

Audit Committee, 21 November 2017

2017-18 forecast and 2018-19 income

Executive summary and recommendations

Introduction

Council's strategic away day in October focused on developing the content for and the process for preparing a corporate plan for 2018-19. As part of this process, it was agreed that at its November meeting, the Audit Committee would review the 2017-18 month 6 forecast and the 2018-19 income forecast.

The purpose of the Audit Committee's review is to gain an early view of the total available funding for 2018-19 and the extent of any flexibility to allocate uncommitted funds, or reallocate committed funds, in order to support the achievement of priority objectives in the corporate plan.

The key next steps in the process for preparing the 2018-19 corporate plan are:

- 24 November: departmental planning and project prioritisation meeting. Chair of Council and Chair of Audit Committee attending
- 17 January: Audit Committee reviews draft 2018-19 corporate plan and budget
- 2 February: EMT final review of 2018-19 corporate plan and budget
- 21/22 March: Council reviews 2018-19 corporate plan and budget.

Decision

The Committee is asked to discuss the 2017-18 month 6 forecast and the 2018-19 income forecast, and provide feedback to the Executive on the allocation of resources in 2018-19. The Executive will incorporate the feedback in the development of the corporate plan and budget.

Resource implications

None directly

Financial implications

2018-19 budgets

Appendices

Appendix 1: commentary on 2018-19 income forecast and 2017-18 month 6 forecast

Appendix 2: 2018-19 income forecast tables

Appendix 3: 2017-18 month 6 forecast tables

Date of paper

10 November 2017

Appendix 1: commentary on the 2017-18 forecast and the 2018-19 income forecast

2018-19 income forecast

1. The 2018-19 income forecast is taken directly from the 5 year plan, which is in turn linked to the registration numbers forecast.
2. Forecast registrant fee income for 2018-19 is £34.5m, a 3% increase on forecast income for 2017-18.
3. Since October, all registrants have been paying the current registration fee of £90 per year (recent graduates from approved UK programmes receive a 50% discount for their first two full years of registration).
4. Therefore in the absence of any further increase in fees, our income will now only increase in line with organic growth in the register.
5. In addition to registrant fee income, we are negotiating with a prospective tenant for them to lease office space in 186 Kennington Park Road once the refurbishment is complete. We expect around £120k of contribution from the lease in 2018-19.

2017-18 month 6 forecast

6. Budget holders have reforecast their outturn for 2017-18 based on actual costs incurred in the first 6 months of the year.
7. The context for the reforecast includes:
 - The PSA report and the need to ensure that we make progress on reducing the number of failures against PSA standards
 - The original budget for 2017-18 was opex of £33.8m, capex of £3.2m and a deficit of £0.3m
 - The 186 Kennington Park Road refurbishment project is expected to overspend by £0.3m over its lifetime (opex and capex combined), although the slippage in the timetable means that some of the costs will now fall into 2018-19
 - The Registration Project Phase 1 is expected to overspend by £0.1m (opex and capex combined), but slippage on Phase 1 means that Phase 2 costs originally budgeted for 2017-18 will now fall mostly or all in 2018-19
 - The Executive has committed to Council to contain the project overspends within the total 2017-18 budget, so we would not exceed £37m opex and capex combined
 - At the September Council meeting, members noted the underspend in the month 5 results and expressed the view that we should “bank” the underspend
8. The month 6 forecast projects that for the full year, total expenditure will be £33.6m, £211k under budget.
 - Most departments are underspending, but the Executive agreed an additional 7 fixed term contract posts in Fitness to Practise plus additional budget for external legal advice, meaning that FTP shows a £357k / 2% overspend.
 - HR shows a £56k / 6% overspend, caused by the increase in employee turnover and consequently higher recruitment costs.

- The opex forecast for Major Projects shows a £4k overspend. In the management accounts for the first half of the year, Major Projects have been substantially underspent on opex, but that was mainly because the costs of the 186 Kennington Park Road refurbishment had all been provisionally allocated to capital.
 - We have now had an analysis of the year to date spend from our quantity surveyors, and have allocated the forecast for the rest of the year accordingly. The 2017-18 total budget for the 186 KPR project (opex and capex combined) was originally £2.75m, and it was scheduled to be completed in January 2018. Following the issue with the rendering of the middle building, the forecast has been increased by £0.32m, and the project is expected to complete in June 2018. £2.3m is expected to fall in 2017-18 and £0.8m in 2018-19.
9. Fee income is in line with budget. Bank interest, which is not included in the budget, has been included in the forecast.

Indicative uncommitted funds in the 2018-19 budget

10. 2017-18 forecast expenditure is £33.6m. Allowing for inflation, that indicates that the 2018-19 expenditure budget, before any reallocation of resources, would be £34.3m to £34.6m. Total income including rent will be £34.6m.
11. So there are unlikely to be significant funds available for new priorities without reductions in the existing cost base.

Appendix 2: 2018-19 forecast fee income, from 5 year plan

Income Summary		Last actuals date 30 Sep 17									
Report Date Start	01 Apr 12	01 Apr 13	01 Apr 14	01 Apr 15	01 Apr 16	01 Apr 17	01 Apr 18	01 Apr 19	01 Apr 20	01 Apr 21	
Report Date End	31 Mar 13	31 Mar 14	31 Mar 15	31 Mar 16	31 Mar 17	31 Mar 18	31 Mar 19	31 Mar 20	31 Mar 21	31 Mar 22	
Financial Year Ending (In £'000)	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	
	Actuals	Actuals	Actuals	Actuals	Actuals	Forecast	LT Forecast	LT Forecast	LT Forecast	LT Forecast	
INCOME BY PROFESSION											
Arts Therapists	237	253	273	286	344	372	399	422	447	470	
Biomedical Scientists	1,748	1,766	1,797	1,923	2,116	2,172	2,190	2,255	2,292	2,356	
Chiroprodists	986	985	1,028	1,057	1,141	1,190	1,219	1,233	1,253	1,267	
Clinical Scientists	374	389	413	430	465	504	527	551	570	593	
Dieticians	629	661	709	776	858	913	939	955	973	983	
Hearing Aid Dispensers	142	152	170	197	225	250	268	289	310	329	
Occupational Therapists	2,605	2,693	2,785	3,099	3,479	3,611	3,663	3,780	3,852	3,959	
Operating Departmental Practitioners	838	862	926	992	1,073	1,202	1,253	1,293	1,354	1,399	
Orthoptists	100	102	104	108	115	126	136	142	147	154	
Paramedics	1,393	1,450	1,608	1,907	2,044	2,308	2,526	2,677	2,819	2,984	
Physiotherapists	3,792	3,950	4,093	4,349	5,125	5,294	5,472	5,581	5,684	5,764	
Prosthetists & Orthotists	73	73	78	82	90	104	109	114	117	122	
Practitioner Psychologists	1,619	1,520	1,620	1,761	1,880	2,076	2,180	2,245	2,304	2,365	
Radiographers	2,171	2,287	2,410	2,630	3,141	3,255	3,270	3,389	3,448	3,551	
Speech & Language Therapists	1,093	1,124	1,182	1,257	1,325	1,406	1,457	1,511	1,551	1,604	
Social Workers	2,352	6,873	7,107	7,455	8,030	8,659	8,853	3,695	-	-	
Total income by profession	20,152	25,141	26,303	28,310	31,449	33,444	34,461	30,132	27,121	27,899	
INCOME BY TYPE											
Scrutiny Fee - UK Route	805	889	880	977	1,003	1,092	971	808	719	719	
Scrutiny Fee - International & Grandparenting	964	975	1,165	1,777	1,936	1,787	1,623	1,350	1,135	1,022	
Registration Fees & Initial Fees - Graduates	1,070	1,230	1,565	1,594	1,683	1,798	1,838	1,522	1,310	1,308	
Initial Payments International & Renewal Fee	17,156	21,849	22,521	23,728	26,568	28,512	29,798	26,263	23,795	24,649	
Readmission Fees	157	198	172	233	259	255	232	188	162	201	
Total income by type	20,152	25,141	26,303	28,310	31,449	33,444	34,461	30,132	27,122	27,899	

Appendix 3: 2017-18 month 6 forecast

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
INCOME AND EXPENDITURE

	M1-M6 Actual (YTD)	M6 Reforecast	Budget	Variance 2017-18 budget to M6 Reforecast 2017-18	
	2017-18	2017-18	2017-18	£	%
	£	£	£		
INCOME					
Graduate Registration Fees	854,478	1,797,528	1,860,788	(63,260)	(3%)
Readmission fees	115,425	255,426	214,318	41,108	19%
Renewal Fees	14,059,026	28,511,849	28,480,891	30,958	0%
International scrutiny fees	835,120	1,787,347	1,824,911	(37,564)	(2%)
UK scrutiny fees	651,105	1,091,365	1,026,070	65,296	6%
TOTAL INCOME	16,515,153	33,443,516	33,406,977	36,539	0%
EXPENDITURE					
Department Expenses					
Chair	54,140	97,290	100,720	3,430	3%
Chief Executive	185,756	361,490	357,202	(4,288)	(1%)
Council & Committee	77,918	321,999	303,179	(18,819)	(6%)
Communications	534,107	1,149,816	1,211,336	61,520	5%
Education	539,801	1,135,895	1,178,318	42,423	4%
Office Services	1,206,722	2,721,752	2,921,188	199,435	7%
Finance	402,207	776,863	845,938	69,075	8%
Fitness to Practise	7,534,841	15,154,291	14,797,229	(357,062)	(2%)
Human Resources	500,193	1,054,105	997,163	(56,942)	(6%)
Human Resources Partners	153,190	417,683	436,219	18,535	4%
IT Department	1,051,441	2,225,418	2,277,810	52,392	2%
Operations Office	309,741	637,244	644,281	7,036	1%
Policy & Standards	229,420	429,559	446,946	17,387	4%
Major projects	144,041	1,491,170	1,486,909	(4,261)	(0%)
Registration	1,734,809	3,512,277	3,659,028	146,751	4%
Secretariat	137,931	264,939	272,381	7,442	3%
Depreciation Expense	402,124	879,275	905,736	26,461	3%
PSA Levy	878,682	878,682	878,682	-	0%
Apprenticeship Levy	16,567	34,234	35,337	1,103	3%
Impairment of Intangible Assets	-	-	-	-	0%
TOTAL EXPENDITURE	16,093,631	33,543,982	33,755,601	210,516	1%
OPERATING SURPLUS/(DEFICIT)	421,522	(100,466)	(348,624)	248,158	
Investment Income	81,635	147,501		147,501	
TOTAL SURPLUS/(DEFICIT)	503,157	47,035	(348,624)	395,659	

