

**unconfirmed**  
**THE HEALTH PROFESSIONS COUNCIL**

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the fourteenth meeting of the Education and Training Committee held on **Wednesday 11 February 2004** at Park House, 184 Kennington Park Road, London, SE11 4BU.

PRESENT: Miss E Thornton (Chairman)  
Professor N Brook  
Mrs S Chaudhry  
Ms H Davis  
Ms C Farrell  
Mr P Frowen  
Professor T Hazell  
Professor J Harper  
Professor R Klem  
Miss G Pearson  
Mr G Sutehall  
Dr AVan Der Gaag (part)  
Professor D Waller (part)

**IN ATTENDANCE:**

Mr T Berrie, Director  
Mr. J. Bracken, Bircham, Dyson, Bell  
Ms U Falk, Manager, Education and Policy  
Ms N O'Sullivan, Secretary to Council  
Miss L Pilgrim, Director  
Mr G Ross-Sampson, Project Manager  
Miss C Savage, Director  
Mr M Seale, Chief Executive and Registrar

**Item 1.04/1 INTRODUCTION AND WELCOME**

- 1.1 Miss Thornton welcomed all members and non members, who were attending the meeting. She drew non-members attention to the guidance notes for non members attending committee meetings and requested that they follow the guidance contained therein.

**Item 2.04/2 APOLOGIES FOR ABSENCE**

- 2.1 Apologies for absence were received from the following committee members: Dr G Beastall, Dr R Kapur, Professor C Lloyd, Mr I Massey.

**Item 3.04/3 APPROVAL OF AGENDA**

- 3.1 The Committee approved the agenda and noted that there were two items to be discussed under Any Other Business.

**Item 4.04/4 MINUTES**

- 4.1 It was agreed that the minutes of the thirteenth meeting of the Health Professions Council be confirmed as a true record and signed by the Chairman subject to the amendment of the following sentence which contained a typographical error;
- 4.2 11.6 It was also agreed that the Committee should not hold any policy/strategy discussions as additional meetings, but as extensions of scheduled meetings.

**Item 5.04/5 MATTERS ARISING**

- 5.1 Item 1- Nominations for Chairman and Vice Chairman
- 5.1.1 The Committee noted that at the 11 December Council meeting, the Council had agreed the nominations for Chairman and Vice-Chairman of the Education and Training Committee.
- 5.2 Item 2 – Membership and Apologies for Absence
- 5.2.1 The Committee noted that to date the Privy Council had not appointed a replacement for Mr Michael Collins, alternate paramedic member, who had resigned in October 2003.
- 5.3 Item 8 – Return to Practice
- 5.3.1 The Return to Practice Policy had been agreed by Council at its meeting on 11 December 2003. The Registration Committee was working on the creation of guidance regarding the implementation of the policy.
- 5.4 Item 9- Reports from Professional Liaison Groups – Continuing Professional Development (CPD)
- 5.4.1 Miss Thornton reported that the meeting of the Continuing Professional Development Professional Liaison Group which was due to be held on Friday 30 January 2004 had been cancelled due to bad weather. She also reported that the consultation regarding Continuing Professional Development would begin in September 2004.

- 5.5 11.3 - Business Planning for the Committee
- 5.5.1 Miss Thornton noted that due to the urgency of a number of items on the agenda, the strategic planning, which it had been agreed would take place at today's meeting, had been deferred until the next meeting which would be held on 24 March 2004. Members were requested to email items for the agenda to the Secretary.
- 5.6 Item 12 – Standards of Proficiency: Publication and Future Development
- 5.6.1 The Chairman noted that one of the items for discussion at the strategy meeting on 24 March would be the procedure for revising the Standards of Proficiency (SoPs). The SoPs could not be altered during the two year grandparenting period until 8 July 2005 however consideration of future revisions would begin in July 2004.
- 5.7 Item 13 – Notes of the Meetings of the Pre-Registration Education and Training Working Groups (PRETWGs) held since the last meeting
- 5.7.1 13.3- The Chairman noted that the issue regarding the withdrawal of approval had been resolved.
- 5.7.2 13.6 The Chairman noted that in the light of the proposed new approvals procedure the Paramedics PRETWG would not pursuing their request that the Quality Assurance Agency (QAA) carry out work for the Profession on a consultancy basis.

