

The Health Professions Council Meeting

Wednesday 3 October 2007

12 noon

The 42nd meeting of the Health Professions Council will be held at the following location:

The Morgannwg Suite
The Vale Hotel
Hensol Park
Hensol
Nr Cardiff
Vale of Glamorgan
CF72 8JY

telephone: 01443 667801
website: www.vale-hotel.com

The Council meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Niamh O'Sullivan,
Secretary to Council
Friday 21 September 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

telephone: 020 7840 9711
mobile: 07867 555490
email: niamh.osullivan@hpc-uk.org

Agenda – part one – open to members of the public

1. **President's welcome and introduction**
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Minutes of the Council meeting held on 11 September 2007** enclosure 1
from Niamh O'Sullivan – Secretary to Council paper HPC148/07
5. **Matters arising** enclosure 2
from Niamh O'Sullivan – Secretary to Council paper HPC149/07

Items for discussion/approval

Strategy and policy

6. **Revised standards of proficiency for operating department practitioners** enclosure 3
from Michael Guthrie – Policy Manager paper HPC150/07
7. **Applied Psychologists – Threshold level of qualification for entry to the register** enclosure 4
from Michael Guthrie – Policy Manager paper HPC151/07
8. **Indicative sanctions practice note** enclosure 5
from Kelly Johnson, Director of Fitness to Practise paper HPC152/07
9. **Prosecutions policy** enclosure 6
from Kelly Johnson, Director of Fitness to Practise paper HPC153/07
10. **Standards for advocates** enclosure 7
from Kelly Johnson, Director of Fitness to Practise paper HPC154/07

Corporate governance

11. **President's fees** enclosure 8
from Marc Seale – Chief Executive paper HPC155/07
12. **Council Membership of an external body** enclosure 9
from Niamh O'Sullivan – Secretary to Council paper HPC 156/07
13. **Committee membership** enclosure 10
from Niamh O'Sullivan – Secretary to Council paper HPC 157/07

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-09-05	a	SEC	AGD	Councilagenda3Octoberpublic	Draft DD: None	Public RD: None

14. **Minutes of the Audit Committee meeting held on 26 June 2007** enclosure 11
from Paul Acres – Chairman of the Audit Committee paper HPC158/07

Items to note

15. **Professional qualification directive -temporary registration guidance notes** enclosure 12
from Greg Ross-Sampson – Director of Operations paper HPC159/07
16. **Report into Professional Regulation** enclosure 13
from Rachel Tripp – Director of Policy and Standards paper HPC160/07

Items for information

17. **Council ‘away day’**
- Away day programme** enclosure 14
from Niamh O’Sullivan – Secretary to Council paper HPC 161/07
- (ii) Background papers for workshop discussions
- (i) education – influencing the agenda enclosure 15
paper HPC 162/07
- (ii) unregulated sector enclosure 16
paper HPC 163/07
- (iii) future proofing enclosure 17
paper HPC 164/07
- (iii) Background papers for recruitment and appointments process enclosure 18
paper HPC165/07
- (iv) Background papers for governance discussions
- (i) Questions for consideration enclosure 19
paper HPC/166/07
- (ii) Review of member self-appraisal system enclosure 20
paper HPC167/07
- (iii) Committee self-evaluation enclosure 21
paper HPC168/07
- (iv) meetings’ format enclosure 22
paper HPC169/07

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17. **Any other business**

Previously notified and agreed by the Chairman

18. **Date & time of next meeting**

10.30am on Thursday 13 December 2007

Subsequent meetings at 10.30am on the following dates;

Thursday 27 March 2008

Thursday 29 May 2008

Thursday 3 July 2008

Resolution

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

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