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
INCOME

	M1-M6 Actual (YTD)	M6 Reforecast	Budget	Variance 2017-18 budget to M6 Reforecast 2017-18	
	2017-18	2017-18	2017-18	£	%
	£	£	£		
Income by Activity					
Graduate Registration fee	854,478	1,797,528	1,860,788	(63,260)	(3%)
Readmission fees	115,425	255,426	214,318	41,108	19%
Renewal fees	14,059,026	28,511,849	28,480,890	30,959	0%
International scrutiny fees	835,120	1,787,347	1,824,911	(37,564)	(2%)
UK scrutiny fees	651,105	1,091,365	1,026,070	65,295	6%
	16,515,153	33,443,516	33,406,977	36,539	0%
Income by Profession					
Arts Therapists	184,275	372,352	373,085	(733)	(0%)
Biomedical Scientists	1,073,407	2,171,989	2,184,114	(12,125)	(1%)
Chiropodists/ Podiatrists	598,294	1,190,223	1,187,631	2,592	0%
Clinical Scientists	235,894	504,099	511,640	(7,541)	(1%)
Dieticians	465,395	913,460	901,268	12,192	1%
Hearing Aid Dispensers	125,186	249,943	244,008	5,935	2%
Occupational Therapists	1,779,208	3,611,438	3,602,002	9,436	0%
Operating Department Practitioners	592,924	1,201,635	1,184,245	17,389	1%
Orthoptists	61,192	125,730	128,484	(2,755)	(2%)
Paramedics	1,045,403	2,307,920	2,259,362	48,558	2%
Physiotherapists	2,667,566	5,294,066	5,368,121	(74,055)	(1%)
Practitioner Psychologists	1,002,432	2,075,998	2,114,043	(38,044)	(2%)
Prosthetists & Orthotists	49,054	104,452	98,267	6,185	6%
Radiographers	1,675,385	3,254,507	3,257,503	(2,996)	(0%)
Speech & Language Therapists	673,778	1,406,237	1,444,529	(38,292)	(3%)
Social Workers	4,285,761	8,659,468	8,548,677	110,791	1%
TOTAL INCOME	16,515,153	33,443,516	33,406,977	36,539	0%

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
Payroll costs

	(YTD) 2017-18	M6 Reforecast 2017-18	Budget 2017-18	Variance 2017-18 budget to M6 Reforecast 2017-18	
	£	£	£	£	%
Chief Executive	132,417	273,051	272,802	(249)	(0%)
Communications	322,611	647,396	673,273	25,877	4%
Education	415,160	870,306	891,080	20,774	2%
Office Services	145,457	312,357	332,860	20,503	6%
Finance	238,183	493,263	496,638	3,375	1%
Fitness to Practise	2,263,605	4,697,949	4,533,740	(164,209)	(4%)
Human Resources	351,087	730,719	656,033	(74,686)	(11%)
Human Resources Partners	59,429	129,529	125,546	(3,984)	(3%)
IT Department	448,594	882,015	875,169	(6,846)	(1%)
Major projects	135,012	256,740	162,615	(94,125)	(58%)
Operations Office	272,004	535,928	526,246	(9,683)	(2%)
Policy & Standards	136,261	277,725	291,531	13,806	5%
Registration	944,759	1,926,875	2,079,477	152,602	7%
Secretariat	117,701	235,453	239,691	4,238	2%
	5,982,281	12,269,306	12,156,700	(112,606)	(1%)

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
Non-Payroll costs

	M1-M6 Actual	M6 Reforecast	Budget	Variance 2016-17 budget to	
	(YTD)	2017-18	2017-18	M6 Reforecast 2016-17	
	2017-18			£	%
	£	£	£		
Chair	54,140	97,290	100,720	3,430	3%
Chief Executive	53,339	88,439	84,400	(4,039)	(5%)
Council & Committee	77,918	321,999	303,179	(18,819)	(6%)
Communications	211,496	502,420	538,063	35,643	7%
Education	124,641	265,589	287,238	21,649	8%
Office Services	1,061,264	2,409,396	2,588,328	178,932	7%
Finance	164,024	283,600	349,300	65,700	19%
Fitness to Practise	5,271,237	10,456,342	10,263,489	(192,853)	(2%)
Human Resources	149,106	323,386	341,130	17,744	5%
Human Resources Partners	93,761	288,154	310,673	22,519	7%
IT Department	602,847	1,343,403	1,402,641	59,238	4%
Major projects	9,029	1,234,430	1,324,294	89,864	7%
Operations Office	37,737	101,316	118,035	16,719	14%
Policy & Standards	93,159	151,834	155,415	3,581	2%
Registration	790,050	1,585,402	1,579,551	(5,851)	(0%)
Secretariat	20,230	29,486	32,690	3,204	10%
PSA Levy	878,682	878,682	878,682	0	0%
Apprenticeship Levy	16,567	34,234	35,337	1,103	3%
	9,709,226	20,395,401	20,693,165	297,764	1%

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast

CAPITAL EXPENDITURE

	M1-M6 Actual (YTD) 2017-18 £	M6 Reforecast 2017-18 £	Budget 2017-18 £
<u>Computer Equipment</u>			
Software licences	30,115	30,115	-
Hardware new services	29,118	39,928	92,228
	59,233	70,043	92,228
<u>Project</u>			
Land & Buildings (186 KPR)	729,338	1,337,875	1,850,833
Other capital Expenditure (excl. 186 KPR)	44,959	1,119,728	1,302,118
	774,297	2,457,603	3,152,951
Total Capital expenditure	833,530	2,527,646	3,245,179

HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
Statement of Financial Position

	Actual as at 30 September 2017	6 Month Reforecast as at 31 March 2018	Budget as at 31 March 2018
Non-current assets			
Land & buildings, at cost or valuation	5,344,338	5,952,876	6,431,833
Land & buildings depreciation	(23,075)	(46,152)	(62,267)
	5,321,263	5,906,725	6,369,566
Computer equipment, at cost	528,653	539,463	591,763
Computer equipment depreciation	(418,245)	(449,556)	(459,718)
	110,408	89,907	132,045
Office furniture and equipment, at cost	1,183,115	1,183,115	1,183,115
Office equipment depreciation	(503,823)	(585,746)	(570,333)
	679,292	597,369	612,782
Intangible assets	7,191,785	8,266,554	8,452,829
Intangible depreciation	(5,928,875)	(6,269,720)	(6,285,313)
	1,262,910	1,996,834	2,167,516
Total non-current assets	7,373,874	8,590,834	9,281,910
Current assets			
Other current assets	1,149,534	2,055,247	2,009,182
Cash & cash equivalents	20,588,937	18,708,704	18,543,424
	21,738,472	20,763,951	20,552,606
Total assets	29,112,345	29,354,785	29,834,516
Current liabilities			
Trade and other payables	624,314	624,314	430,848
Other liabilities	1,596,541	1,596,541	2,187,619
Deferred income	21,219,109	21,917,670	22,434,790
	23,439,964	24,138,525	25,053,257
Liabilities greater than one year	163,052	163,052	163,052
Total assets less liabilities	5,509,330	5,053,208	4,618,208
General fund b/fwd	(4,155,121)	(4,155,121)	(4,155,121)
Rev Res - Land & Building	(851,052)	(851,052)	(851,052)
This periods (surplus)/deficit	(503,157)	(47,035)	387,965
General fund c/fwd	(5,509,330)	(5,053,208)	(4,618,208)

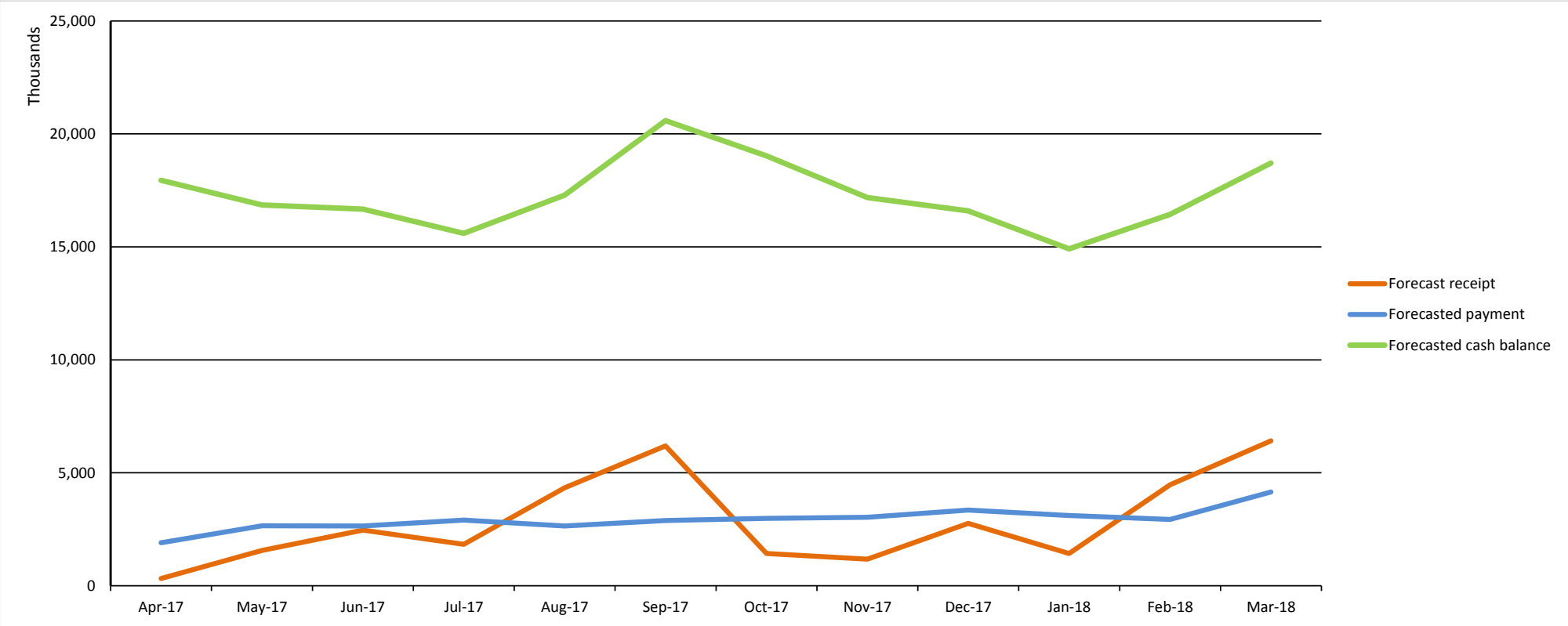
HEALTH AND CARE PROFESSIONS COUNCIL
2017-18 Month 6 Reforecast
Cash Flow Statement
31 March 2018

	M1-M6 Actual (YTD) 2017-18 £	M6 Reforecast 2017-18 £	Budget 2017-18 £
Cash flows from operating activities			
Operating surplus/(deficit)	421,522	(100,466)	(387,965)
Depreciation and amortisation	402,124	879,275	905,736
Decrease/(increase) in debtors & prepayments	844,542	(61,168)	(15,107)
Increase/(decrease) in creditors	(325,821)	(325,820)	71,792
(Decrease)/increase in deferred income	469,635	1,168,196	1,685,316
Net cash in/(out)flow from operating activities	<u>1,812,002</u>	<u>1,560,017</u>	<u>2,259,772</u>
Return on investments and servicing of finance			
Investment income	81,635	147,501	0
Capital expenditure and financial investments			
Purchase of tangible and intangible assets	(833,531)	(2,527,648)	(3,245,179)
Increase in cash	<u>1,060,106</u>	<u>(820,130)</u>	<u>(985,407)</u>
Opening cash	19,528,831	19,528,831	19,528,831
Closing cash	20,588,937	18,708,704	18,543,424
Cash movement	<u>1,060,106</u>	<u>(820,127)</u>	<u>(985,407)</u>