**Item 6.04/6 CHAIRMAN'S REPORT**

- 6.1 The Chairman noted that, on behalf of the President, she had taken part in an interview for the Health Service Journal on CPD. This would be published shortly.
- 6.2 She also noted that she would be giving the keynote address at the NAIDEX Conference in May 2004.
- 6.3 A meeting had been held with the Department of Health to discuss the two consultation documents which the Committee would be considering later on the agenda.
- 6.4 A number of invitations had been received to attend events on behalf of HPC. The Executive would be requesting volunteers from among members to attend these events.

**Item 7.04/7 NOTES OF THE MEETINGS OF THE PRE-REGISTRATION EDUCATION AND TRAINING WORKING GROUPS HELD SINCE THE LAST MEETING**

- 7.1 The Committee noted that responsibility for approval of clinical placements in dietetics would pass to the course providers in September 2004. Ongoing approval of clinical placements by the

Dietitians Pre-Registration Education and Training Working Group would continue until all the backlog of placements had been covered.

- 7.2 The Committee noted that the term state registration was no longer used and that all documentation should be amended to reflect this.
- 7.3 Professor Klem reported that, although an honours degree was the minimum level required for registration in Radiography, there were a number of institutions which offered non-honours awards. The anomaly of non-honours awards leading to registration needed to be resolved as it was suggestive of a dual standard.
- 7.4 The Chairman noted that she had received a letter from the Chairman of the Radiography Pre-registration Education and Training Working Group raising concerns regarding three approved Radiography programmes. Visits had been arranged to two of the institutions concerned and it was likely that a third visit would be arranged shortly. The Health Professions Council would be represented by Professor Klem. The Committee noted that these visits were being arranged under the current approvals arrangements and that issues concerning resources would be given due consideration in the light of the changing situation.
- 7.5 The Committee received the notes of the meetings of the Pre-registration, Education and Training Working Groups held since 19<sup>th</sup> November 2003 and

RESOLVED (1)

To approve the recommendations in them as set out below.

7.5.1 **ARTS THERAPISTS**

By Chairman's Action and after scrutiny of the documentation:-

**Approval of New Programme, Institution(and associated clinical placements), Examinations and Qualifications under Part IV Section 15/16 of the Health Professions Order 2001**

St Loye's School of Health Studies  
University of Exeter

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the St Loye's School of Health Studies, University of Exeter and the institution itself, be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions

Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the St Loye's School of Health Studies, University of Exeter to offer the Registrable Programme Qualification as set out below:-

<b>In</b>	Drama Therapy
<b>Type of Programme</b>	Part-time
<b>Institution of Training/Education</b>	St Loye's School of Health Studies
<b>Qualification</b>	Diploma in Dramatherapy
<b>Awarded by</b>	University of Exeter
<b>Length of Programme</b>	Two Years
<b>Date of Event</b>	23 <sup>rd</sup> October 2002
<b>With effect from</b>	September 2003
<b>Participants in the approval process</b>	Health Professions Council University of Exeter

#### 7.5.2 **DIETITIANS**

By Chairman's Action and after scrutiny of the documentation:-

#### **Approval of New Programme, Institution(and associated clinical placements), Examinations and Qualifications under Part IV Section 15/16 of the Health Professions Order 2001**

##### 7.5.2.1 University of Ulster

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Ulster and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Ulster to offer the Registrable Programme qualification as set out below:-

