

**Health Professions Council  
Conduct and Competence Committee 23 April 2007**

**Actions List**

**Executive Summary and Recommendations**

**Introduction**

Attached is the actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

10 April 2007

**ACTION POINTS**  
**CONDUCT AND COMPETENCE COMMITTEE – 30 January 2007**

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by (date)</b>	<b>Outcome</b>
1.	<b><u>Director of Ftp Report</u></b> Health and Character declaration statistical analysis progress report to be provided as a paper to note at Conduct and Competence Committee's meeting in September 2007; <b>(Public minutes, 6.3)</b>	<b>KJ</b>	Wednesday 19 September 2007	
2.	<b><u>Director of Ftp Report</u></b> A paper is to be produced on the different types of cases received for the paramedic profession so that a clear analysis of the statistics can be undertaken; <b>(Public minutes, 6.5)</b>	<b>KJ</b>	Wednesday 19 September 2007	
3.	<b><u>Director of Ftp Report</u></b> The length of cases from start to finish would be detailed as part of the ftp Director's future reports; <b>(Public minutes, 6.6)</b>	<b>KJ</b>	Monday 23 April 2007	
4.	<b><u>FTP Workplan and Process Report</u></b> Ftp risk assessment information would be provided at the Committee's next meeting in April 2007; <b>(Public minutes, 7.3)</b>	<b>KJ</b>	Monday 23 April 2007	
5.	<b><u>Website Information</u></b> The Director of Ftp would ascertain whether the HPC were within their rights to request payment for hard copies of transcripts from hearings and if this	<b>KJ</b>	Monday 23 April 2007	

	conflicted with the Freedom of Information Act; <b>(Public minutes, 8.5)</b>			
6.	<b><u>Draft Standards of Conduct, Performance and Ethics (SCPE)</u></b> The Committee agreed the draft SCPE and recommended them for approval by Council at their next meeting in March 2007; <b>(Public minutes 9.5)</b>	MG	Thursday 29 March 2007	
7.	<b><u>Confidentiality Guidance</u></b> The Committee agreed that the HPC should consult on the confidentiality guidance at the same time as the draft SCPE and recommended this route for Council's approval in March 2007; <b>(Public minutes, 10.2)</b>	MG	Thursday 29 March 2007	
8.	<b><u>Supplementary Guidance and Information to the Standards of Conduct, Performance and Ethics (SCPE)</u></b> The Committee agreed that the professional bodies should be written to in early February 2007 to give them an update on the work currently being undertaken on the SCPE, to thank them for their input and request signposts to their publications of relevance; <b>(Public minutes, 11.3)</b>	MG	Monday 12 February 2007	
9.	<b><u>Case Reports</u></b> Details of the cases found not proven would be provided at the next meeting. <b>(Public minutes, 14.2)</b>	KJ	Monday 23 April 2007	
10.	<b><u>Case Reports</u></b> The Committee noted that	KJ	Monday 23 April 2007	

	<p>there was a growing incidence of cases where registrants were represented. The Committee asked to be provided with pie charts of the information in the case report;  <b>(Public minutes, 14.3)</b></p>			
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Date  
2007-02-12

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Dept/Cmte  
SEC

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Committee Action Points 30  
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