HEALTH AND CARE PROFESSIONS COUNCIL

2017-18 Month 6 Reforecast

Cash Flow Graph



HEALTH AND CARE PROFESSIONS COUNCIL

2017-18 Month 6 Reforecast

Department forecast by month

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name CHAIR

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget															
Council Committee Costs	Conferences	3,000	2,043	543	-	-	-	-	-	-	-	750	-	-	750
	Chair Fee	72,000	71,450	-	-	-	17,475	-	17,475	-	-	-	18,500	-	18,000
	Chair Fares & Subsistence	25,000	23,571	4,411	387	517	12,997	260	-	1,000	1,000	-	1,000	1,000	1,000
	Council Committee Costs Subtotal	100,000	97,064	4,955	387	517	30,472	260	17,475	1,000	1,000	750	19,500	1,000	19,750
Office Services	Mobile Phone & Blackberry	720	226	12	16	12	12	-	24	25	25	25	25	25	25
	Office Services Subtotal	720	226	12	16	12	12	-	24	25	25	25	25	25	25
Professional Fees	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Professional Fees Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grand Total:	Grand Total:	100,720	97,290	4,967	402	529	30,484	260	17,499	1,025	1,025	775	19,525	1,025	19,775

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Chief Executive

		2017-2018	MONTHLY BUDGET												
		Council Approved Budget	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Permanent	226,951	227,012	18,614	18,614	19,517	18,915	18,915	18,915	18,920	18,920	18,920	18,920	18,920	18,920
	Medical Insurance	5,000	2,764	4,339	-	1,575	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	27,234	29,659	2,381	2,381	2,506	2,995	2,423	2,423	2,425	2,425	2,425	2,425	2,425	2,425
	Pension ER-Permanent	13,617	13,617	-	211	210	211	211	211	2,094	2,094	2,094	2,094	2,094	2,094
	Temporary staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	PayrollSubtotal	272,802	273,051	25,335	21,206	20,658	22,121	21,549	21,549	23,439	23,439	23,439	23,439	23,439	23,439
Travel & Subsistence	Accommodation	6,000	1,800	-	-	-	-	-	-	300	300	300	300	300	300
	Conferences & Lecturing	2,400	1,200	-	-	-	-	-	-	200	200	200	200	200	200
	Entertaining Chief Executive	1,200	519	-	135	34	-	-	-	50	50	50	50	50	100
	Fares	1,800	1,827	-	385	280	253	208	51	100	100	100	100	100	150
	Subsistence & Others	2,400	620	-	-	20	-	-	-	100	100	100	100	100	100
	EMT Travel & Subsistence	18,000	20,575	8,426	731	7,342	345	1,746	16	500	500	-	500	-	500
		TravelSubsistenceSubtotal	31,800	26,541	8,426	1,251	7,676	598	1,954	36	1,250	1,250	750	1,250	750
Office Services	Mobile Phone & Blackberry	1,200	1,414	12	12	34	546	-	209	100	100	100	100	100	100
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	3,600	3,072	-	45	-	1,132	395	-	250	250	250	250	250	250
	OfficeServicesSubtotal	4,800	4,486	12	57	34	1,678	395	209	350	350	350	350	350	350
Professional Fees	Legal Advice	21,000	33,864	2,058	682	-	11,597	6,577	7,066	1,500	3,500	-	5,000	-	-
	Other Professional Fees	6,000	7,400	-	-	-	-	-	-	400	1,400	1,400	1,400	1,400	1,400
		ProfessionalFeesSubtotal	27,000	41,264	2,058	682	-	11,597	6,577	7,066	1,900	4,900	1,400	6,400	1,400
Specific Department costs	EMT Training	16,500	11,471	500	-	2,721	-	-	-	1,375	1,375	1,375	1,375	1,375	1,375
	Subscriptions	1,800	3,748	-	2,700	-	-	967	81	-	-	-	-	-	-
	Training	2,500	929	-	-	-	-	179	-	150	150	150	100	100	100
		SpecificDepartmentCostsSubtotal	20,800	16,148	500	2,700	2,721	-	1,146	81	1,525	1,525	1,525	1,475	1,475
	Grand Total:	357,202	361,490	32,215	25,896	31,088	35,994	31,621	28,941	28,464	31,464	27,464	32,914	27,414	28,014
Levy	PSA Levy	878,682	878,682	-	-	-	-	-	-	-	-	-	-	-	-
	Apprenticeship Levy	35,337	34,234	2,807	2,773	2,938	2,781	2,650	2,618	2,945	2,945	2,945	2,945	2,945	2,945
		Levy Subtotal	914,019	912,916	881,489	2,773	2,938	2,781	2,650	2,618	2,945	2,945	2,945	2,945	2,945

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Council, Committees & PLG

		2017-2018	MONTHLY BUDGET											
		2017-2018	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Account by Category	Department Name	Approved Budget	REFORECAST											
Council Committee Costs	Conferences	8,000	3,200	-	-	-	-	-	800	800	-	-	800	800
	Council & Committee Training	10,000	6,000	-	-	-	-	-	6,000	-	-	-	-	-
	Council Meetings Fee	93,522	94,190	661	3,172	11,356	8,350	1,997	9,352	15,819	4,709	9,933	5,363	10,595
	Council Meetings T&S	66,250	56,567	4,389	1,891	4,014	2,253	3,048	2,571	13,000	3,000	6,350	4,100	5,500
	Taxation	55,941	41,328	125	1,788	773	1,401	983	3,220	10,673	2,590	5,478	3,411	4,984
	Council Committee Costs Subtotal	233,713	201,284	5,176	6,851	16,143	12,004	6,029	15,144	46,292	11,099	21,761	12,874	21,879
Office Services	Catering	2,370	3,166	-	-	796	212	-	478	180	200	250	150	350
	Office Services Subtotal	2,370	3,166	-	-	796	212	-	478	180	200	250	150	350
Professional Fees	Other Professional Fees	3,000	42,000	-	-	-	-	-	-	-	21,000	-	-	21,000
	Internal audit	48,096	48,096	-	-	-	-	-	5,400	4,008	4,008	4,008	4,008	4,008
	Professional Fees Subtotal	51,096	90,096	-	-	-	-	-	5,400	4,008	25,008	4,008	4,008	47,664
Specific Department costs	Appointments	16,000	27,107	-	-	1,503	3,084	7,416	2,738	1,680	10,686	-	-	-
	Annual General Meeting	-	346	-	-	346	-	-	-	-	-	-	-	-
	Specific Department Costs Subtotal	16,000	27,452	-	-	1,849	3,084	7,416	2,738	1,680	10,686	-	-	-
	Grand Total:	303,179	321,999	5,176	6,851	18,788	15,300	13,445	18,359	53,552	25,993	47,019	17,032	26,237

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Communications

		2017-2018	MONTHLY BUDGET												
			2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY
Payroll	Basic Pay-Fixed Term Contract	-	31,137	1,405	1,405	1,405	1,405	1,405	1,405	2,689	4,404	3,904	3,904	3,904	3,904
	Basic Pay-Permanent	570,570	524,410	44,252	46,332	46,466	43,177	43,598	43,598	42,831	42,831	42,831	42,831	42,831	42,831
	NI ER-Fixed Term Contract	-	1,257	100	100	100	163	100	100	99	99	99	99	99	99
	NI ER-Permanent	68,468	57,156	4,844	5,008	5,092	4,761	4,761	4,761	4,655	4,655	4,655	4,655	4,655	4,655
	Overtime-Fixed Term Contract	-	459	-	-	-	459	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	211	-	-	211	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	337	28	28	28	28	28	28	28	28	28	28	28	28
	Pension ER-Permanent	34,234	32,430	2,244	3,052	2,739	2,676	2,659	2,662	2,733	2,733	2,733	2,733	2,733	2,733
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		PayrollSubtotal	673,273	647,396	52,873	55,925	56,040	52,669	52,551	52,553	53,035	54,750	54,250	54,250	54,250
Travel & Subsistence	Accommodation	11,400	11,322	798	1,139	149	2,136	-	300	1,500	1,500	1,000	1,000	1,000	800
	Fares	14,500	11,201	1,226	725	907	860	1,142	341	1,000	1,000	1,000	1,000	1,000	1,000
	Subsistence	5,004	3,713	243	376	414	365	59	156	350	350	350	350	350	350
	EMT Travel & Subsistence	1,992	1,651	45	48	138	64	159	197	200	200	-	200	200	200
	TravelSubsistenceSubtotal	32,896	27,887	2,312	2,288	1,607	3,425	1,361	994	3,050	3,050	2,350	2,550	2,550	2,350
Office Services	Couriers	17,645	17,210	26	-	515	7,973	348	348	1,000	1,500	500	1,000	2,000	2,000
	Mobile Phone & Blackberry	2,000	1,997	173	171	173	171	-	348	160	160	160	160	160	160
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	1,000	605	-	-	125	-	-	-	80	80	80	80	80	80
	OfficeServicesSubtotal	20,645	19,813	199	171	814	8,144	348	696	1,240	1,740	740	1,240	2,240	2,240
Communications	Annual Reports	1,300	2,549	-	-	-	-	2,549	0	-	-	-	-	-	-
	Brochures	48,564	59,662	3,986	10,059	-	-	9,313	-	18,314	250	250	13,402	250	4,000
	Campaigns	56,852	51,425	738	738	9,738	738	10,341	708	500	12,500	2,713	500	11,713	500
	Conferences & Exhibitions	30,000	21,191	248	5,022	78	1,931	1,901	5,813	-	-	-	-	5,000	5,000
	Internal Communications	48,450	13,800	-	-	-	5,884	2,316	-	-	300	-	5,000	300	-
	Market Research	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Marketing & Promotions	1,500	1,599	-	835	-	264	-	-	-	-	-	-	500	-
	Media Relations	-	92	-	-	92	-	-	-	-	-	-	-	-	-
	Meet the HPC events	70,500	61,266	-	30	12,451	4,156	3,039	590	8,000	18,000	2,000	3,500	6,000	3,500
	Public Affairs & Stakeholder	38,000	52,550	238	1,390	8,628	3,484	876	1,335	5,950	3,450	2,250	2,250	14,250	8,450
	Translations	2,760	4,075	-	-	-	-	2,717	158	200	200	200	200	200	200
Web	36,600	18,919	1,035	3,107	6,000	2,530	11,888	22,363	5,292	-	3,500	-	10,000	-	
	CommunicationsSubtotal	334,526	287,130	4,175	21,180	36,986	18,987	41,139	13,922	38,256	34,700	10,913	25,352	47,713	21,650
Professional Fees	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		ProfessionalFeesSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects	Small Project Costs	60,000	84,213	-	-	-	-	-	43,213	13,000	16,000	12,000	-	-	-
		SmallProjectsSubtotal	60,000	84,213	-	-	-	-	43,213	13,000	16,000	12,000	-	-	-
Specific Department costs	Subscriptions	69,996	69,790	3,142	3,464	3,142	9,704	8,562	5,777	6,000	6,000	6,000	6,000	6,000	6,000
	Training	20,000	13,587	407	927	1,367	-	-	887	2,000	2,000	-	2,000	2,000	2,000
		SpecificDepartmentCostsSubtotal	89,996	83,377	3,549	4,391	4,509	9,704	8,562	6,664	8,000	8,000	6,000	8,000	8,000
	Grand Total:	1,211,336	1,149,816	63,107	83,956	99,957	92,929	103,960	90,198	116,581	118,240	86,253	91,392	114,753	88,490

