |
| 2. | Apologies for absence | verbal |
| 3. | Approval of agenda | verbal |
| 4. | Declaration of Members' interests | verbal |
| 5. | Public Minutes of the Council meeting of 14 October 2010
Louise Hart - Secretary to Council | enclosure 1
HPC139 /10 |
| 6. | Matters arising
Louise Hart - Secretary to Council | enclosure 2
HPC140/10 |
| 7. | Chair's report
Anna van der Gaag – Chair of HPC | enclosure 3
HPC141/10 |
| 8. | Chief Executive's report
Marc Seale - Chief Executive and Registrar | enclosure 4
HPC142/10 |

Items for discussion/approval

Strategy and Policy

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| 9. | Presentation on Modernising Scientific Careers by Professor Maggie Pearson and Patricia Saunders and Q&A | |
| 10. | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 5
HPC143/10 |
| 11. | Application for the regulation of Physicians' Assistants (Anaesthesia) by the Association of Physicians' Assistants (Anaesthesia)
Alison Dittmer – Policy Officer | enclosure 6
HPC144/10 |
| 12. | Exploring options for Voluntary Regulation
Marc Seale – Chief Executive and Registrar | enclosure 7
HPC145/10 |
| 13. | Welsh Language Scheme
Charlotte Urwin – Policy Manager | enclosure 8
HPC146/10 |
| 14. | Appointment of Medical Assessors
Kelly Johnson – Director of Fitness to Practise | enclosure 9
HPC147/10 |

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| 15. | Practise Notes
Kelly Johnson – Director of Fitness to Practise | enclosure 10
HPC148/10 |
| 16. | Revalidation – An exploration of quality assurance programs in professional regulators in Ontario, Canada
Charlotte Urwin – Policy Manager | enclosure 11
HPC149/10 |
| 17. | Review of the Health Professions Council (HPC) admission forms
Claire Harkin – Customer Services Manager | enclosure 12
HPC150/10 |

Corporate Governance

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| 18. | Appointment of the Internal Auditor
Gary Butler – Director of Finance | enclosure 13
HPC151/10 |
| 19. | Appointment of a Council member onto the Communications Committee
Louise Hart – Secretary to Council | enclosure 14
HPC152/10 |
| 20. | Proposed amendments to the content of Annual report and accounts
Jacqueline Ladds – Director of Communications | enclosure 15
HPC153/10 |
| 21. | Audit Committee terms of reference
Louise Hart – Secretary to Committee | enclosure 16
HPC154/10 |
| 22. | The Health Professions Council (Registration and Fees) (Amendment) Rules 2010
Louise Hart – Secretary to Council | enclosure 17
HPC155/10 |
| 23. | Public Minutes of the Audit Committee held on 23 September 2010
Jeff Lucas - Chair of the Committee | enclosure 18
HPC156/10 |
| 24. | Public Minutes of the Fitness to Practise Committee held on 21 October 2010
Keith Ross - Chair of the Committee | enclosure 19
HPC157/10 |
| 25. | Public Minutes of the Communications Committee held on 4 November 2010
Sheila Drayton - Chair of the Committee | enclosure 20
HPC158/10 |

Items to Note

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| 26. | Policy and Standards Department Report
Charlotte Urwin – Policy Manager | enclosure 21
HPC159/10 |
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27. **Reports from council representatives at external meetings** enclosure 22
Louise Hart - Secretary to Council HPC160/10
28. **Public Minutes of the Education and Training Committee held on 18 November 2010** enclosure 23
Eileen Thornton - Chair of the Committee HPC161/10
29. **Any other business**
Previously notified and agreed by the Chair
30. **Date & time of next meeting:**
- Council Strategy Day: Wednesday 9 February, 12:30 – 4:30pm
(Not open to the public)
- Council meeting: Thursday 10 February at 10:30am
(Open to the public)
- Both meetings to be held at Park House.
31. **Resolution**
The Council is invited to adopt the following:
- “The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;
- (i) information relating to a registrant, former registrant or application for registration;
 - (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
 - (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
 - (iv) negotiations or consultation concerning labour relations between the Council and its employees;
 - (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
 - (vi) action being taken to prevent or detect crime to prosecute offenders;
 - (vii) the source of information given to the Council in confidence; or
 - (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

Item	Reason for Exclusion
32	iii and iv
33	-
34	iii
35	ii and iv
36	iii, iv, viii

Part 2 – Private Agenda

Items for discussion/approval

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| 32. | Minutes of the Private part of the Council meeting held on 14 October 2010
Louise Hart - Secretary to Council | enclosure 24
HPC162/10 |
| 33. | Matters arising
Louise Hart - Secretary to Council | |
| 34. | Legal Services Tender
Kelly Johnson – Director of Fitness to Practise | enclosure 25
HPC163/10 |
| 35. | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 26
HPC164/10 |
| 36. | Minutes of the private part of the Audit Committee held on 23 September 2010
Jeff Lucas - Chair of the Committee | enclosure 27
HPC165/10 |
| 37. | Any other business for consideration in private
Previously notified and agreed by the Chair | |