<b>In</b>	Dietetics
<b>Type of Programme</b>	Full-time in Higher Education
<b>Institution of Training/Education</b>	University of Ulster
<b>Qualification</b>	BSc (Hons) Dietetics
<b>Awarded by</b>	University of Ulster
<b>Length of Programme</b>	Four Years
<b>Date of Event</b>	31 January 2003
<b>With effect from</b>	September 2003
<b>Participants in the approval process</b>	Health Professions Council Dietitians Pre-Registration Education and Training Working Group University of Ulster (The British Dietetic Association (the professional association) does not participate in approval of pre-registration programmes)

#### 7.5.2.2 University of Ulster

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Ulster and the institution itself, be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Ulster to offer the Registrable Programme qualification as set out below:-

<b>In</b>	Dietetics
<b>Type of Programme</b>	Full-time in Higher Education
<b>Institution of Training/Education</b>	University of Ulster
<b>Qualification</b>	Postgraduate Diploma in Dietetics

<b>Awarded by</b>	University of Ulster
<b>Length of Programme</b>	Two Years
<b>Date of Event</b>	31 January 2003
<b>With effect from</b>	September 2003
<b>Participants in the approval process</b>	Health Professions Council Dietitians Pre-Registration Education and Training Working Group University of Ulster The British Dietetic Association (the professional association) does not participate in approval of pre- registration programmes)

### 7.5.3 OCCUPATIONAL THERAPISTS

On the advice of the PRETWG and after scrutiny of the documentation:-

**Approval of New Programme, Institution (and associated clinical placements), Examinations and Qualifications under Part IV Articles 15/16 of the Health Professions Order 2001**

#### 7.5.3.1 University of Wales, Bangor

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by University of Wales, Bangor and the institution itself, be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by University of Wales, Bangor to offer the registrable Programme Qualification as set out below:-

<b>In</b>	Occupational Therapy
<b>Type of Programme</b>	Full-time accelerated
<b>Institution of Training/Education</b>	University of Wales, Bangor
<b>Qualification</b>	Postgraduate Diploma in Occupational Therapy

	(PgD OT)
<b>Awarded by</b>	University of Wales, Bangor
<b>Length of Programme</b>	Two to Four Years
<b>Date of Event</b>	30 September – 2 October 2003
<b>With effect from</b>	February 2004
<b>Participants in the approval process</b>	Health Professions Council College of Occupational Therapists University of Wales, Bangor University of Wales College of Medicine, Cardiff

#### 7.5.3.2 University of Wales College of Medicine

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by University of Wales College of Medicine and the institution itself, be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by University of Wales College of Medicine to offer the registrable Programme Qualification as set out below:-

<b>In</b>	Occupational Therapy
<b>Type of Programme</b>	Full-time accelerated
<b>Institution of Training/Education</b>	University of Wales College Medicine, Cardiff
<b>Qualification</b>	Postgraduate Diploma in Occupational Therapy (PgD OT)
<b>Awarded by</b>	University of Wales College of Medicine
<b>Length of Programme</b>	Two to Four Years
<b>Date of Event</b>	30 September – 2 October 2003



<b>With effect from</b>	February 2004
<b>Participants in the approval process</b>	Health Professions Council College of Occupational Therapists University of Wales, Bangor University of Wales College of Medicine, Cardiff

#### 7.5.4 **PHYSIOTHERAPY**

On the advice of the PRETWG and after scrutiny of the documentation:-

**Approval of New Programme, Institution(and associated clinical placements), Examinations and Qualifications under Part IV Articles 15/16 of the Health Professions Order 2001**

##### 7.5.4.1 University of Southampton

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Southampton and the institution itself , be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Southampton to offer the Registrable Programme Qualification as set out below:-

<b>In</b>	Physiotherapy
<b>Type of Programme</b>	Full-time
<b>Institution of Training/Education</b>	University of Southampton
<b>Qualification</b>	MSc Physiotherapy
<b>Awarded by</b>	University of Southampton
<b>Length of Programme</b>	2 Years
<b>Date of Event</b>	17 <sup>th</sup> and 18 <sup>th</sup> November 2003
<b>With effect from</b>	January 2004