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Education

		2017-2018	MONTHLY BUDGET													
		2017-2018	2017-2018	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
		Council Approved Budget	6 Mth REFORECAST													
Payroll	Basic Pay-Fixed Term Contract	20,921	127,700	5,151	5,151	5,151	5,151	9,409	10,965	13,565	13,565	13,565	13,565	16,232	16,232	
	Basic Pay-Permanent	717,785	591,476	50,045	60,426	51,412	51,826	47,305	46,842	47,270	47,270	47,270	47,270	47,270	47,270	
	NI ER-Fixed Term Contract	2,510	14,583	523	523	523	523	944	1,139	1,628	1,628	1,628	1,628	1,948	1,948	
	NI ER-Permanent	86,134	67,222	5,901	5,878	5,581	5,620	5,142	5,069	5,672	5,672	5,672	5,672	5,672	5,672	
	Overtime-Fixed Term Contract	-	3,600	-	-	-	-	-	-	-	-	-	1,200	1,200	1,200	
	Pension ER-Fixed Term Contract	199	5,355	235	235	235	235	403	273	543	543	543	543	783	783	
	Pension ER-Permanent	53,320	51,178	2,987	5,479	4,427	4,511	4,127	4,122	4,254	4,254	4,254	4,254	4,254	4,254	
	Temporary Staff	10,210	9,191	625	1,066	-	-	-	-	-	-	-	2,500	2,500	2,500	
		PayrollSubtotal	891,080	870,306	65,467	78,759	67,329	67,866	67,330	68,409	72,932	72,932	72,932	76,632	79,859	79,859
	Travel & Subsistence	Accommodation	9,790	10,351	7	1,351	1,658	345	572	603	330	1,540	-	990	1,210	1,760
Conferences		1,000	1,000	-	-	-	-	-	-	-	250	250	250	250	250	
Fares		9,240	11,905	980	1,000	721	10	1,636	1,059	910	2,080	-	910	1,300	1,300	
Subsistence		2,325	1,738	226	275	127	128	54	215	170	380	-	135	210	270	
EMT Travel & Subsistence		2,220	1,568	129	267	54	153	-	125	265	-	155	-	155	265	
		TravelSubsistenceSubtotal	24,575	26,562	875	2,892	2,560	637	2,261	2,002	1,675	4,000	405	2,285	3,125	3,845
Office Services	Catering	1,440	701	39	98	-	108	-	-	-	-	96	96	120	144	
	Mobile Phone & Blackberry	3,936	1,974	157	156	156	196	-	319	165	165	165	165	165	165	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	8,610	2,687	-	-	-	-	2,687	-	-	-	-	-	-	-	
	Room Hire	-	1,200	1,802	-	1,802	-	-	-	-	-	-	-	-	1,200	
		OfficeServicesSubtotal	13,986	6,562	1,998	254	1,646	304	2,687	319	165	165	261	261	285	1,509
Partners	Annual Monitoring	30,518	22,452	4,264	2,452	948	1,780	1,304	158	-	-	2,801	3,006	2,707	3,032	
	Approvals	74,782	79,695	7,425	12,771	9,999	5,148	1,980	9,108	4,752	3,564	-	4,752	8,316	11,880	
	Complaints	158	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Major/Minor Change	33,978	24,003	619	2,370	1,422	1,738	1,501	1,738	2,923	3,792	1,343	2,607	1,501	2,449	
	Partners travel	37,057	31,978	4,139	3,010	2,350	2,025	3,283	1,710	780	1,170	1,120	2,680	4,130	5,580	
	Partners accommodation	30,020	37,947	2,539	5,832	5,847	3,091	4,096	823	990	1,320	600	2,580	4,380	5,850	
	Partners subsistence	5,875	2,875	691	504	131	181	352	358	135	180	60	330	570	765	
		PartnersSubtotal	212,387	198,950	18,295	26,939	20,697	13,963	12,516	13,894	9,580	10,026	5,924	15,955	21,604	29,556
Professional Fees	Legal Advice	4,698	4,508	-	1,176	-	-	-	294	1,176	-	-	294	294	1,274	
	Other Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		ProfessionalFeesSubtotal	4,698	4,508	-	1,176	-	-	-	294	1,176	-	-	294	1,274	
Small Projects	Small Project Costs	4,700	2,200	-	-	-	-	-	-	-	-	-	-	-	2,200	
		SmallProjectsSubtotal	4,700	2,200	-	-	-	-	-	-	-	-	-	-	2,200	
Specific Department costs	Subscriptions	642	557	-	-	-	-	-	-	-	-	300	-	-	257	
	Training	26,250	26,250	-	719	-	-	-	1,004	3,341	5,879	4,854	4,379	1,038	5,036	
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		SpecificDepartmentCostsSubtotal	26,892	26,807	-	719	-	-	-	1,004	3,341	5,879	5,154	4,379	1,038	5,293
Grand Total:		1,178,318	1,135,895	86,635	110,739	88,941	82,769	84,795	85,922	88,869	93,002	84,676	99,806	106,205	123,536	

Expenditure Reforecast By Month

Account by Category All Categories

Department Name Office Services

		2017-2018	MONTHLY BUDGET													
		2017-2018	2017-2018	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
		Council Approved Budget	6 Mth REFORECAST													
Payroll	Basic Pay-Fixed Term Contract	47,000	25,570	719	332	-	3,103	1,833	1,833	2,000	2,000	2,000	3,916	3,917	3,917	
	Basic Pay-Permanent	218,400	197,245	15,649	15,649	16,399	15,649	15,649	15,649	16,000	16,000	16,000	18,200	18,200	18,200	
	NI ER-Fixed Term Contract	5,640	2,788	25	-	-	362	197	194	200	200	200	470	470	470	
	NI ER-Permanent	24,000	21,625	1,657	1,759	1,766	1,744	1,626	1,673	1,800	1,800	1,800	2,000	2,000	2,000	
	Overtime-Permanent	18,000	16,748	142	1,855	1,159	1,750	896	1,231	1,500	1,500	1,500	1,500	2,000	2,000	2,000
	Overtime-Fixed Term Contract	-	3,268	142	-	-	199	272	254	300	300	300	300	600	600	600
	Pension ER-Fixed Term Contract	2,820	1,290	14	-	-	62	37	37	100	100	100	235	235	235	235
	Pension ER-Permanent	12,000	12,450	786	1,141	896	1,008	1,009	1,011	1,100	1,100	1,100	1,100	1,100	1,100	1,100
	Temporary Staff	5,000	31,373	1,588	4,279	3,197	2,723	2,759	3,826	4,000	4,000	3,500	1,500	-	-	-
		PayrollSubtotal	332,860	312,357	20,439	25,014	23,417	26,601	24,279	25,707	27,000	27,000	26,635	29,221	28,522	28,522
Travel & Subsistence	Fares	1,000	530	-	-	-	-	30	-	83	83	83	83	83	83	
	Subsistence	400	500	-	-	-	-	-	-	250	250	250	-	-	-	
	TravelSubsistenceSubtotal	1,400	1,030	-	-	-	-	30	-	83	333	333	83	83	83	
Office Services	Catering	96,000	89,238	3,382	8,890	16,746	3,626	4,466	4,128	8,000	8,000	8,000	8,000	8,000	8,000	
	Mobile Phone & Blackberry	1,660	2,936	145	57	76	695	-	138	600	600	140	140	205	140	
	Office equipment < £5000	50,004	70,666	157	711	6,747	-	-	52	1,500	1,500	14,500	31,500	12,500	1,500	
	Room Hire	28,000	31,777	2,257	640	800	640	640	800	1,000	1,000	1,000	10,000	3,000	10,000	
	Office Equipment Disposals	4,000	3,025	-	-	-	705	-	180	-	-	-	1,000	-	1,500	
	Office equipment rental	4,200	3,629	-	-	166	83	83	47	350	350	1,500	350	350	350	
	Other Office Services	-	46	83	-	83	-	-	46	-	-	-	-	-	-	-
	Postage	283,200	234,720	15,150	-	35,324	24,604	17,642	20,200	20,300	20,300	20,300	20,300	20,300	20,300	20,300
	Printing & Stationery	39,996	41,568	2,917	4,505	2,839	3,192	2,810	2,306	3,500	3,500	3,500	3,500	3,500	5,500	
	Telephone	4,500	2,250	-	-	-	-	-	-	-	-	2,250	-	-	-	-
	OfficeServicesSubtotal	511,560	479,909	24,092	14,803	62,615	33,545	25,640	27,587	35,250	35,250	51,190	74,790	47,855	47,290	
Property Services	Building Refurbishment	85,000	98,108	-	864	-	4,285	7,958	-	5,000	40,000	10,000	10,000	10,000	10,000	
	Business Rates	426,000	421,181	35,098	35,098	35,098	35,098	35,098	35,098	35,099	35,099	35,099	35,099	35,099	35,099	
	Rent	809,313	794,268	66,666	59,047	62,856	67,443	67,443	66,156	59,047	67,443	67,443	67,443	67,443	67,443	
	Service charge	31,550	31,270	2,680	7,846	5,763	598	2,583	2,583	2,629	2,629	2,629	2,629	2,629	2,629	
	Dilapidation	74,004	5,205	6,167	5,300	434	434	434	434	434	434	434	434	434	434	
	Cleaning Contractors	148,520	129,667	15,202	9,245	108	20,467	10,606	-	12,376	12,376	12,376	12,376	12,376	12,376	
	Cleaning Materials	13,200	10,161	1,094	1,070	1,418	888	675	1,851	1,000	1,000	1,000	1,000	1,000	1,000	
	Electricity	86,400	50,572	41	3,931	5,556	5,210	8,277	2,443	5,000	5,000	5,000	5,000	5,000	5,000	
	Gas	16,200	7,171	535	719	683	123	385	525	700	700	700	700	700	700	
	Maintenance contracts	112,992	107,597	3,296	2,221	6,666	6,018	18,269	14,631	9,416	9,416	9,416	9,416	9,416	9,416	
	Repairs & Maintenance	65,976	72,989	8,933	18,866	213	4,082	3,251	4,656	5,498	5,498	5,498	5,498	5,498	5,498	
	Security	62,500	67,308	4,256	5,293	4,165	3,137	4,217	6,239	5,000	8,000	5,000	12,000	5,000	5,000	
	Waste Disposal	29,012	30,285	1,332	1,106	4,583	1,241	5,597	1,425	2,500	2,500	2,500	2,500	2,500	2,500	
Water	10,000	8,293	388	1,513	2,147	536	368	350	800	800	800	800	800	800		
	PropertyServicesSubtotal	1,970,668	1,834,075	140,329	141,520	126,638	147,291	164,425	131,505	152,895	190,895	157,895	164,895	157,895	157,895	
Professional Fees	Legal Advice	15,000	7,500	-	-	-	-	-	-	1,250	1,250	1,250	1,250	1,250	1,250	
	Other Professional Fees	35,000	29,898	-	-	-	4,200	-	2,698	-	18,000	-	-	5,000	-	
	ProfessionalFeesSubtotal	50,000	37,398	-	-	-	4,200	-	2,698	1,250	19,250	1,250	1,250	6,250	1,250	
Specific Department costs	Books & Publications	1,500	1,000	-	-	-	-	-	-	-	500	-	-	500	-	
	Health & Safety	41,000	41,007	4,831	3,947	453	935	3,159	924	3,416	3,416	3,416	7,000	3,416	7,000	
	Subscriptions	2,200	1,200	-	-	-	-	-	-	1,200	-	-	-	-	-	
	Training	10,000	11,777	-	-	-	1,002	-	-	-	7,775	-	1,000	1,000	1,000	
	Managers Training	-	2,000	-	-	-	-	-	-	-	-	1,000	-	1,000	-	
	SpecificDepartmentCostsSubtotal	54,700	56,984	4,831	3,947	453	1,937	3,159	924	4,616	11,691	4,416	8,000	5,916	8,000	
	Grand Total:	2,921,188	2,721,752	189,691	185,285	212,217	213,574	217,534	188,421	221,094	284,419	241,719	278,239	246,521	243,040	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Finance

