

## Communications Committee 5 November 2009

### Nomination of Committee Chair

#### Executive summary and recommendations

##### **Introduction**

The Committee is asked to nominate a Chair to preside at any meeting of the Committee.

The Committee's nomination will be submitted to the Council for approval.

##### **Decision**

The Committee is asked to nominate a Chair to preside at any meeting of the Committee.

##### **Background information**

The Committee's standing orders provide that, if the Chair is absent from, or otherwise unable to preside at, a meeting the members present shall nominate one of their number to serve as chair at that meeting.

##### **Resource implications**

None.

##### **Financial implications**

None.

##### **Appendices**

Process for nomination of Chair, agreed by Council on 12 July 2005.

##### **Date of paper**

18 September 2009.

#### **Process for the election of Chairmen of Committees**

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## Introduction

The Health Professions Order 2001 provides for all Committee appointments (including sub-committees) to be made by the Council and, therefore, the appointment of Committee chairmen is made by the Council and not the Committee concerned.

## Process

- At its first meeting, each committee is asked to nominate a person to be appointed by the Council as chairman of that committee.
- In the event that only one member is nominated then, unless the Council decides to the contrary, that person will be appointed as Chairman.
- If more than one member is nominated or the committee cannot agree on a nomination, then, in relation to the candidates nominated or who have put themselves forward, a secret ballot will be conducted by the Secretary of the Council among the members of Council present.
- Before the ballot is conducted each candidate will be given the opportunity, if they so wish, to address the Council for not more than five minutes.
- The members nominated may scrutinise the ballot process or appoint another member to do so on their behalf.
- The Registrar will announce the result of the ballot to the meeting and the winning candidate will be appointed as Chairman.
- The term of office of Chairmen is two years.

Agreed at 12 July 2005 Council meeting