<b>Participants in the approval process</b>	Health Professions Council University of Southampton Chartered Society of Physiotherapists
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7.5.4.2 University of East Anglia

- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of East Anglia and the institution itself, be approved as meeting the standards and requirements for State Registration, and
- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of East Anglia to offer the Registrable Programme Qualification as set out below:-

<b>In</b>	Physiotherapy
<b>Type of Programme</b>	Full-time
<b>Institution of Training/Education</b>	University of East Anglia
<b>Qualification</b>	MSc Physiotherapy
<b>Awarded by</b>	University of East Anglia
<b>Length of Programme</b>	2 Years
<b>Date of Event</b>	16 <sup>th</sup> December 2003
<b>With effect from</b>	February 2004
<b>Participants in the approval process</b>	Health Professions Council University of East Anglia Chartered Society of Physiotherapists

**Continued Approval of Programmes, Institutions (and associated clinical placements), Courses, Examinations and Qualifications under Part IV, Articles 15/16 of The Health Professions Order 2001**

Keele University

- a. under the terms of Part IV, Article 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by Keele University and the institution itself, be approved as meeting the standards and requirements for Registration, and
- b. under the terms of Part IV, Section 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by Keele University to offer the Registrable Programme Qualification as set out below:-

<b>In</b>	Physiotherapy
<b>Type of Programme</b>	Part-time
<b>Institution of Training/Education</b>	Keele University
<b>Qualification</b>	BSc (Hons) Physiotherapy
<b>Awarded by</b>	Keele University
<b>Length of Programme</b>	4-5 Years part-time
<b>Date of Event</b>	12 November 2003
<b>With effect from</b>	January 2004
<b>Participants in the approval process</b>	Health Professions Council Keele University Chartered Society of Physiotherapists

7.5.5 **RADIOGRAPHERS**

On the advice of the PRETWG and after scrutiny of the documentation:-

**Approval of New Programme, Institution(and associated clinical placements), Examinations and Qualifications under Part IV Articles 15/16 of the Health Professions Order 2001**

University of Liverpool

- a. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the course of training to be offered by, the examinations set by and the qualification awarded by the University of Liverpool, and the institution itself, be approved as meeting the standards and requirements for State Registration, and

- b. under the terms of Part IV, Articles 15/16 of the Health Professions Order 2001, the Working Group recommends that the Education and Training Committee be requested to determine approval of the application by the University of Liverpool to offer the Registrable Programme Qualification as set out below:-

<b>In</b>	Radiography
<b>Type of Programme</b>	Part-time
<b>Institution of Training/Education</b>	School of Health Sciences
<b>Qualification</b>	BSc (Hons) Radiotherapy
<b>Awarded by</b>	University of Liverpool
<b>Length of Programme</b>	4 and a half Years (5 years in the first instance)
<b>Date of Event</b>	25 November 2003
<b>With effect from</b>	January 2004
<b>Participants in the approval process</b>	Health Professions Council University of Liverpool College of Radiographers

- 7.6.1 The Committee received the minutes of the Chiropractors/Podiatrists PRETWG and the minutes of the Paramedics PRETWG.

**Item 8.04/8 EDUCATION AND TRAINING COMMITTEE STANDING ORDERS**

- 8.1 The Committee received the standing orders of the Education and Training Committee.
- 8.2 The Committee noted that the Approvals Professional Liaison Group had recommended the setting up of an Approvals Committee to oversee matters relating to the approval and annual monitoring of programmes leading to registration.
- 8.3 This would require an amendment to the Standing Orders of the Education and Training Committee to enable it to establish subcommittees. The Standing Orders would also be amended to fix the term of office of the Chairman and Vice-Chairman.
- 8.4 Under the Health Professions Order it was for Council to set up subcommittees of HPC Committees and to approve standing orders for the Education and Training Committee.