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
		Council Approved Budget	T												
Payroll	Basic Pay-Permanent	400,964	404,574	33,368	33,368	34,407	33,714	33,714	33,714	33,715	33,715	33,715	33,715	33,715	33,715
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	48,116	44,575	3,666	3,666	3,810	3,714	3,714	3,714	3,715	3,715	3,715	3,715	3,715	3,715
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	3,500	2,000	-	-	-	-	-	-	-	-	500	500	500	500
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Permanent	24,058	27,115	2,066	2,530	2,287	2,243	2,244	2,246	2,250	2,250	2,250	2,250	2,250	2,250
	Temporary Staff	20,000	15,000	-	-	-	-	-	-	-	-	5,000	5,000	5,000	-
	PayrollSubtotal	496,638	493,263	39,100	39,564	40,503	39,671	39,672	39,674	39,680	39,680	45,180	45,180	45,180	40,180
Travel & Subsistence	EMT Travel & Subsistence	1,000	222	-	-	-	-	-	82	40	-	-	50	-	50
	Fares	-	16	-	16	-	-	-	-	-	-	-	-	-	-
	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Subsistence	1,000	350	-	-	-	-	-	-	10	10	10	300	10	10
	TravelSubsistenceSubtotal	2,000	587	-	16	-	-	-	82	50	10	10	350	10	60
Office Services	Couriers	600	480	10	50	51	41	41	41	41	41	41	41	41	41
	Mobile Phone & Blackberry	2,000	1,589	84	84	84	84	456	197	100	100	100	100	100	100
	Postage	7,200	3,107	218	452	-	287	-	-	150	400	400	400	400	400
	Printing & Stationery	10,000	4,701	432	604	174	185	-	107	200	600	600	600	600	600
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	OfficeServicesSubtotal	19,800	9,876	744	1,190	309	596	497	344	491	1,141	1,141	1,141	1,141	1,141
Professional Fees	External Audit Fees	39,000	29,000	3,250	3,250	3,250	3,250	3,250	3,250	1,583	1,583	1,583	1,583	1,583	1,585
	Internal Audit	-	3,101	10,313	17,285	6,972	-	3,101	-	-	-	-	-	-	-
	Legal Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Professional Fees	8,500	18,948	252	13,896	12,480	-	12,480	-	-	-	-	-	-	4,800
	Pension Administration	2,400	2,359	191	191	191	191	202	191	200	200	200	200	200	200
	Taxation Advice	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ProfessionalFeesSubtotal	49,900	53,408	6,620	34,623	16,011	3,441	19,033	3,441	1,783	1,783	1,783	1,783	1,783	6,585	
Small Projects	Small Project Costs	43,800	32,446	-	-	-	-	-	446	6,000	6,000	10,000	10,000	-	-
	SmallProjectsSubtotal	43,800	32,446	-	-	-	-	-	446	6,000	6,000	10,000	10,000	-	-
Specific Department costs	Bank Charges	148,000	91,194	6,214	6,273	6,117	6,225	9,151	8,214	6,000	5,000	6,000	4,000	14,000	14,000
	General Insurance	66,000	83,945	6,884	6,884	59,691	1,165	1,165	1,165	1,165	1,165	1,165	1,165	1,165	1,165
	Subscriptions	1,300	1,090	-	-	90	-	-	-	50	50	750	50	50	50
	Training	12,500	6,835	-	-	-	-	-	835	1,000	1,000	1,000	1,000	1,000	1,000
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Procurement - legal advice	6,000	4,219	-	-	-	1,819	-	-	1,200	-	-	1,200	-	-
	SpecificDepartmentCostsSubtotal	233,800	187,283	13,098	13,157	65,898	9,209	10,317	10,214	9,415	7,215	8,915	7,415	16,215	16,215
	Grand Total:	845,938	776,863	46,322	88,550	90,699	52,917	69,518	54,201	57,419	55,829	67,029	65,869	64,329	64,181

Expenditure Reforecast By Month

Account by Category **All Categories**
 Department Name **Fitness to Practice**

		2017-2018	MONTHLY BUDGET													
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
Council Approved Budget																
Payroll	Basic Pay-Fixed Term Contract	459,929	546,449	23,672	34,894	42,538	41,044	52,081	54,243	33,578	33,578	42,120	63,345	65,970	59,387	
	Basic Pay-Permanent	3,336,966	3,123,876	286,861	279,193	279,744	257,759	235,894	235,349	252,920	244,458	252,943	263,342	270,291	265,121	
	NI ER-Fixed Term Contract	55,192	57,820	2,255	3,783	4,556	4,256	5,208	5,613	3,583	3,583	4,479	6,655	6,923	6,923	
	NI ER-Permanent	408,310	337,392	30,965	30,223	30,297	27,734	25,383	25,166	26,977	25,971	27,204	29,035	29,218	29,218	
	Pension ER-Fixed Term Contract	9,199	13,485	421	927	1,092	1,015	1,413	1,737	803	803	974	1,398	1,451	1,451	
	Pension ER-Permanent	143,845	155,303	12,987	15,797	14,133	14,412	14,241	12,692	11,596	11,455	11,716	12,065	12,105	12,105	
	Temporary Staff	120,300	463,624	11,086	39,505	24,535	23,626	38,376	16,897	46,800	68,400	64,800	46,800	39,600	43,200	
	PayrollSubtotal	4,533,740	4,697,949	368,246	404,322	396,896	369,847	372,596	351,697	376,256	388,248	404,235	422,641	425,559	417,406	
	Travel & Subsistence	Travel	57,076	44,790	1,822	2,411	3,894	3,048	5,088	3,879	4,665	4,156	3,622	4,089	4,048	4,068
		Accommodation	-	2,381	141	310	386	943	393	207	-	-	-	-	-	-
Subsistence		-	1,521	112	30	337	280	279	483	-	-	-	-	-	-	
EMT Travel & Subsistence		400	1,382	0	41	156	-	203	382	200	200	-	-	200	-	
TravelSubsistenceSubtotal		57,476	50,074	2,075	2,792	4,774	4,271	5,964	4,951	4,865	4,356	3,622	4,089	4,248	4,068	
Office Services	Catering	43,922	41,214	2,312	4,266	2,483	5,216	2,547	2,791	4,209	3,681	2,967	3,565	3,625	3,552	
	Mobile Phone & Blackberry	9,600	9,570	541	1,458	530	596	-	1,645	800	800	800	800	800	800	
	Postage	2,400	600	-	-	-	-	-	100	100	100	100	100	100	100	
	Printing & Stationery	212,316	190,601	12,332	15,532	13,583	12,187	15,563	7,242	20,130	18,408	17,952	19,177	19,236	19,261	
	Room Hire	227,205	242,232	4,000	25,512	39,688	13,681	33,335	15,970	21,400	18,319	16,786	17,962	17,724	17,856	
	Video Conferencing	6,000	57,756	7,281	4,830	3,290	6,872	3,725	10,757	3,500	3,500	3,500	3,500	3,500	3,500	
	Courier	12,000	13,383	38	728	1,711	1,564	1,329	1,113	1,150	1,150	1,150	1,150	1,150	1,150	
	OfficeServicesSubtotal	513,443	555,356	26,504	52,326	61,285	40,116	56,499	39,517	51,289	45,958	43,254	46,254	46,135	46,219	
	Communications	Annual Reports	5,000	4,000	-	-	-	-	-	-	4,000	-	-	-	-	-
		Brochures	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-
CommunicationsSubtotal		8,000	4,000	-	-	-	-	-	-	-	4,000	-	-	-	-	
Partners	Panel Fees - Panel Members	812,514	853,543	73,568	64,971	83,812	77,244	74,961	84,689	77,177	66,396	55,070	65,558	65,195	64,902	
	Panel Fees - Legal Assessor	1,213,514	1,208,320	103,340	69,452	125,219	105,828	97,921	119,417	115,559	99,968	81,270	97,407	96,725	96,213	
	Panel Fees - Panel Chair	681,199	709,875	57,076	57,561	72,146	65,852	57,782	68,303	64,799	55,758	46,267	55,061	54,757	54,512	
	Witness Costs	183,154	167,612	8,394	18,474	11,412	10,468	17,320	19,330	17,190	14,159	10,529	13,584	13,434	13,320	
	Partners travel	409,130	449,051	35,226	39,678	30,475	40,377	49,554	34,233	40,313	36,389	32,795	36,693	36,671	36,647	
	Partners Accommodation	612,429	601,638	36,353	53,277	47,733	56,420	63,934	41,137	58,956	50,974	42,401	50,382	50,134	49,939	
	Partners Subsistence	41,347	50,437	184	5,513	4,310	3,767	8,329	4,348	4,224	3,988	3,839	4,089	4,103	4,113	
	PartnersSubtotal	3,953,287	4,040,477	313,773	308,925	375,107	359,956	369,802	371,456	378,218	327,632	272,172	322,775	321,018	319,645	
	Professional Fees	FTP Preparation and Presentation	4,395,920	4,466,267	357,866	361,018	363,553	403,075	379,993	382,802	362,160	382,160	374,660	362,160	362,160	374,660
		Transcription Writer	502,472	474,454	22,114	24,882	51,739	31,731	61,384	31,755	44,807	41,517	39,008	41,843	41,481	42,193
Public Law		690,000	809,736	7,121	114,610	61,477	41,744	112,441	68,586	93,000	68,000	58,000	68,000	73,000	58,000	
Other Legal Costs		40,000	996	-	31,100	-	3,182	-	6,286	9,000	-	-	9,000	-	9,000	
ProfessionalFeesSubtotal		5,628,392	5,749,462	372,859	469,410	476,768	473,368	553,818	489,429	508,967	491,677	471,668	481,003	476,641	483,853	
Small Projects	Small Project Costs	5,990	6,078	-	-	78	-	-	-	2,000	2,000	-	2,000	-	-	
	SmallProjectsSubtotal	5,990	6,078	-	-	78	-	-	-	2,000	2,000	-	2,000	-	-	
	Specific Department costs	96,900	50,895	4,403	2,789	13,410	10,037	4,392	384	2,640	3,840	2,000	2,000	2,000	3,000	
SpecificDepartmentCostsSubtotal	96,900	50,895	4,403	2,789	13,410	10,037	4,392	384	2,640	3,840	2,000	2,000	2,000	3,000		
Grand Total:	14,797,229	15,154,291	1,087,860	1,240,564	1,328,318	1,257,595	1,363,072	1,257,433	1,324,236	1,267,710	1,196,952	1,280,761	1,275,600	1,274,190		

