

The Health Professions Council

CONDUCT AND COMPETENCE COMMITTEE MEETING

Tuesday 30 January 2007

11:00am

The first meeting of the Conduct and Competence Committee in 2007 will be held at the following location:

The Brit Oval
Kennington
London
SE11 5SS

Sophie Butcher
Secretary to the Committee
Thursday 18 January 2007

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 0207 840 9785
Fax: 020 7840 9807
email: sophie.butcher@hpc-uk.org

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2006-12-21	a	C&C	AGD	Conduct and Competence Committee Agenda 30 Jan 2007	Draft DD: None	Public RD: None

Agenda – Part One – Open to Members of the Public

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|----|--|------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | |
| 3. | Minutes of the Conduct and Competence Committee meeting held on Wednesday 22 November 2006
From the Secretary to the Committees – Sophie Butcher | Enclosure 1
Paper CC01/07 |
| 4. | Matters Arising
From the Secretary to the Committees – Sophie Butcher | Enclosure 2
Paper CC02/07 |
| 5. | Chairman’s Report | Verbal |
| 6. | Director of Fitness to Practise Report | Enclosure 3
Paper CC03/07 |

Items for Discussion/Approval

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|-----|---|------------------------------|
| 7. | Fitness to Practise Work Plan and Process Report
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 4
Paper CC04/07 |
| 8. | Website Information
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 5
Paper CC05/07 |
| 9. | Draft Standards of Conduct, Performance and Ethics (SCPE)
From the Policy Officer – Michael Guthrie | Enclosure 6
Paper CC06/07 |
| 10. | Confidentiality Guidance
From the Policy Officer – Michael Guthrie | Enclosure 7
Paper CC07/07 |
| 11. | Supplementary guidance and information to the Standards of Conduct, Performance and Ethics (SCPE)
From the Policy Officer – Michael Guthrie | Enclosure 8
Paper CC08/07 |
| 12. | Fitness to Practise Chairmen and Deputy Chairmen Meeting Agenda 12 February 2007
From the Secretary to the Committee – Sophie Butcher | Enclosure 9
Paper CC09/07 |

Items for Discussion

- | | | |
|-----|---|-------------------------------|
| 13. | Review Cases
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 10
Paper CC10/07 |
| 14. | Case Report
From the Director of Fitness to Practise – Kelly Johnson | Enclosure 11
Paper CC11/07 |

Items to Note

None

Items for Information – to be read in conjunction with the draft Standards

15. **CEPLIS statement of common values of the regulated professions of the European Union** Enclosure 12
From the Policy Officer – Michael Guthrie Paper CC12/07
16. **Any Other Business**
Previously Notified to and Agreed by the Chairman
17. **Date & Time of Next Meeting**
11:00am Monday 23 April 2007

“The Committee hereby resolves that a meeting of the Committee may be held in private, where the matters being discussed relate to one or more of the following”;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant or any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.