8.5 The Committee recommended the following resolution to Council for ratification;

**RESOLVED** (i) that the following additions were inserted in the Education and Training Committee standing orders as Standing Order 2,3,4,5

2. The following committees (the Sub Committees) shall be established as sub-committees of the Committee:
  - (1) the Registration Committee; and
  - (2) the Approvals Committee.
3. The Council shall appoint from among its members a chairman for each of the Sub Committees.
4. Subject to the 2001 Order or any other enactment, the Committee shall delegate to or confer upon the Sub Committees such functions as the Committee may, with the consent of the Council, determine.
5. The Council shall by standing orders provide for the composition, procedure, performance of functions and standards of members of the Sub Committees.

**RESOLVED** (ii) that the following text would be substituted for standing orders 11 and 13

11. The Council shall appoint one of its members to be the Chairman of the Committee and the person appointed shall serve as Chairman for a period of two years (but shall be eligible for re-appointment).
13. The Council may appoint a member to be vice chairman of the Committee to preside at any meeting of the Committee at which the Chairman is absent and the person appointed shall serve as vice chairman for a period of two years (but shall be eligible for re-appointment).

**RESOLVED** (iii) that the attached revised Education and Training Committee Standing Orders were adopted.

**Item 9.04/9 APPROVALS SUBCOMMITTEE STANDING ORDERS**

- 9.1 The Committee received the draft standing orders of the Approvals Committee.
- 9.2 The Committee noted that under the Health Professions Order it was for Council to set up sub-committees of HPC Committees.
- 9.3 The Committee recommended the following resolution to Council for ratification;

**RESOLVED:** that the Approvals Committee was established and that the Standing Orders were adopted.

**Item 10.04/10 DRAFT CONSULTATION ON APPROVALS PROCESSES AND STANDARDS OF EDUCATION AND TRAINING**

- 10.1 The Committee received the Draft Consultation on Approvals Processes and Standards of Education and Training.
- 10.2 The Committee noted that the draft of the document which was under consideration had not been approved by the Standards of Education and Training Professional Liaison Group and that the document would be considered at the final meeting of the Group to which representatives of the Professional Bodies had been invited which would take place in the following week.
- 10.3 The Committee made a number of amendments to the document
- 10.4 The Committee recommended that the amended document should be circulated to all Committee members and should be recommended to the Council for ratification on 2 March 2004.
- 10.5 The Committee noted that the Consultation would begin on Tuesday 9 March 2004 and there would be a number of Consultation Events. The Executive would be seeking volunteers from among members to take part in the events.

**Action: CS/TB**

**Item 11.04/11 PROPOSED DEPARTMENT OF HEALTH FRAMEWORK FOR PROFESSIONAL HEALTHCARE EDUCATION**

- 11.1 The Committee received the proposed Department of Health Framework for Professional Healthcare Education.
- 11.2 The Committee noted that the proposed Framework had been drawn up as a result of the work of two Department of Health working groups, the Working Group for Streamlining Approvals and Reapprovals Processes and the Working Group for Process, Protocol for Ongoing Quality Monitoring and Evaluation.
- 11.3 The Committee noted that the Framework was compatible with the draft HPC standards of education and training and the procedures for the approval and monitoring of programmes and education providers however the language and approach used was at variance with the 'light touch' approach which the HPC was developing in relation to approvals. The Framework would apply to England only whereas the new HPC procedures would apply across the United Kingdom.

- 11.4 The Committee also noted that the Department of Health would be holding a public consultation on the Framework. As a stakeholder the HPC would have another opportunity to comment when the document went out to consultation.
- 11.5 The Chairman noted that she had accepted an invitation from the Council of Deans and Heads of UK University Facilities of Nursing, and Health Professions to attend a meeting on 26 February 2004.