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Human Resources

		2017-2018	MONTHLY BUDGET													
		2017-2018	2017-2018	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	
		Council Approved Budget	6 Mth REFORECAST													
Payroll	Basic Pay-Fixed Term Contract	41,784	66,438	3,502	3,502	3,502	3,502	3,852	3,677	5,700	5,700	5,700	8,000	9,900	9,900	
	Basic Pay-Permanent	345,260	336,888	29,286	29,968	30,057	29,534	28,221	22,846	27,355	27,355	25,355	25,355	30,355	31,200	
	NI ER-Fixed Term Contract	5,016	7,759	389	389	389	389	438	414	680	680	680	950	1,180	1,180	
	NI ER-Permanent	43,301	39,893	3,379	3,379	3,437	3,356	3,160	2,582	3,400	3,400	3,400	3,400	3,500	3,500	
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Overtime-Permanent	300	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Payroll Contingency	25,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-	5,000
	Pension ER-Fixed Term Contract	2,508	2,295	70	70	70	70	70	70	210	210	210	325	460	460	
	Pension ER-Permanent	21,864	22,315	1,994	2,086	1,830	1,852	1,831	1,791	1,822	1,822	1,822	1,822	1,822	1,822	
	Staff Recruitment	165,000	228,066	23	11,103	37,604	26,749	23,575	16,013	18,000	20,000	15,000	20,000	20,000	20,000	
	Temporary Staff	6,000	22,065	-	-	-	632	3,971	6,462	3,000	-	-	3,500	3,500	1,000	
		PayrollSubtotal	656,033	730,719	38,643	50,498	76,889	66,084	65,119	53,855	60,167	59,167	52,167	63,352	70,717	74,062
	Travel & Subsistence	Accommodation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fares		180	255	-	41	-	-	184	-	-	10	10	-	10	-	
Subsistence		180	385	-	-	-	-	-	-	-	-	375	-	-	10	
EMT Travel & Subsistence		700	285	-	-	42	-	168	-	50	-	10	-	-	15	
		TravelSubsistenceSubtotal	1,060	925	-	41	42	-	353	-	50	10	395	-	10	25
Office Services	Couriers	300	100	-	-	-	-	-	-	-	-	-	-	-	100	
	Mobile Phone & Blackberry	2,520	773	48	48	48	52	-	97	80	80	80	80	80	80	
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Printing & Stationery	1,300	1,300	-	-	-	-	-	-	-	900	100	100	100	100	
	Room Hire	7,000	7,960	-	231	-	-	-	329	500	1,100	1,200	1,200	1,700	1,700	
		OfficeServicesSubtotal	11,120	10,133	48	279	48	52	-	426	580	2,080	1,380	1,380	1,880	1,980
Professional Fees	Employee Assistance Programme	12,000	11,795	-	-	462	-	4,833	-	-	4,500	-	-	1,000	1,000	
	Legal Expenses	35,000	15,415	520	551	580	580	2,021	1,203	1,000	1,000	2,000	2,000	2,000	3,000	
	Other Professional Fees	54,000	51,376	2,723	5,352	719	3,765	2,283	8,534	2,500	8,500	3,000	4,000	3,000	7,000	
	Reward Data	25,000	23,000	-	-	-	-	-	-	11,500	-	11,500	-	-	-	
	Pension Administration	20,000	22,650	-	-	-	6,550	-	3,900	-	-	5,000	2,200	-	5,000	
		ProfessionalFeesSubtotal	146,000	124,235	2,203	5,903	1,761	10,895	9,137	13,637	15,000	14,000	21,500	8,200	6,000	16,000
Specific Department costs	Organisational Training	169,000	174,595	4,363	43,376	5,929	11,800	32,064	6,062	60,000	2,500	2,000	2,000	2,500	2,000	
	Subscriptions	1,450	1,262	-	-	-	452	-	-	-	170	170	170	150	150	
	Training	12,500	12,235	-	-	-	-	-	235	-	3,000	2,000	2,000	4,000	1,000	
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
		SpecificDepartmentCostsSubtotal	182,950	188,092	4,363	43,376	5,929	12,252	32,064	6,297	60,000	5,670	4,170	4,170	6,650	3,150
	Grand Total:	997,163	1,054,105	45,257	100,097	84,669	89,283	106,672	74,215	135,797	80,927	79,612	77,102	85,257	95,217	

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name HR Partners

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget															
Payroll	Basic Pay-Fixed Term Contract	-	25,319	2,000	2,000	646	1,923	2,083	2,083	2,083	3,333	3,333	3,333	1,250	1,250
	Basic Pay-Permanent	106,395	85,247	8,755	7,036	7,036	6,546	4,549	4,046	7,880	7,880	7,880	7,880	7,880	7,880
	NI ER-Fixed Term Contract	-	923	182	182	-	172	194	194	-	-	-	-	-	-
	NI ER-Permanent	12,767	9,440	833	689	689	689	384	481	946	946	946	946	946	946
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	896	-	-	-	-	100	797	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	167	40	40	4	-	42	42	-	-	-	-	-	-
	Pension ER-Permanent	6,384	4,147	283	470	306	296	139	88	355	442	442	442	442	442
	Temporary Staff	-	3,390	-	-	2,791	599	-	-	-	-	-	-	-	-
	PayrollSubtotal	125,546	129,529	10,093	10,418	11,473	10,225	7,490	7,730	11,264	12,601	12,601	12,601	12,601	10,517
Travel & Subsistence	Accommodation	300	90	-	-	-	-	-	-	15	15	15	15	15	15
	Fares	264	104	-	-	15	29	-	-	10	10	10	10	10	10
	Subsistence	120	30	-	-	-	-	-	-	5	5	5	5	5	5
	TravelSubsistenceSubtotal	684	224	-	-	15	29	-	-	30	30	30	30	30	30
Office Services	Mobile Phone & Blackberry	300	288	24	24	24	24	-	48	24	24	24	24	24	24
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	4,416	3,883	-	-	-	248	35	-	600	600	600	600	600	600
	Room Hire	11,368	8,400	-	-	-	-	-	-	1,400	1,400	1,400	1,400	1,400	1,400
OfficeServicesSubtotal	16,084	12,571	24	24	24	272	35	48	2,024	2,024	2,024	2,024	2,024	2,024	
Partners	Partners Recruitment & Interviews	31,750	40,252	5,922	4,061	605	1,984	2,960	5,269	3,242	3,242	3,242	3,242	3,242	3,242
	Partners Training	168,150	159,864	616	14,950	12,553	2,244	3,306	16,261	18,528	18,528	18,528	18,528	18,528	18,528
	Partners Travel	51,300	24,589	1,198	2,094	1,067	16	620	1,294	3,050	3,050	3,050	3,050	3,050	3,050
	Partners Accommodation	20,045	33,270	400	3,908	4,938	206	-	319	3,917	3,917	3,917	3,917	3,917	3,917
	Partners Subsistence	11,660	4,483	57	257	371	45	30	73	608	608	608	608	608	608
	PartnersSubtotal	282,905	262,457	6,960	25,269	19,533	4,494	6,916	23,216	29,345	29,345	29,345	29,345	29,345	29,345
Professional Fees	Legal Advice	6,000	11,317	-	911	382	1,890	2,134	-	1,000	1,000	1,000	1,000	1,000	1,000
	ProfessionalFeesSubtotal	6,000	11,317	-	911	382	1,890	2,134	-	1,000	1,000	1,000	1,000	1,000	
Specific Department costs	Training	5,000	1,584	1,431	-	555	402	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	5,000	1,584	1,431	-	555	402	-	-	-	-	-	-	-	
Grand Total:		436,219	417,683	18,509	36,623	31,982	16,508	16,576	30,994	43,662	44,999	44,999	44,999	42,916	42,916

