

May 2002 – Chief Executive Operational Report

Marc Seale, Chief Executive and Registrar

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Chief Executive 26th March 2002 – 30th April 2002	
Completed Meetings	
- N Ireland SHPC Liaison Group	27 th & 28 th March
- NMC “Road Show”	8 th April
- Society of Sports Therapists	12 th April
- Royal Pharmaceutical Society	18 th April
- Shop Mobility, Halifax	26 th April
Scheduled Meetings	
- UNISON Health Group Conference	1 st May
Communications	
Communications Strategy	
Work is continuing to develop the HPC Communications Strategy that will be implemented after 1 st April 2003.	
Consultation Communications Plan	
Draft plan was presented to the Consultation Working Group on 23 rd April.	
Consultation	
Consultation Working Group	
First meeting was held on 23 rd April.	

Project Plan		
The Project is on schedule.		
Consultation Documents		
Draft consultation documents were presented to the Consultation Working Group on 23 rd April.		
Finance and Office Services		
Space planning		
Initial proposals developed by DEGW will be presented to the Finance and Resources Committee on 30 th May.		
Policy and Education		
Memoranda of Understanding		
A paper is being prepared for the July Council meeting on a range of proposals on how HPC should deal with requests to sign Memoranda of Understanding, (MOU's).		
Course Approvals		
Three course approvals have been submitted to the Privy Council:		
MSc Physiotherapy	University of Ulster	5 th April
BSc(Hons) Physiotherapy	Coventry University	5 th April
Graduate Diploma in OT	St Martin's College	29 th April
	Lancaster	

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Health Professions Wales

Briefing paper will be prepared for June Council meeting.

CHRP

Briefing paper to be presented at May Council meeting.

Human Resources

Job Descriptions

Project is on target for completion by end of May.

Pensions

HPC's pension provider, FPS, held a series of staff meetings on 11th April.

Human Resources Manager

Denise Thompson joined HPC on 1st May as Human Resources Manager.

All Staff Meeting

An All Staff meeting was held on 9th April. The next has provisionally been set for 21st May.

Staff HPC Launch Event

A trip to the BA London Eye was held on 19th April to celebrate the launch of HPC.

Legal

Exceptional Legal Expenses Insurance

Work is continuing to ascertain the desirability of obtaining Exceptional Legal Expenses Insurance. Recommendations will be put to the Finance and Resources Committee on 30th May.

Operations

Information Technology Review

Digital Steps who are advising HPC made a presentation to the Finance and Resources Committee on 30th April. An IOT is now being drafted.

User Survey

Opinion Leader Research have now completed the project. A presentation was made to the Communications Committee on 22nd April.

MLSOs

Interim arrangements have been established to enable the IBMS to issue Certificates of Competency.

Transitional Arrangements

Department of Health Grant

A meeting has been scheduled on 23rd May with DoH in Leeds to review the Grant.

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MIS
<p>Work is continuing to establish the nature, frequency and format of information to be provided by the Executive to the HPC. Proposals will be brought to the Council in June.</p>