

**Health Professions Council**  
**29 March 2007**  
**MEMBERS' SKILLS AUDIT**

## **Executive Summary and Recommendations**

### **Introduction**

As part of the initiative to improve Council and Committee governance it is proposed that Council and Non Council Committee Members undertake an audit of skills. The purpose of this is to identify areas where there might be skills gaps. The information will be used in the short term to inform the process for the recruitment to the two lay vacancies on Council and will also be considered when appointments to committees are made. It is proposed that the agreed final version of the attached draft form is sent to all members for completion and return to the Secretariat

### **Decision**

The Council is asked to;

- (i) provide feedback on the form
- (ii) agree that the finalised form should be sent to all members for completion and return to the Secretariat.

### **Background information**

None

### **Resource implications**

None

### **Financial implications**

None

### **Appendices**

None

### **Date of paper**

12 March 2007

# Members' Skills Audit

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Name.....

Council/Committee member.....

**What kind of knowledge, skills and experience do you bring to the Council or Committees. This may have been gained through your work, voluntary work, personal circumstances or study. Please see a brief list of examples over the page which is based on the list which is used by the Appointments Commission. This is not a comprehensive list.**

1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....
8. ....
9. ....

**Any training/study you anticipate undertaking over the course of the coming year**

1. ....
2. ....
3. ....
4. ....

**Any other comments:**

.....  
.....  
.....

## Examples

Service Delivery

Corporate Governance

Clinical or other Audit

Management

Professional Education

Consumer Affairs

Quality Assurance Systems

Equal Opportunities and Diversity

Research

Professional Ethics & Standards

Patient Advocacy

Tribunals and inquiries

Draft