

Health Professions Council
29 March 2007
COUNCIL ACTION LIST

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last public meeting of Council.

Decision

The Committee is asked to note this document. No decision is required.

Background information

None

Resource implications

None

Financial implications

None

Appendices

None

Date of paper

None

ACTION POINTS

COUNCIL MEETING – 14 December 2006

	Action point (and location in minutes)	For the attention of	Action by (date)	Outcome
1.	<u>Chief Executive's Report</u> The Executive would prepare a position paper for the Education and Training Committee regarding the situation regarding graduates from some professions who were unable to secure employment in the NHS & who were setting themselves up in private practice. (Public minute 7.4)	RT	RT to confirm	Included on draft ETC agenda for 28 March 2007
2.	<u>Chief Executive's Report</u> The Chief Executive would be writing to the Privy Council, Professional Bodies and the DH regarding the compensation payment from HPC's ex-auditors. (Public minute 7.5)	MJS	December 2006	Completed
3.	<u>Equality and Diversity Project</u> Noted that regular reports regarding progress on the equality and diversity project would be provided to Council. Update to March 2007 Council meeting. (Public minute 8.6)	MG	29 March 2007	Included on agenda

4.	<u>Review of Standards of Proficiency for ODPs</u> Council approved the workplan & noted that a consultation paper on the revised standards (if any) would be submitted to Council for approval in May 2007. (Public minute 9.2)	MG	31 May 2007	Included on draft agenda
5.	<u>Health Professions Council – Home Country Engagement</u> Council agreed that it would not be appropriate to establish an additional office in another location. Agreed to review this approach in two years time. (Public minute 11.3)	RT	December 2008	Included on draft agenda.
6.	<u>Standards of Education and Training Guidance</u> The Council agreed that the issue of appropriate qualification of programme leaders should be referred back to the Education and Training Committee for further discussion. (Public minute 13.5)	SM	28 March 2007	Included on draft agenda
7.	<u>Scenario Planning</u> Agreed to hold a workshop in February 2007 (Public minutes 14.3)	NO'S	February 2007	Workshop held on 23 February 2007

<p>8.</p>	<p><u>Council Members' Performance and Development Review System</u> Council agreed that all members should be appraised on an annual basis –with the option of telephone or face-to-face meeting. Agreed new system would be piloted to ensure its effectiveness. Results would be fed back to Council. (Public minutes 15.5)</p>	<p>AvdG/SB</p>	<p>March/April of each year</p>	<p>Ongoing</p>
<p>9.</p>	<p><u>Committee Self-Evaluation</u> Council agreed that members who wished to feed back regarding the design and content of the form should contact the Secretariat with their comments. Council agreed to discuss a revised paper at March 2007 Council meeting. (Public minutes 16.4)</p>	<p>NO'S</p>	<p>29 March 2007</p>	<p>Included on agenda</p>
<p>10.</p>	<p><u>Role of the Vice-President</u> Agreed that a Council of the Council's governance documents would require amendment in the light of the decision to abolish the role of the vice-president. (Public minutes 17.6)</p>	<p>NO'S</p>	<p>29 March 2007</p>	<p>Included on agenda</p>

11.	<p><u>Standing Orders</u> Council agreed that governance issues should be included within the remit of the Audit Committee.</p> <p>Council agreed that a proposal regarding the agreed options would be considered at the March 2007 Council meeting. (Public minutes 18.6)</p>	NO'S	29 March 2007	Included on agenda
12.	<p><u>Chairs' Committee</u> Council agreed that a further paper which would outline the history to date and the benefits of the Chairmen's group should be considered at the March 2007 Council meeting. (Public minute 19.4)</p>	MJS/NO'S	29 March 2007	Included on agenda
13.	<p><u>HPC Risk Management</u> Council noted that the Audit Committee had agreed that is would keep the Council informed about HPC's risk management by way of biannual reports to Council. (Public minutes 20.4)</p>	SL	Ongoing	Included on draft Council agenda
14.	<p><u>Any Other Business</u> <u>External Auditors</u> Council ratified the Audit Committee agreement that the Audit Committee should undertake an annual evaluation of the external auditors. (Public minutes 46.2.3)</p>	SL	Ongoing	Re-appointment of external auditors agreed by Audit Committee in February 2007

15.	<u>Any Other Business</u> <u>Skills for Health</u> Council agreed that the Chief Executive of Skills for Health should be invited to attend to the March meeting of Council (Public minutes 46.3.1)	MJS/RT	Pending	Invitation issued to attend June meeting of the Education and Training Committee
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