

# **The Health Professions Council**

## **COUNCIL MEETING**

**Tuesday 6 December 2005**

**10.30 am**

The twenty-ninth meeting of the Health Professions Council will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

The Council meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

**Niamh O'Sullivan,**  
**Secretary to Council**  
Thursday 24 November 2005

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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### **Agenda – Part One – Open to Members of the Public**

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|----|--|--------------------------------|
| 1. | <b>Apologies for Absence</b>   | Verbal                         |
| 2. | <b>Approval of Agenda</b>  |                                |
| 3. | <b>Minutes of the Council meeting held on 5 October 2005</b><br>From Niamh O’Sullivan – Secretary to Council | Enclosure 1<br>Paper HPC139/05 |
| 4. | <b>Matters Arising</b>   | Verbal                         |
| 5. | <b>President’s Report</b>  | Verbal                         |
| 6. | <b>Chief Executive’s Report</b>  | Enclosure 2<br>Paper HPC140/05 |

#### **Items for Discussion/Approval**

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| 7.  | <b>Annual Accounts 2004/5</b><br>From Marc Seale – Chief Executive   | Enclosure 3<br>Paper HPC141/05  |
| 8.  | <b>Council Elections</b><br>From Niamh O’Sullivan – Secretary to Council   | Enclosure 4<br>Paper HPC142/05  |
| 9.  | <b>Standards of Education and Training Guidance for Education Providers</b><br>From Rachel Tripp – Policy Manager                                      | Enclosure 5<br>Paper HPC143/05  |
| 10. | <b>Partners’ Complaints System</b><br>From Liz McKell – Partner Manager  | Enclosure 6<br>Paper HPC144/05  |
| 11. | <b>Minutes of the Finance and Resources Committee held on 20 September 2005</b><br>From Robert Clegg – Chairman of the Finance and Resources Committee | Enclosure 7<br>Paper HPC145/05  |
| 12. | <b>Minutes of the Communications Committee held on 27 October 2005</b><br>From Anna van der Gaag – nominated Chairman of the Committee                 | Enclosure 8<br>Paper HPC146/05  |
| 13. | <b>Minutes of a Meeting of the Board of Directors of 22/26 Stannary Street</b><br>From Niamh O’Sullivan – Secretary to Council                         | Enclosure 9<br>Paper HPC147/05  |
| 14. | <b>Resignation of Alternate Council Member</b><br>From Niamh O’Sullivan – Secretary to Council   | Enclosure 10<br>Paper HPC148/05 |
| 15. | <b>Membership of External Groups</b><br>From Niamh O’Sullivan – Secretary to Council   | Enclosure 11<br>Paper HPC149/05 |

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| 16. | <b>Attendance at the Private Part of Council Meetings</b><br>From Niamh O’Sullivan – Secretary to Council                                   | Enclosure 12<br>Paper HPC150/05  |
| 17. | <b>Process for the Appointment of Members to the Audit Committee</b><br>From Niamh O’Sullivan – Secretary to Council                        | Enclosure 13<br>Paper HPC151/05  |
| 18. | <b>Presentation of Minutes of Committee Meetings to Council</b><br>From Niamh O’Sullivan – Secretary to Council                             | Enclosure 14<br>Paper HPC152/05  |
| 19. | <b>Nomination of Chairman and Deputy Chairman of the Investigating Committee</b><br>From Niamh O’Sullivan – Secretary to Council            | Enclosure 15<br>Paper HPC153/05  |
| 20. | <b>Nomination of the Chairman and Vice-Chairman of the Education and Training Committee</b><br>From Niamh O’Sullivan – Secretary to Council | Enclosure 16<br>Paper HPC154/05  |
| 21. | <b>Nomination of the Chairman and Vice-Chairman of the Communications Committee</b><br>From Niamh O’Sullivan – Secretary to Council         | Enclosure 17<br>Paper HPC155/05  |
| 22. | <b>Nomination of Chairman and Vice-Chairman of the Registration Committee</b><br>From Niamh O’Sullivan – Secretary to Council               | Enclosure 18<br>Paper HPC156/05  |
| 23. | <b>Dates of Council Meetings 2006/7</b><br>From Niamh O’Sullivan-Secretary to Council   | Enclosure 19<br>Paper HPC157/05  |
| 24. | <b>Dates of Committee Meetings 2006/7</b><br>From Niamh O’Sullivan-Secretary to Council   | Enclosure 20<br>Paper HPC 158/05 |
| 25. | <b>‘Foster Review’ – Non-Medical Review of Professional Regulation</b><br>From Marc Seale – Chief Executive                                 | Enclosure 21<br>Paper HPC159/05  |
| 26. | <b>Strategic Intent</b><br>From Marc Seale – Chief Executive  | Enclosure 22<br>Paper HPC160/05  |
| 27. | <b>Restructuring of the Health Professions Council</b><br>From Marc Seale – Chief Executive   | Enclosure 23<br>Paper HPC161/05  |

**Items to Note**

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| 28. | <b>Health Professions Council – Organisation Chart</b><br>From Marc Seale – Chief Executive  | Enclosure 24<br>Paper HPC162/05  |
| 29. | <b>Survey on Attitudes to the Health Professions Council</b><br>From Chris Middleton – Director of Communications                  | Enclosure 25<br>Paper HPC163/05  |
| 30. | <b>Feedback from MORI Poll – Check Your Health Professional is Registered</b><br>From Chris Middleton – Director of Communications | Enclosure 26<br>Paper HPC164/05  |
| 31. | <b>Minutes of the Health Committee held on 7 September 2005</b><br>From Tony Hazell-Chairman of the Committee                      | Enclosure 27<br>Paper HPC165/05  |
| 32. | <b>Minutes of the Health Committee held on 7 November 2005</b><br>From Tony Hazell – Chairman of the Committee                     | Enclosure 28<br>Paper HPC/166/05 |

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| 33. | <b>Notes of the Investigating Committee held on 8 September 2005</b><br>From Morag MacKellar – In the absence of an elected Chairman           | Enclosure 29<br>Paper HPC167/05 |
| 34. | <b>Minutes of the Conduct and Competence Committee held on 19 September 2005</b><br>From Keith Ross-Chairman of the Committee                  | Enclosure 30<br>Paper HPC168/05 |
| 35. | <b>Minutes of the Education and Training Committee held on 29 September 2005</b><br>From Eileen Thornton - Nominated Chairman of the Committee | Enclosure 31<br>Paper HPC169/05 |
| 36. | <b>Council Representatives on Allied Health Professionals Reference Group</b><br>From Niamh O’Sullivan-Secretary to Council                    | Enclosure 32<br>Paper HPC170/05 |
| 37. | <b>International Fees</b><br>From Marc Seale – Chief Executive   | Enclosure 33<br>Paper HPC171/05 |

**Items for Information**

None

38. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
39. **Date & Time of Next Meeting**  
11.00 am on Wednesday 1 March 2006

**Resolution**

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.



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