

Conduct and Competence Committee meeting

Wednesday 12 September 2007

The 3rd meeting of the Conduct and Competence Committee in 2007 will be held at the following location:

Meeting room 1
The Evangelical Alliance
Whitefield House
186 Kennington Park Road
London
SE11 4BT

Timetable

11.30am – 1.30pm FTP Forum
1.30pm lunch
2pm – 2.40pm Health Committee
2.40pm – 3.20pm Investigating Committee
3.20pm – 4.00pm Conduct and Competence Committee

Matthew Chapman
Temporary Secretary to the Committee
Friday 31 August 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9785
Fax: 020 7840 9807
Email: matthew.chapman@hpc-uk.org

Agenda – open to members of the public

1. Apologies for absence verbal
2. Approval of agenda verbal
3. Minutes of the Conduct and Competence Committee meeting held on Monday 23 April 2007 from the Temporary Secretary to the Committee – Matthew Chapman enclosure 1 paper CC1/07
4. Matters arising from the Temporary Secretary to the Committee – Matthew Chapman enclosure 2 paper CC2/07
5. Chairman's report verbal

Items for approval

6. Disposal of cases by consent from the Director of Fitness to Practise – Kelly Johnson (see enclosure 2 – FTP Forum agenda)
7. Fitness to practise hearing locations from the Manager of Fitness to Practise – Eve Seall (see enclosure 3 – FTP Forum agenda)
8. Practice notes from the Director of Fitness to Practise – Kelly Johnson (see enclosure 4 – FTP Forum agenda)
9. Committee self-evaluation from the Temporary Secretary to the Committee – Matthew Chapman enclosure 3 paper CC3/07

Other recommendations made from the FTP Forum meeting

Items for information

10. Committee membership from the Temporary Secretary to the Committee – Matthew Chapman enclosure 4 paper CC4/07

Items to note

11. Dates of the Conduct and Competence Committee meetings 2008-09 enclosure 5 paper CC5/07

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-30	a	SEC	AGD	Conduct and Competence Committee Agenda 12 September 2007	Draft DD: None	Public RD: None

from the Temporary Secretary to the Committee
– Matthew Chapman

12. Any other business
Previously notified to and agreed by the Chairman.
13. Date and time of next Conduct and Competence Committee meeting:
11am Wednesday 21 November 2007 at Park House.

Dates of Conduct and Competence Committee meetings in 2008:

Tuesday 19 February 2008
Wednesday 23 April 2008 (FTP Forum)

“The Committee hereby resolves that a meeting of the Committee may be held in private, where the matters being discussed relate to one or more of the following”;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

This document is available in alternative formats on request.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-07-30	a	SEC	AGD	Conduct and Competence Committee Agenda 12 September 2007	Draft DD: None	Public RD: None