
Audit Committee

The 43rd meeting of the Audit Committee will take place as follows:

Date: Thursday 26 September 2013

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Jeff Lucas (Chair)
Julia Drown
Morag MacKellar
Joy Tweed

Enquiries: Claire Gascoigne, Secretary to the Committee
020 7840 9710
claire.gascoigne@hcpc-uk.org

Part 1 – Public Agenda

1	Apologies for absence	verbal
2	Approval of agenda	verbal
3	Declaration of members' interests	verbal
4	Minutes of the Audit Committee meeting of 25 June 2013 Claire Gascoigne – Secretary to the Committee	enclosure 1 AUD 26/13
5	Matters arising Claire Gascoigne – Secretary to the Committee	enclosure 2 AUD 27/13
6	Business Process Improvement report Roy Dunn – Head of Business Process Improvement	enclosure 3 AUD 28/13

Items for discussion/approval

7	Risk Register update Roy Dunn – Head of Business Process Improvement	enclosure 4 AUD 29/13
8	Risk presentations Brendon Edmonds – Acting Director of Education Richard Houghton – Head of Registrations	enclosure 5 AUD 30/13
9	Near Miss Report 35 Greg Ross-Sampson – Director of Operations Roy Dunn – Head of Business Process Improvement	enclosure 6 AUD 31/13
10	Audit planning report on the 2013-14 financial statement audit Alan Carr – Acting Director of Finance	enclosure 7 AUD 32/13
11	Internal audit report: core financial processes Alan Carr – Acting Director of Finance	enclosure 8 AUD 33/13
12	Internal audit report: recommendations progress Claire Gascoigne – Secretary to the Committee	enclosure 9 AUD 34/13
13	Internal audit review of recommendations Claire Gascoigne – Secretary to the Committee	enclosure 10 AUD 35/13

Items to note

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-09-26	a	ADT	AGD	Audit Committee agenda 26 September 2013	DD: None	Public RD: None

14 **Any other business**
Previously notified and agreed by the Chair

15 **Date & time of next meeting:**
Tuesday 28 November 2013

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-09-26	a	ADT	AGD	Audit Committee agenda 26 September 2013	DD: None	Public RD: None