

Audit Committee 5 December 2007

Actions List

Executive summary and recommendations

**Introduction**

Attached is the actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual minutes and papers for the background to each decision.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

1 November 2007.

## Action Points

### Audit Committee - Public meeting

25 September 2007

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Annual report and accounts: Mr Sidhu should discuss issue with HM Treasury and, if necessary, facilitate a meeting.  (4.4)	Mr Sidhu	5 December 2007	A meeting to discuss the issue was held on 31 October 2007, attended by representatives of HPC, the Department of Health, the National Audit Office and the Privy Council. A progress report will be provided to the Committee on 5 December 2007.
2	Draft financial regulations recommended to Council for approval.  (12.3)	SL	13 December 2007	To be considered by Council on 13 December 2007.
3	PKF internal audit of Finance: Project reporting to be included in the internal audit.  (8.3)	PKF	5 December 2007	Actioned. See further paper on agenda for 5 December 2007.
4	Terms of reference: Standing orders to be redrafted to take account of items identified in discussion at item 13 in the minutes. Redrafted version to be circulated electronically to members and discussed at next meeting, prior to consideration by the Council.  (14.3)	CB	5 December 2007	Actioned. See further paper on agenda for 5 December 2007.