Expenditure Reforecast By Month

Account by Category All Categories

Department Name IT Department

		2017-2018	MONTHLY BUDGET												
		2017-2018	2017-2018	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
		Council Approved Budget	6 Mth REFORECAST												
Payroll	Basic Pay-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Permanent	699,996	695,832	52,811	53,853	59,990	58,225	58,225	58,962	58,961	58,961	58,961	58,961	58,961	58,961
	NI ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	NI ER-Permanent	84,000	85,107	6,489	6,500	7,518	7,539	6,954	7,159	7,158	7,158	7,158	7,158	7,158	7,158
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	26,520	32,729	-	2,448	3,847	5,764	1,531	2,275	3,173	3,173	1,000	3,173	3,173	3,173
	Pension ER-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Permanent	42,000	38,083	2,264	2,957	3,130	3,291	3,292	3,307	3,307	3,307	3,307	3,307	3,307	3,307
	Temporary Staff	22,654	30,264	7,566	11,640	13,968	-	2,910	-	-	-	-	-	-	-
	PayrollSubtotal	875,169	882,015	69,131	77,398	88,453	74,818	67,093	71,702	72,599	72,599	70,426	72,599	72,599	72,599
Travel & Subsistence	Accommodation	1,560	1,560	-	-	-	-	-	-	-	1,560	-	-	-	-
	Fares	750	700	-	-	-	-	-	-	-	650	-	50	-	-
	Subsistence	785	800	-	-	-	-	-	-	20	455	325	-	-	-
	EMT Travel & Subsistence	1,140	645	-	42	-	-	103	-	500	-	-	-	-	-
	TravelSubsistenceSubtotal	4,235	3,705	-	42	-	-	103	-	520	2,665	325	50	-	-
Computer Costs	General software support & maintenance	568,659	542,159	44,411	49,288	35,165	34,712	41,364	43,249	48,995	48,995	48,995	48,995	48,995	48,995
	Hardware <£5000	19,440	19,091	-	689	3,061	180	208	953	-	3,000	-	-	-	11,000
	Hardware maintenance	128,420	126,356	7,305	11,133	8,176	8,680	12,693	5,206	12,194	12,194	12,194	12,194	12,194	12,194
	IT Consummerables	2,379	85	-	-	85	-	-	-	-	-	-	-	-	-
	IT Hardware Disposals	500	500	-	-	-	-	-	-	-	-	-	-	500	-
	Managed Web/Internet Services	278,408	259,740	19,402	19,861	23,670	22,164	22,879	27,540	20,704	20,704	20,704	20,704	20,704	20,704
	NetRegulate software support and maintenance	198,065	193,522	17,116	16,587	17,150	15,527	16,325	15,497	15,886	15,886	15,886	15,886	15,886	15,886
	Offsite tape data archive	1,750	2,395	180	182	230	184	209	210	200	200	200	200	200	200
	Software Licences	-	-	-	-	2,400	-	-	2,400	-	-	-	-	-	-
	Specialist External Support IT	15,000	26,431	2,268	3,893	1,494	2,394	1,320	336	2,486	2,000	8,000	12,000	-	-
	ComputerCostsSubtotal	1,212,620	1,170,279	90,682	101,634	91,431	79,053	94,998	90,590	95,493	102,980	105,980	109,980	98,480	108,980
Office Services	Mobile Phone & Blackberry	3,196	2,322	161	175	186	183	-	351	211	211	211	211	211	211
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	24,000	25,883	5,908	-	-	3,178	-	3,855	2,157	2,157	2,157	2,157	2,157	2,157
	Telephone	35,000	27,323	-	2,329	2,474	2,332	2,360	2,924	2,484	2,484	2,484	2,484	2,484	2,484
	OfficeServicesSubtotal	62,196	55,528	6,069	2,504	2,660	5,692	2,360	7,130	4,852	4,852	4,852	4,852	4,852	4,852
Professional Fees	Legal Advice	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-
	ProfessionalFeesSubtotal	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Small Projects	Small Project Costs	85,090	92,920	-	14,535	-	-	2,473	-	672	10,840	5,400	-	50,000	9,000
	SmallProjectsSubtotal	85,090	92,920	-	14,535	-	-	2,473	-	672	10,840	5,400	-	50,000	9,000
Specific Department co	Training	37,500	20,972	271	7,869	1,816	1,153	1,708	380	-	2,581	-	3,000	3,000	1,500
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SpecificDepartmentCostsSubtotal	37,500	20,972	271	7,869	1,816	1,153	1,708	380	-	2,581	-	3,000	3,000	1,500
	Grand Total:	2,277,810	2,225,418	166,153	203,982	184,359	158,410	168,734	169,803	174,136	196,517	186,983	190,481	228,931	196,931

Expenditure Reforecast By Month
 Account by Category All Categories
 Department Name Operations

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Council Approved Budget															
Payroll	Basic Pay-Permanent	434,078	387,485	36,075	36,602	35,850	30,038	31,115	31,115	31,115	31,115	31,115	31,115	31,115	31,115
	NI ER-Permanent	52,089	46,291	4,321	4,321	4,236	3,712	3,712	3,712	3,712	3,712	3,712	3,712	3,712	3,712
	Pension ER-Permanent	40,078	36,141	3,579	3,945	3,529	2,786	2,787	2,788	2,788	2,788	2,788	2,788	2,788	2,788
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	57,895	-	-	7,645	5,583	5,583	5,583	5,583	5,583	5,583	5,583	5,583	5,583
	NI ER-Fixed Term Contract	-	6,957	-	-	867	677	677	677	677	677	677	677	677	677
	Pension ER-Fixed Term Contract	-	1,158	-	-	153	112	112	112	112	112	112	112	112	112
	PayrollSubtotal	526,246	535,928	43,975	44,868	52,280	42,908	43,986	43,987	43,987	43,987	43,987	43,987	43,987	43,987
Travel & Subsistence	Accommodation	1,500	1,396	-	-	696	-	-	-	-	700	-	-	-	-
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	3,600	3,219	538	2,331	42	32	-	277	-	-	-	-	-	-
	Subsistence	1,500	296	208	-	-	-	-	88	-	-	-	-	-	-
	EMT Travel & Subsistence	3,960	9,122	-	-	-	213	4,379	151	-	4,379	-	-	-	-
	TravelSubsistenceSubtotal	10,560	14,033	746	2,331	737	245	4,379	516	-	5,079	-	-	-	-
Office Services	Mobile Phone & Blackberry	3,600	1,800	84	84	84	145	-	203	200	200	200	200	200	200
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Room Hire	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OfficeServicesSubtotal	3,600	1,800	84	84	84	145	-	203	200	200	200	200	200	200	200
Professional Fees	Information Security	16,000	15,552	-	72	-	1,224	-	256	-	-	-	-	-	14,000
	ISO 9001 Certification	6,000	6,489	767	2,222	-	-	-	-	3,500	-	-	-	-	-
	Legal Advice	5,000	3,840	-	-	2,040	-	-	-	300	300	300	300	300	300
	ISO 27001 Certification	3,000	3,658	3,658	-	-	-	-	-	-	-	-	-	-	-
	ISO 10002 Certification	3,500	3,802	802	-	-	-	-	-	-	-	-	-	3,000	-
	ProfessionalFeesSubtotal	33,500	33,341	5,226	2,295	2,040	1,224	-	256	3,800	300	300	300	3,300	14,300
Small Projects	Small Project Costs	15,000	15,000	-	-	-	-	-	-	-	-	15,000	-	-	-
	SmallProjectsSubtotal	15,000	15,000	-	-	-	-	-	-	-	-	15,000	-	-	-
Specific Department costs	Archive Storage	18,000	17,131	1,391	1,641	1,241	1,241	1,320	1,297	1,500	1,500	1,500	1,500	1,500	1,500
	Disaster Contingency Plan	26,000	8,213	1,025	4	2,546	1,546	1,546	1,546	-	-	-	-	-	-
	Subscriptions	2,000	2,692	692	-	-	-	-	-	-	2,000	-	-	-	-
	Training	9,375	9,105	105	-	-	-	-	-	-	-	-	2,000	2,000	5,000
	SpecificDepartmentCostsSubtotal	55,375	37,142	3,214	1,645	3,787	2,787	2,866	2,843	1,500	3,500	1,500	3,500	3,500	6,500
Grand Total:	644,281	637,244	53,245	51,222	58,928	47,309	51,231	47,806	49,487	53,066	60,987	47,987	50,987	64,987	

Expenditure Reforecast By Month

Account by Category

All Categories

Department Name

POLICY

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Payroll	Basic Pay-Fixed Term Contract	-	35,151	-	-	-	2,511	2,720	2,720	2,720	2,720	5,440	5,440	5,440	5,440
	Basic Pay-Permanent	236,983	192,388	16,893	16,893	17,711	17,166	17,166	17,166	17,166	14,446	14,446	14,446	14,446	14,446
	NI ER-Fixed Term Contract	-	3,631	-	-	-	253	282	282	282	282	563	563	563	563
	NI ER-Permanent	28,438	22,514	1,956	1,956	2,069	1,994	1,994	1,994	1,994	1,712	1,712	1,712	1,712	1,712
	Overtime-Fixed Term Contract	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Overtime-Permanent	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Pension ER-Fixed Term Contract	-	653	-	-	-	-	54	54	54	54	109	109	109	109
	Pension ER-Permanent	26,110	23,388	1,962	2,148	2,138	2,050	2,066	2,067	1,985	1,794	1,794	1,794	1,794	1,794
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		PayrollSubtotal	291,531	277,725	20,811	20,997	21,917	23,972	24,281	24,282	24,200	21,008	24,064	24,064	24,064
Council Committee Costs	Council & Committee Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Council & Committee Cost Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel & Subsistence	Accommodation	1,550	1,070	-	-	192	138	-	-	135	135	100	100	135	135
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	2,160	1,503	83	299	-	-	99	204	196	196	100	100	196	196
	Subsistence	800	387	-	17	30	-	-	-	60	60	50	50	60	60
	EMT Travel & Subsistence	15,300	18,265	10,765	112	647	4,075	273	193	1,000	300	150	150	300	300
		TravelSubsistenceSubtotal	19,810	21,224	10,682	427	869	4,213	373	398	1,391	691	400	400	691
Office Services	Mobile Phone & Blackberry	696	578	24	24	36	60	-	86	58	58	58	58	58	58
	Postage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Printing & Stationery	15,800	20,243	-	2,760	9,243	5,244	-	1,596	1,150	50	50	50	50	50
	Room Hire	500	476	-	-	-	-	400	-	-	-	76	-	-	-
	OfficeServicesSubtotal	16,996	21,297	24	2,784	9,279	5,304	400	1,682	1,208	108	184	108	108	108
Communications	Research	103,167	93,176	826	777	-	-	17,460	33,167	-	7,500	17,500	-	-	17,500
	Standards of Proficiency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	CommunicationsSubtotal	103,167	93,176	826	777	-	-	17,460	33,167	-	7,500	17,500	-	-	17,500
Professional Fees	Legal Advice	8,340	8,335	349	55	940	-	588	2,673	640	640	640	640	640	640
		ProfessionalFeesSubtotal	8,340	8,335	349	55	940	-	588	2,673	640	640	640	640	640
Specific Department costs	Subscriptions	852	1,555	776	779	-	-	-	-	-	-	-	-	-	-
	Training	6,250	6,248	-	-	-	-	-	-	3,980	1,500	192	192	192	192
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		SpecificDepartmentCostsSubtotal	7,102	7,803	776	779	-	-	-	-	3,980	1,500	192	192	192
	Grand Total:	446,946	429,559	33,468	24,155	33,005	33,489	43,102	62,201	31,419	31,447	42,980	25,404	25,695	43,195