**Item 12.04/12 NOTES OF PROFESSIONAL LIAISON GROUP MEETINGS**

- 12.1 **NOTES OF THE APPROVALS PLG HELD ON 3 DECEMBER 2003**  
The Committee received the notes of the Approvals PLG held on 3 December 2003.
- 12.2 **NOTES OF THE MEETING OF THE APPROVALS PLG HELD ON 22 JANUARY 2004**  
The Committee received the notes of the Approvals PLG held on 22 January 2004.
- 12.3 **NOTES FROM THE MEETING OF THE STANDARDS OF EDUCATION AND TRAINING (SET) PLG HELD ON 12 NOVEMBER 2003**  
The Committee received the notes of the Approvals PLG held on 12 November 2003.
- 12.4 **NOTES OF THE MEETING OF THE STANDARDS OF EDUCATION AND TRAINING HELD ON 21 JANUARY 2004**  
The Committee received the notes of the Standards of Education and Training PLG held on 21 January 2004.
- 12.5 Professor Harper thanked all members of the Approvals PLG. He noted that an Approvals Committee had been formed and asked the Secretary to circulate a request that all interested Council members to put their names forward to be considered for membership of the Committee.  
**Action: NO'S**
- 12.6 The Chairman thanked the members of both Groups and noted that the PLGs had now completed their work and would cease meeting.

**Item 13.04/13 OPERATING DEPARTMENT PRACTITIONERS – DRAFT STANDARDS OF PROFICIENCY**

- 13.1 The Committee received the Operating Department Practitioners - draft Standards of Proficiency.
- 13.2 The Committee agreed that a working group of the Chairman, Miss Thornton, Professor Waller and Mr Berrie should consider the draft

Standards with a view to aligning them with the generic and profession specific Standards for other professions.

**Action: ET, DW, TB**

**Item 14.04/14 MINUTES OF THE REGISTRATION COMMITTEE HELD ON 5 NOVEMBER 2003**

- 14.1 The Committee received the minutes of the Registration Committee held on 5 November 2003

**Item 15.04/15 MINUTES OF THE REGISTRATION COMMITTEE HELD ON 28 JANUARY 2004**

- 15.1 The Committee received the minutes of the Registration Committee held on 28 January 2004.
- 15.2 The Committee agreed that the recommendations from the minutes should be formalised and resubmitted at the next meeting to be held on 24 March 2004.

**Action: NO'S**

**Item 16.04/16 ANY OTHER BUSINESS**

- 16.1 The Chairman noted that, as stated in the minutes of the Education and Training Committee held on 30 July 2003, provision for new programme approvals would continue under the current system until 8 July 2004. Approved Institutions would be requested to submit applications for continued approval by 30 April 2004 or to defer submissions until autumn 2004.
- 16.2 The Chairman requested that the Executive write to the Secretaries of all Pre-registration Education and Training Working Groups inviting them to a handover meeting at which they could detail any outstanding business and formally hand it over to the Approvals Committee.
- 16.3 The Committee noted a letter which had been sent out by Julie McLaughlin, General Manager of the S.M.A.E Institute which referred to a full registerable degree programme. There was no record that the Institute had approached the HPC seeking approval of a programme. It was agreed that the Chief Executive should write to the S.M.A.E Institute seeking clarification regarding this matter.
- Action: MJS**
- 16.4 The Chairman thanked members for participating in a very productive meeting.



**Item 17.04/17 DATE AND TIME OF NEXT MEETING**

17.1 The next meeting of the Committee would be held at 10.30am on Wednesday 24 March 2004.

17.2 Further meetings would be held on the following dates;

Wednesday 28 April 2004

Wednesday 23 June 2004

Wednesday 1 September 2004

Wednesday 13 October 2004

Wednesday 24 November 2004

Wednesday 16 February 2005

Wednesday 30 March 2005