

CONFIDENTIAL

MINUTES of the meeting of the Conduct and Competence Implementation Working Party of the Health Professions Council held at Park House, 184 Kennington Park Road, London SE11 4BU on 13th June 2002 at 9:45.

PRESENT

Dr. A.Yule, Chairman

Mr. R Clegg,
Miss H. Davis
Dr. R. Jones
Mr. K Ross,

Ms. P. Sabine
Mrs. B Stuart,
Mr. G Sutehall,

In Attendance: Mr T.C. Berrie, Secretary to the Working Party

02/31 Apologies for Absence

An apology was received from Dr. G Beastall, Prof. N Brook, Mr. M. Seale, Miss E. Thornton

02/32 Minutes

1. Confirmation and Signature

It was **AGREED** that the Minutes of the meeting held on 14th May 2002 be confirmed as a correct record and signed by the Chairman.

2. Policy on levels of sanction and sentencing (Reference Minute 02/28)

Mr. Hill had prepared this document, which had been circulated to all members of the Working Party and had been included in the consultation document.

02/33 Draft Rules (Reference Minute 02/26)

The Working Party received the draft Rules as redrafted by Mr. J. Bracken and agreed certain further changes. It was **AGREED** that the document as amended now be submitted for inclusion in the consultation document.

02/34 Draft Statement of Good Character, Conduct and Health (Reference Minute 02/27)

A number of improvements in drafting had been received from members and as they were matters of detail, the draft had been amended accordingly. Also, a change in the structure of the document had been recommended by Mr. Sutehall, which, because it was a more substantial change, required to be put to the Working Party. He recommended that the third section "Key responsibilities of registrants" be divided into two, consisting of items that

were universally applicable and then items that were applicable to Health Professionals with direct patient/client contact. The latter would consist of those items currently listed as items 3 – 6 and 10, with 8 coming in between the two groupings. He also recommended that the second section “Basic standards” be regrouped in the same way. It was **AGREED** that the recommended changes be made and those made at the meeting, and that the document now be submitted for inclusion in the consultation document.

02/35 Meeting in October

Members were reminded that the Council meeting in October was at Windermere, on Thursday 10th October 2002 following the Council awayday on Wednesday 9th. It was **AGREED** that a meeting in October was essential to review all replies received during the consultation period relevant to conduct and competence, and that therefore the meeting be held at 10:00 a.m. on the morning of the October Council meeting, i.e., 10th October 2002.

02/36 Date of Next Meeting

It was **AGREED** that the meetings planned for July and September be cancelled and that the next meeting be in October 2002, see Minute 02/35 above.

CHAIRMAN
10th October 2002