Expenditure Reforecast By Month

All Categories

Major Projects

2017-2018	MONTHLY BUDGET													
	2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
Opex														
MP78 HR and Partners Build Opex	31,968	31,026	- 34,411	9,049	5,699	3,171	2,319	2,319	2,319	40,562	-	-	-	-
MP85 Registrations Transformation and Improvement project Opex	410,456	395,543	11,134	7,662	23,655	25,712	22,640	18,442	22,043	113,203	98,209	12,851	27,141	12,851
MP86 Establishing the new Tribunal service Opex	11,500	- 4,788	- 23,795	18,647	360	-	-	-	-	-	-	-	-	-
MP87 PCI / DSS project Opex	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-
MP88 Net Regulate changes 2016-17	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MP89 186 Kennington Park Road renovation	898,983	932,602	-	-	-	-	-	-	755,397	25,280	42,625	28,000	27,200	54,100
MP90 HCPC website review and build project	94,354	105,139	2,803	27,552	12,463	2,874	2,874	2,874	4,144	2,874	2,874	2,874	9,324	31,610
MP93 Education System Change 2017-18	2,898	2,898	-	-	-	-	-	-	-	-	-	-	-	2,898
MP94 FTP CMS Review	28,750	28,750	-	-	-	-	-	-	-	3,000	3,000	4,000	7,500	11,250
Opex Total	1,486,909	1,491,170	- 44,269	62,911	42,177	31,756	27,832	23,634	783,903	184,919	146,708	47,725	71,165	112,709
Capex														
MP78 HR and Partners Build Opex	177,702	177,084	-17,448	14,153	0	2,677	600	6,000	32,710	116,258	22,134	0	0	0
MP85 Registrations Transformation and Improvement project Opex	642,500	600,448	-63,190	61,350	20,340	22,800	0	0	15,022	16,545	122,581	135,000	135,000	135,000
MP86 Establishing the new Tribunal service Opex	13,297	- 2,323	-15,937	8,766	4,848	0	0	0	0	0	0	0	0	0
MP87 PCI / DSS project Opex	25,000	-	0	0	0	0	0	0	0	0	0	0	0	0
MP88 Net Regulate changes 2016-17	500	0	-307	0	307	0	0	0	0	0	0	0	0	0
MP89 186 Kennington Park Road renovation	1,850,833	1,337,875	-26,188	35,244	0	390,359	71,858	258,066	-518,448	84,710	523,819	306,784	66,473	145,200
MP90 HCPC website review and build project	377,224	278,624	0	0	0	0	0	0	34,036	28,640	17,142	28,271	33,532	137,003
MP93 Education System Change 2017-18	65,895	65,895	0	0	0	0	0	0	0	4,200	16,300	16,300	16,300	12,795
MP94 FTP CMS Review	-	-	0	0	0	0	0	0	0	0	0	0	0	0
Capex Total	3,152,951	2,457,603	- 123,070	119,513	25,495	415,836	72,458	264,066	- 436,680	250,353	701,975	486,355	251,305	429,998
Grand Total:	4,639,860	3,948,774	- 167,339	182,423	67,672	447,592	100,290	287,700	347,224	435,272	848,683	534,080	322,470	542,707

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Registration

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
		Council Approved Budget													
Payroll	Basic Pay-Fixed Term Contract	56,161	265,157	20,274	7,461	8,172	8,272	18,587	21,360	21,360	21,360	33,109	33,109	33,109	38,983
	Basic Pay-Permanent	1,631,220	1,219,296	109,211	122,180	115,426	106,740	100,066	95,097	95,096	95,096	95,096	95,096	95,096	95,096
	NI ER-Fixed Term Contract	6,739	23,649	1,879	635	653	653	1,513	1,957	1,957	1,957	2,979	2,979	2,979	3,508
	NI ER-Permanent	195,746	135,640	11,443	12,510	12,255	11,757	10,921	10,060	10,060	10,061	10,060	10,060	10,060	16,393
	Overtime-Fixed Term Contract	-	7,544	104	453	295	82	1,239	371	500	500	1,000	1,000	1,000	1,000
	Overtime-Permanent	88,367	57,306	104	5,116	6,539	6,405	5,128	4,222	5,000	5,000	5,000	5,000	5,000	5,000
	Pension ER-Fixed Term Contract	3,370	5,247	439	208	233	240	447	397	397	397	596	596	596	701
	Pension ER-Permanent	97,873	83,651	6,369	8,948	7,401	7,209	6,808	6,702	6,702	6,702	6,702	6,702	6,702	6,702
	Temporary Staff	-	129,384	-	3,043	6,165	12,397	23,130	15,690	17,240	17,240	17,240	8,620	8,620	-
		PayrollSubtotal	2,079,477	1,926,875	149,615	160,553	157,140	153,755	167,839	155,856	158,313	158,313	171,782	163,162	163,162
Travel & Subsistence	Accommodation	3,020	2,774	-	347	172	335	-	-	-	440	300	440	300	440
	Conferences & Lecturing	5,000	5,000	-	-	-	-	-	-	-	-	1,500	2,500	-	1,000
	Fares	3,600	2,643	0	259	173	311	-	50	225	300	400	225	300	400
	Subsistence	2,200	2,211	-	14	185	12	-	-	100	100	1,500	100	100	100
		TravelSubsistenceSubtotal	13,820	12,629	0	620	531	658	-	50	325	840	3,700	3,265	700
Office Services	Mobile Phone & Blackberry	6,000	5,270	738	319	292	289	-	632	500	500	500	500	500	500
	Postage	236,986	4,828	872	2,260	1,093	566	25	13	-	-	-	-	-	-
	Printing & Stationery	301,828	532,876	1,904	9,664	34,724	99,637	23,447	159,998	26,985	27,706	31,175	27,691	49,589	44,163
	Room Hire	2,000	3,250	-	-	-	750	750	750	-	-	1,000	-	-	-
	Catering	360	448	37	42	12	53	54	53	33	33	33	33	33	33
		OfficeServicesSubtotal	547,175	546,672	257	12,286	36,121	101,295	24,276	161,446	27,518	28,239	32,708	28,224	50,122
Partners	CPD Assessments	151,088	136,259	520	600	9,848	6,004	6,484	15,084	20,604	26,232	18,969	8,895	6,337	16,682
	Grandparenting Assessments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	International Assessors Fees	578,912	597,496	53,943	66,160	60,277	43,174	31,126	53,360	48,243	48,243	48,243	48,243	48,243	48,243
	Test of Competence	25,904	18,405	396	1,095	693	1,188	1,398	1,089	2,106	2,106	2,106	2,106	2,016	2,106
	Partners Travel	29,988	27,548	407	625	2,440	1,624	1,688	2,200	2,856	2,856	4,284	2,856	2,856	2,856
	Partners Accomodation	19,404	15,260	-	8	874	952	706	709	1,848	1,848	2,772	1,848	1,848	1,848
	Partners Subsistence	9,408	3,352	9	5	4	95	75	252	448	448	672	448	448	448
	Registration Appeals - Legal Assessor	8,592	7,978	614	614	307	614	614	307	818	818	818	818	818	818
	Registration Appeals - Panel Chair	4,680	4,674	-	334	668	334	668	-	445	445	445	445	445	445
	Registration Appeals - Panel Members	8,316	7,722	594	495	198	495	594	594	792	792	792	792	792	792
Registration Appeals - T&S	8,412	7,637	272	841	393	600	909	56	761	761	761	761	761	761	
	PartnersSubtotal	844,704	826,331	56,754	70,777	75,702	55,081	44,262	73,651	78,921	84,549	79,862	67,212	64,564	74,999
Professional Fees	Other Professional Fees	26,000	28,308	-	-	2,202	2,202	2,202	2,202	6,500	-	6,500	-	-	6,500
	Public Law	15,000	30,063	-	3,042	996	2,058	4,704	4,263	2,500	2,500	2,500	2,500	2,500	2,500
	Other legal costs	28,144	36,351	-	10,632	1	3,877	725	7,048	2,345	2,345	2,345	2,345	2,345	2,345
	Transcript Writer	2,232	2,194	370	162	120	162	156	108	186	186	186	186	186	186
		ProfessionalFeesSubtotal	71,376	96,916	370	13,835	3,318	8,299	7,787	13,621	11,531	5,031	11,531	5,031	5,031
Small Projects	Small Project Costs	39,576	39,572	1,500	-	188	-	-	-	6,314	6,314	6,314	6,314	6,314	6,314
		SmallProjectsSubtotal	39,576	39,572	1,500	-	188	-	-	6,314	6,314	6,314	6,314	6,314	6,314
Specific Department costs	Subscriptions	8,500	8,893	3,993	-	-	-	-	-	3,000	-	-	1,900	-	-
	Training	54,400	54,389	1,248	3,764	5,261	210	7,338	8,564	1,000	1,000	1,000	4,000	6,000	17,500
	Managers Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		SpecificDepartmentCostsSubtotal	62,900	63,282	2,745	3,764	5,261	210	7,338	8,564	4,000	1,000	1,000	5,900	6,000
	Grand Total:	3,659,028	3,512,277	210,727	261,835	278,260	319,298	251,502	413,187	286,921	284,286	306,897	279,108	295,893	324,363

Expenditure Reforecast By Month

Account by Category All Categories
 Department Name Secretariat

		2017-2018	MONTHLY BUDGET												
		2017-2018	6 Mth REFORECAST	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	Council Approved Budget														
Payroll	Basic Pay-Permanent	203,128	180,110	14,353	15,358	15,234	15,018	15,018	15,018	15,018	15,018	15,018	15,018	15,018	15,018
	NI ER-Permanent	24,375	20,131	1,605	1,707	1,709	1,679	1,679	1,679	1,679	1,679	1,679	1,679	1,679	1,679
	Pension ER-Permanent	12,188	12,243	907	1,186	1,025	1,013	1,013	1,014	1,014	1,014	1,014	1,014	1,014	1,014
	Temporary Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Basic Pay-Fixed Term Contract	-	20,808	1,734	1,734	1,734	1,734	1,734	1,734	1,734	1,734	1,734	1,734	1,734	1,734
	NI ER-Fixed Term Contract	-	1,745	145	145	145	145	145	145	145	145	145	145	145	145
	Pension ER-Fixed Term Contract	-	416	35	35	35	35	35	35	35	35	35	35	35	35
	PayrollSubtotal	239,691	235,453	16,866	18,251	17,968	17,710	17,710	17,711	17,711	17,711	17,711	17,711	17,711	17,711
Travel & Subsistence	Accommodation	-	180	-	-	-	180	-	-	-	-	-	-	-	-
	Conferences & Lecturing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fares	300	849	-	-	113	83	53	-	100	100	100	100	100	100
	Subsistence	-	259	-	-	-	-	126	34	-	100	-	-	-	-
	EMT Travel & Subsistence	900	1,073	97	244	-	97	35	-	400	100	100	-	-	-
	TravelSubsistenceSubtotal	1,200	2,361	97	244	113	360	213	34	500	300	200	100	100	100
Office Services	Mobile Phone & Blackberry	1,200	649	68	55	49	50	-	97	55	55	55	55	55	55
	Printing & Stationery	12,000	200	-	-	-	-	-	-	200	-	-	-	-	-
	OfficeServicesSubtotal	13,200	849	68	55	49	50	-	97	255	55	55	55	55	55
Professional Fees	Legal Advice	12,000	18,435	314	-	314	3,925	1,764	6,746	1,000	1,000	1,000	1,000	1,000	1,000
	Other Professional Fees	40	72	2,714	35	1,176	3,925	-	72	-	-	-	-	-	-
	ProfessionalFeesSubtotal	12,040	18,507	3,028	35	862	-	1,764	6,818	1,000	1,000	1,000	1,000	1,000	1,000
Small Projects	Small Project Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	SmallProjectsSubtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Specific Department costs	Training	6,250	7,769	910	-	715	3,591	1,127	-	-	1,426	-	-	-	-
	SpecificDepartmentCostsSubtotal	6,250	7,769	910	-	715	3,591	1,127	-	-	1,426	-	-	-	-
	Grand Total:	272,381	264,939	20,969	18,585	19,707	21,711	20,814	24,660	19,466	20,492	18,966	18,866	18,866	18,866